

TOWN OF PEMBROKE ANNUAL REPORT 2014



PEMBROKE FIRE DEPARTMENT TOWER 1

Added to the Fleet November 2014

DEPARTMENT ADDRESSES & PHONE NUMBERS

<u>DEPARTMENT</u>	<u>ADDRESS</u>	<u>PHONE NUMBER</u>
TOWN HALL	311 Pembroke Street	485-4747
Board of Selectmen		Ext. 201
Tax Collector		Ext. 201
Town Clerk		Ext. 206
Town Administration		Ext. 201
Planning and Land Use Department		Ext. 213
Zoning Department		Ext. 214
Code Enforcement/Building Inspector		Ext. 214
Assessing Department		Ext. 213
Welfare Assistance		Ext. 204
FIRE DEPARTMENT	247 Pembroke Street	Emergency: 911 Business: 485-3621
POLICE DEPARTMENT	247 Pembroke Street	Emergency: 911 Business: 485-9173
TRI TOWN EMS	247 Pembroke Street	Emergency: 911 Business: 485-4411
PUBLIC WORKS DEPARTMENT	8 Exchange Street	485-4422
SEWER DEPARTMENT	4A Union Street	Emergency: 300-8628 Business: 485-8658
SCHOOL DISTRICT		
SAU #53	267 Pembroke Street	485-5187
Pembroke Academy	209 Academy Road	485-7881
Three Rivers School	243 Academy Road	485-9539
Hill School	300 Belanger Drive	485-9000
Village School	30 High Street	485-1807
TOWN LIBRARY	313 Pembroke Street	485-7851
WATER WORKS	346 Pembroke Street	485-3362

TOWN HALL HOURS OF OPERATION

Monday - Friday 8:00 a.m. – 4:00 p.m.



Evening Hours

Town Clerk Only

Thursday 5:00 p.m. - 7:00 p.m.

ANNUAL REPORT

OF THE

Board of Selectmen and School Board

OF THE

Town of Pembroke

TOGETHER WITH THE REPORTS OF THE

**Treasurer, Trustees, Officers and
Boards, Committees and Commissions
of the Town**

FOR THE

YEAR ENDING DECEMBER 31, 2014

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2015 TOWN MEETING WARRANT & PROPOSED TOWN BUDGET.....Blue Pages
 2015 SCHOOL DISTRICT WARRANT & PROPOSED SCHOOL BUDGET....Blue Pages

TOWN OFFICIALS

Board of Selectmen

Justine "Tina" Courtemanche, Chair (2017);
Fredrick L. Kline, Vice Chair (2015);
David A. Sheldon, Jr. (2016); Vincent E. "Doc" Greco (2016)
Michael F. Crockwell (2017)

Town Treasurer

Charles L. Connor (2015)

Deputy Treasurer

Bruce L. Kurinskas

Town Clerk

James F. Goff (2015)

Town Moderator

Thomas E. Petit (2016)

Assistant Town Moderator

Charles Mitchell

Supervisors of the Checklist

Linda A. Williams, Chair (2016); Patricia Crafts (2020);
Patricia L. Manseau (2015)

Library Trustees

Patricia Crafts (2017); Susan Whitbeck, Co-Chair (2017);
Joyce Heinrich (2015); Ann Hasbany (2016);
Marie Brezosky, Alt. (2015); Judy Mitchell Co-Chair (2016);
Linda Proulx, Alt. (2015)

Trustees of Trust Funds

Gerard E. Fleury, Chair (2017);
Daniel Crean (2016); Courtney Eschbach (2015)

Sewer Commission

Harold Thompson, Chair (2016);
Jules Pellerin (2015); Daniel Driscoll (2017)

Water Commission

Edward Lavalley, Chair (2017);
Kevin Brasley (2015); Chris Culberson (2018);
Chet Martel (2016); Andrew Boisvert (2019)

TOWN DEPARTMENTS AND OFFICES

Town Administration Department

David M. Jodoin, Town Administrator
Muriel Previe, Welfare Director
Linda A. Williams, Municipal Secretary
Nataliya Gapanova, Accountant
Marlene Marion, Accounts Clerk

Emergency Management

Fire Chief Harold Paulsen, Director
Larry Young, Sr., Deputy Director

Fire Department

Harold Paulsen, Fire Chief
John C. Theuner, Assistant Fire Chief
Paul M. Gagnon, Deputy Fire Chief
Erik S. Paulsen, Captain
Robert B. Farley, Captain
William O. Clark, Lieutenant/Fire Prevention Officer
Brian A. Lemoine, Lieutenant
Charles R. Schmidt, Lieutenant
Jeff B. Cyr, Lieutenant
Chester R. Martel, Lieutenant
Tyrel Lemoine, Lieutenant

Health Department

Dr. Vincent E. Greco, Health Officer
Larry Young, Sr., Deputy Health Officer

Tax Collection

David M. Jodoin, Tax Collector
Linda A. Williams, Deputy Tax Collector

Planning and Land Use Department

Stephanie Verdile, Planner
Everett Hodge, Code Enforcement Officer
Elaine Wesson, Planning and Land Use Clerk

Police Department

Dwayne Gilman, Chief of Police
Gary Gaskell, Lieutenant

Department of Public Works

James Boisvert, Director
Reno Nadeau, Foreman
Victor Ranfos, Foreman

Tri-Town EMS

Christopher Gamache, Director

BOARDS, COMMITTEES AND COMMISSIONS

BUDGET COMMITTEE



Mark LePage, Chair; Michael Connor; Brian Seaworth; Marie Chouinard;
Daniel D. Crean; Sandy Goulet; Clint Hanson; Karen Dowling;
Gerard Fleury, Vice Chair and CIP Representative;
Michael Crockwell, Board of Selectmen Representative;
Tina Courtemanche, Board of Selectmen Alt.;
Dan Driscoll, School Board Representative;
David Doherty, School Board Alt.
Alane Rapazza, Recording Clerk

CAPITAL IMPROVEMENT PROGRAM COMMITTEE



Gerry Fleury, Chair and Budget Committee Representative;
Rosemarie Michaud, Vice Chair; Bryan Christensen; Dianne Schuett;
Michael Crockwell, Board of Selectmen Representative
Tina Courtemanche, Board of Selectmen Alt.;
Larry Young, Sr., Planning Board Representative;
Janna Culberson, School Board Representative

CEMETERY COMMISSION



David Richards, Chair ; James Garvin;
Fleda Young; Don Hill

CONSERVATION COMMISSION



Ammy Heiser, Chair; Carol Bertsimas, Vice Chair;
Ayn Whytemare; Brian Mrazik; David Baril, Jr.; Steve Fowler;
Kevin Krebs, Planning Board Representative
Vincent "Doc" Greco, Board of Selectmen Representative

ENERGY COMMITTEE



Daniel Crean, Robert G. Samson,
Pentti J. Aalto, Jay Smith

BOARDS, COMMITTEES AND COMMISSIONS

PLANNING BOARD



Alan Topliff, Chair; Brian Seaworth, Vice Chair; Robert E. Bourque;
Kevin Krebs; Kathy Cruson; Larry Young, Sr.; Brent Edmonds, Alt.;
Fred Kline, Board of Selectmen Representative;
Vincent E. "Doc" Greco, Board of Selectmen Alt.;
Jocelyn Carlucci, Recording Secretary

RECREATION COMMISSION



Rose Galligan, Chair; Karen Meisenheimer; Christine Robinson;
Christopher Henderson; Michelle Carvalho; Steve Fowler, Alt.;
Vincent E. "Doc" Greco, Board of Selectmen Representative;
David Sheldon Jr., Board of Selectmen Alt.

ROADS COMMITTEE



Oscar Plourde, Chair; Burton Curley, Vice Chair
Paulette Malo; Jason Menard; Brian Seaworth, Planning Board Representative;
James Boisvert, Dept. of Public Works Representative;
Fredrick L. Kline, Board of Selectmen Representative

SOUCOOK RIVER TAX INCREMENT FINANCING COMMITTEE



Steve Creed; Gordon Welch; Drew Drummond; Alex Vailas;
Dana Carlucci; Fredrick L. Kline, Board of Selectmen Representative

TRI-TOWN AMBULANCE COMMITTEE



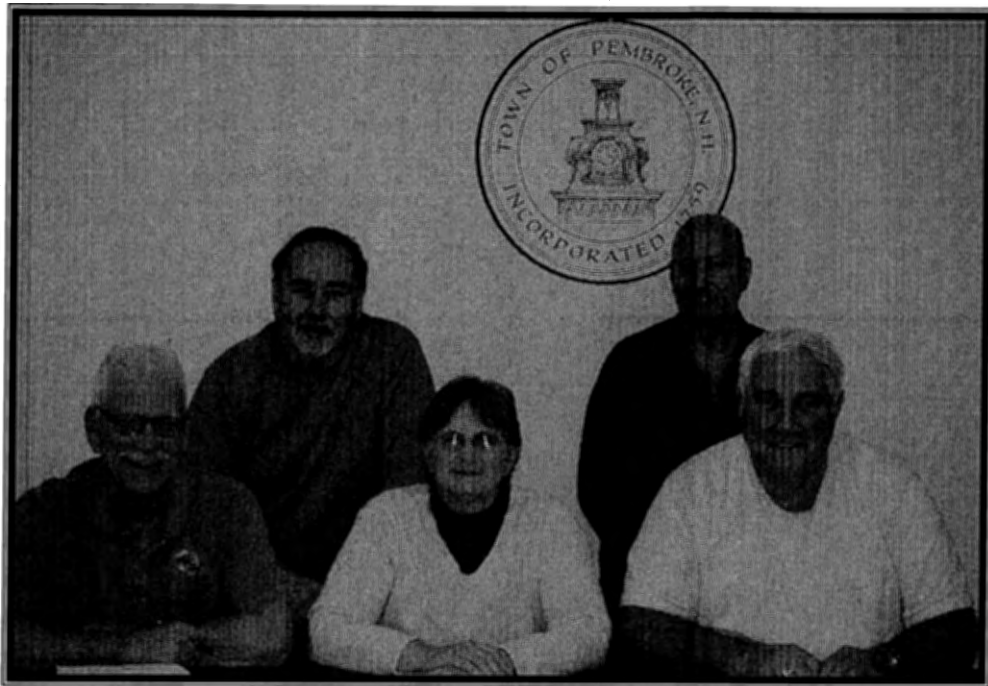
Shaun Mulholland, Chair, Allentown Town Administrator;
Harold Paulsen, Chief, Pembroke Fire Department
Robert Bourque; Dana Pendergast;
Stephanie Locke, Tri-Town Employee
David Jodoin, Pembroke Town Administrator.

ZONING BOARD OF ADJUSTMENT



William Bonney, Chair ; Bruce Kudrick, Vice-Chair;
Dana Carlucci ; Thomas Hebert.; Paul Paradis;
Mick Pinard, Alt.; Robert Montmarquet, Alt.; Mark Johanson, Alt.;
Susan Gifford, Recording Secretary

BOARD OF SELECTMEN



**Fred Kline, Vincent “Doc” Greco, Justine “Tina” Courtemanche, Chair
Michael Crockwell, David A. Sheldon, Jr.**



In 2014, the Town was required by the State of NH to revalue all residences and businesses in Town. This was the third time we have had to do this since the landmark Claremont case that determined the process for allocating funds through the adequate education program. The next process will be five years from now in 2019.

So what does this mean actually and how did it effect the residents and businesses. Due to adjusting values based on comparable sales, the Town lost well over 30 million dollars in taxable value. For some your assessed value dropped reducing your tax bill (yes some taxes went down), others values stayed the same and some increased. These folks were not as lucky with some seeing a very large tax increase. Due to budgets being passed in 2014 for the Town, School and County, the Town portion of the tax rate increased 45 cents, the School increased \$2.17, and the County increased 24 cents for a total increase of \$2.86 per thousand of assessed value. The Board of Selectmen strive each year to maximize efficiencies and control costs while still offering services.

In 2015 you will all see and even experience some major road construction on Pembroke Street at the intersection of Pembroke Hill and Bow Lane. Yes the famed project of the early 2000's is finally here. The State will be re-aligning roads and installing a signalized traffic light. In addition to this, the Town and Water department will be undertaking a major road project similar to that of Broadway where roads, drainage and sidewalks will be installed on Pembroke Hill and the side streets. The good news here is the bond that was passed last year had an estimated interest rate of 4% and we were able to negotiate a rate of 1.19%.

BOARD OF SELECTMEN

As for an update on the prior discussions involving the sewer department and their collections. The Sewer Commission now sends all uncollected current year sewer bills to the tax collector so that they can add the balances to their tax lien. This is still a very confusing process for the rate payers. The Board has committed to look at the overall billing and collection process to see if things can be streamlined.

We would like to thank all of the fine dedicated volunteers that this community has that sit on various boards. Without you we don't know where we would be. As we state every year, we are always looking for volunteers for various committees and if you are interested, you can contact Town Hall and inform staff as to your interest.

We would be remiss if we didn't thank our fine staff. As costs continue to rise, they are always looking at ways to save money. As you are aware, several cuts to positions have been made over the years with the position and responsibilities being absorbed by current staff. This year was a very challenging year in that regard with resignations and several long term leaves of absence.

We want to remind all of you again this year that we no longer have a winter parking ban. However, we do have the ability to call an Emergency parking ban for snow removal. When we do call an emergency, we will place the notice on the sign at the safety center, contact WMUR Channel 9, radio station WJYY 105.5 and also place the notice on the Town website. It is imperative that when a ban is called that you remove your vehicle from the street. If the vehicle is not removed, IT WILL BE TOWED! Vehicles can be parked in the Municipal lot provided that you have a valid Town parking sticker. These can be obtained by residents for free at the Public Works garage.

Also we ask that you please review the Holiday pickup schedule for trash and recycling. If we call a parking ban there will be no trash pickup so do not put your carts out. Contact DPW at 485-4422 and they will let you know when they will be picked up.

Respectfully Submitted,

Justine Courtemanche, Chairman
Fred Kline, Vice Chairman
David Sheldon
Vincent (Doc) Greco
Michael Crockwell

Pembroke Board of Selectmen

TOWN MEETING MINUTES

MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PEMBROKE, NH MARCH 11, 2014

The meeting was opened by Moderator Thomas E. Petit at 11:00 a.m.

A motion was made to read and act on Articles #1 and #2 and to read and act on the remaining articles at the deliberative session on March 15, 2014 at the Pembroke Academy Auditorium.

MOVED: Chet Martel

SECONDED: Pam Allgeyer

VOTE: YES

MOTION PASSED

ARTICLE #1: To choose all necessary officers for the ensuing year.

*Denotes elected

Town Clerk for one year:
vote for not more than one
James F. Goff

*306

Library Trustee for three years:
vote for not more than two
Patricia Y. Crafts
Susanne Whitbeck

*251

*247

Moderator for 2 years:
Vote for not more than one
Thomas E. Petit

*298

Library Trustee for two years:
vote for not more than one
Judy Mitchell

*274

Treasurer for one year:
vote for not more than one
Charles L. Connor

*283

Trust Fund Trustee for three years:
vote for not more than one
Gerard Fleury

*274

Selectman for three years:
vote for not more than two
Justine "Tina" Courtemanche
Michael Crockwell
Robert G. Samson

*181

*192

149

Trust Fund Trustee for one year:
vote for not more than one
Courtney Eschbach

*255

Sewer Commissioner for three years:
vote for not more than one
Daniel Driscoll
Paulette Malo

*157

128

Checklist Supervisor for six years:
vote for not more than one
Patricia Y. Crafts

*280

Water Commissioner for five years:
vote for not more than one
no one filed

4776 voters on the Pembroke Checklist
318 ballots cast
7% voter turnout

Andrew Boisvert
Richard Bilodeau

*8 write-in votes

4 write-in votes

TOWN MEETING MINUTES

ARTICLE 2 – AMEND ZONING ORDINANCE

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke?

Amendment #1

Amendment #1

Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-31. A. It shall be unlawful for any person to occupy a recreational vehicle on a temporary basis, who does not possess a license-permit from the Selectmen Code Enforcement Officer. A license-permit is not required for the storing or parking of a recreational vehicle during periods of nonuse on the premises of the owner, or for a period of occupancy not to exceed 60 days per year;

YES 170 NO 68 AMENDMENT #1 PASSED

Amendment #2

Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-63.D. Awning: A sign painted on or attached to the cover of a movable metallic frame of the hinged, rolled, or folding type of awning or the cover of a fixed metallic frame.

YES 198 NO 68 AMENDMENT #2 PASSED

Amendment #3

Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-39.D. Considering this application, some of the items the Planning Board might discuss with the applicant are:

1. Proposed length of stay;
2. Why an alternate location can not be used;
3. What item(s) will be stored; and
4. What is the expected removal ~~data~~; date;

YES 186 NO 74 AMENDMENT #3 PASSED

TOWN MEETING MINUTES

Amendment #4

Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-121. B. It shall be the duty of the Board of Selectmen or appointed Code Enforcement Officer to enforce the New Hampshire Building Code, as amended, under the authority granted pursuant to RSA 674:51. ~~Copies of~~ The New Hampshire Building Code shall be available for review in the office of Planning and Land Use.

YES 223 NO 48 AMENDMENT #4 PASSED

Amendment #5

Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-121. C. It shall be the duty of the Board of Selectmen or the appointed Code Enforcement Officer to enforce the New

Hampshire Building Code per RSA 155:A as amended.

~~following codes under the authority granted pursuant to RSA~~

~~674:51:~~

~~International Residential Code as published and amended by the
International Code Council Inc.~~

~~International Property Maintenance Code as published and amended by the International
Code Council Inc.~~

YES 219 NO 47 AMENDMENT #5 PASSED

Amendment #6

Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-122.A Buildings and structures: It shall be unlawful for any person to erect, construct, reconstruct, demolish, or alter a structure as defined by the New Hampshire Building Code, RSA 155:A, as amended, ~~and the International Residential Code, as published and amended by the International Code Council, Inc.,~~ without applying for and receiving from the Code Enforcement Officer a building permit.

YES 183 NO 88 AMENDMENT #6 PASSED

Amendment #7

Are you in favor of the adoption of Amendment #7 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

TOWN MEETING MINUTES

Section 143-58 G (2) Maintenance: Any lawfully existing sign cannot be enlarged, ~~reworded (other than in the case of a cinema or theater signs), redesigned or altered in any way, including repainting in a different color, except to conform to the requirements of this section. This does not include rewording or re-coloring of signs where such changes do not increase non-conformance relative to the existing sign. and provided f~~ Furthermore, that any such sign which has deteriorated to such an extent that the cost of restoration would exceed 35% of the replacement cost, that sign shall not be repaired or rebuilt or altered, except to conform to the requirements of this section.

YES 194 NO 79 AMENDMENT #7 PASSED

Amendment #8

Are you in favor of the adoption of Amendment #8 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-66.3 A. Except as provided in this article VIIIA, it shall be unlawful to erect, construct in place, place or re-erect, replace, or make any external-structural changes to any existing tower ~~or antenna~~ without securing a special exception therefore as hereinafter provided.

YES 204 NO 69 AMENDMENT #8 PASSED

Amendment #9

Are you in favor of the adoption of Amendment #9 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-8, Definitions, Agricultural Retail Outlets

B. FARM STAND (Roadside Stand) — A structure either temporary or permanent, or a vehicle, from which ~~locally grown and seasonal~~ agricultural, horticultural, or silvicultural products and produce are sold; ~~the majority of which are grown by the owner.~~

D. TEMPORARY AGRICULTURAL RETAIL OUTLET — Any cart or vehicle from which agricultural, horticultural or silvicultural products and produce are sold and is governed by Chapter ~~163~~ of the Code of the Town of Pembroke, "Hawkers, Peddlers and Itinerant Vendors."

Section 143-44 B. Farm Stand: (Roadside stand)

(1) Farm stands that operate more than ~~four~~ six months ~~[sic]~~ out of the year shall be subject to receiving a Special Use Permit by the Planning Board; ~~those operating less than the time period specified are defined as a Temporary Agricultural Retail Outlet;~~

YES 227 NO 67 AMENDMENT #9 PASSED

TOWN MEETING MINUTES

Amendment #10

Are you in favor of the adoption of Amendment #10 as proposed by the Planning Board for the Town Zoning Ordinance?

Section 143-8, Definitions

LOT OF RECORD - ~~A lot or parcel of land either shown on a plan or described in a deed that is recorded laid out by plan or described by a separate description in a deed recorded at the Merrimack County Registry of Deeds, and being in separate and undivided ownership at the time of the enactment of this chapter or by any subsequent amendments.~~

YES 227 NO 56 **AMENDMENT #10 PASSED**

Amendment #11

Are you in favor of the adoption of Amendment #11 as proposed by the Planning Board for the Town Zoning Ordinance?

Section 143-103

~~Any parcel or non-conforming~~ lot of record, as defined in § **143-8**, may be built upon provided the following conditions are met:

- A. ~~The lot of record or parcel~~ complied with the minimum area, frontage, width, and depth requirements, if any, of the Zoning Ordinance then in effect at the time it was created; and
- B. ~~The lot or parcel conforms to the internal setbacks and height restrictions at the time of construction; and~~
Any lot of record that does not comply with the current setback requirements in the applicable zone may be built upon provided that at least two of the setbacks can be met; and
- C. ~~Notwithstanding NH RSA 674:41, The lot of record has the applicable frontage requirements on a Class V, or better, road. no lot is eligible for a building permit unless it has the frontage required elsewhere in this Ordinance along a Town~~

YES 219 NO 65 **AMENDMENT #11 PASSED**

Amendment #12

Are you in favor of the adoption of Amendment #12 as proposed by the Planning Board for the Town Zoning Ordinance?

Current language of 143-68. E.2

143-68. E. Special use permit: Any use permitted in the underlying district, except these which are expressly prohibited in section D, above, shall be reviewed by the Planning Board, the Health Officer, Pembroke Water Works, and shall conform to the provisions of this section. Special use permits may be granted by the Planning Board subject to the following additional limitations:

[Amended 3-9-2010 Town Meeting by Amendment No. 4]

TOWN MEETING MINUTES

(1) ~~(1)~~ (Reserved) List each chemical, provide an MSDS for each chemical, and provide a notification letter with a brief synopsis of how each chemical is intended to be used, stored and disposed of for all chemicals stored in aggregate of one gallon or more or if the yearly use is five gallons or more. This requirement shall exclude operable motor vehicles, as defined by RSA 236:111 and RSA 236:112, parked on site. This list shall be submitted to the Pembroke Water Works for review and opinion prior to site plan approval.

(a) If in the opinion of the Pembroke Water Works an environmental consultant review is required, the Town of Pembroke shall hire the consultant at the applicant's expense.

(2) Petroleum products, chemicals, road salt, and other materials which have the potential for contaminating groundwater shall be stored above ground level within a fully enclosed structure designed to contain any spill within the structure. Waste that has the potential to become classified as hazardous in Title 40 of the Code of Federal Regulations (40 CFR) Part 261 must be stored indoors in an area that is free of floor drains or other sumps or penetrations that allow contact with soil or ground water.

(a) At any time that there is a change in chemicals used at the facility or new chemicals added, that would meet the quantity threshold, the Town of Pembroke shall require written notification to the Pembroke Planning Department and the Pembroke Water Works and a copy of the MSDS to be supplied.

(b) If in the opinion of the Pembroke Water Works an environmental consultant review is required, the Town of Pembroke shall hire the consultant at the applicant's expense.

(a)(c) If there are no changes, the Town of Pembroke would require a letter stating as such every five years.

YES 207 NO 70

AMENDMENT #12 PASSED

Amendment #13

Are you in favor of the adoption of Amendment #13 as proposed by the Planning Board for the Town Zoning Ordinance?

To Remove in its entirety Section 143-35.1, Private Sales and Related Outdoor Display and replace with (Reserved).

§ 143-35.1

[Added 3-08-2011 Town Meeting by Amendment No. 6]

TOWN MEETING MINUTES

- A. ~~For the purposes of this article only, the term "item(s)" will refer to all items including but not limited to: household items, motor vehicles, motorcycles, boats, recreational vehicles, trailers, and/or construction equipment.~~
- B. ~~For the purposes of this article only, the term "related outdoor display" will refer to the outdoor display of the item(s) with the intent to sell.~~
- C. ~~All items offered for private sale and related outdoor display must be outside the adjacent roadway Right-of-Way.~~
- D. ~~Residents wishing to display an item(s) with intent to sell must notify the Code Enforcement Officer via phone, email, or in person to state what item(s) will be displayed and what day the display will be begin.~~
- E. ~~A maximum of three (3) items per calendar year may be offered for private sale and related outdoor display per lot.~~
- F. ~~Each item may only be displayed for a maximum of 90 days from the date of notification.~~
- G. ~~Yard sales are except from the provisions of this article.~~
- H. ~~Approved commercial sales with prior site plan approval from the Pembroke Planning Board are exempt from the provisions of this article.~~

YES 189 NO 83 AMENDMENT #13 PASSED

TOWN MEETING MINUTES

MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PEMBROKE, NH DELIBERATIVE SESSION MARCH 15, 2014

Moderator Thomas E. Petit opens the meeting at 10:00 a.m. after the Pledge of Allegiance, an introduction of the Budget Committee members, Board of Selectmen and the Town Clerk. He then reads the results of the ballot vote taken on March 11, 2014.

There was a motion made to dispense with the reading of the full warrant and proceed with the meeting.

MOVED: Daniel Crean

SECONDED: Robert Samson

VOTE: YES

MOTION PASSED

Selectman Fred Kline gave an overview of Article #3 and the work that was planned.

Water Commissioner Chris Culberson gave an overview of Article #4 and the work that was planned.

ARTICLE 3 - To see if the Town will vote to raise and appropriate the sum of \$1,200,000 for the Roadway Improvement and reconstruction project for the following streets; Pembroke Hill, Rowe Ave, Perley Ave, Girard Ave, Chappelle Street, Elm Street and Grandview Road, and to authorize the issuance of not more than \$1,200,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the interest thereon; (2/3 ballot vote required)(Passage of this article is contingent upon Article 4 being approved)

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Charles Schmidt

SECONDED: David Sheldon

This being a ballot vote, Moderator Petit opened the polls at 10:18 a.m. and stated that they would remain open for at least one hour.

When most of the people had cast their ballots, Moderator Petit allowed action to be taken on Article #4

ARTICLE 4 – To see if the Town will vote to raise and appropriate through water fees (bond/note will be paid for by users not through property taxes) the sum of \$300,000 for the water line infrastructure improvements on Pembroke Hill and the abutting streets, and to authorize the issuance of not more than \$300,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Water Commissioners to issue and negotiate such bonds or notes and to determine the interest thereon; (2/3 ballot vote required)(Passage of this article is contingent upon Article 3 being approved)

Recommended by Board of Selectmen
Recommended by Budget Committee

TOWN MEETING MINUTES

MOVED: Robert Samson

SECONDED: David Sheldon

This being a ballot vote, Moderator Petit opened the polls at 10:29 a.m. and stated that they would remain open for at least one hour.

When there were no more ballots being cast for Articles #3 and #4, the moderator allowed action to continue on other articles.

There was a motion made to take up action on Article #16.

MOVED: Daniel Crean

SECONDED: Robert Samson

VOTE: YES

ARTICLE 16 – To hear the report of the Sewer Study Committee that was created pursuant to Article #12 at the 2013 Town meeting, which voted to establish a Committee to study the current operations of the Sewer Department and its Commission with regards to billing, collection procedures, and overall operations, and to take such action in response to the report as the Town Meeting deems appropriate..

Daniel Crean explained the history leading up to this article. He then read the report of the Sewer Study Committee. A copy of the report is inserted at the end of these minutes.

There was a motion made to amend Article #16 to read as follows: "Motion: To accept the report and as a result of the report I moved to authorize the Board of Selectmen to work with the Sewer Commission over the next six months to establish and implement a system whereby all sewer fees will be collected by the Town Tax Collector."

MOVED: Fred Kline

SECONDED: David Sheldon

Harold Thompson speaks against the motion.

Gerard Fleury speaks in favor of the motion.

VOTE: YES

MOTION PASSED

ARTICLE 14 – (Advisory) Shall the Town explore cost saving measures with regards to utility consumption, for the street lights in the community, which may require street lights to be modified (reduced wattage) or removed in certain locations. This article is advisory only and does not appropriate funds or create a new program. It is intended to gauge the sentiment for the necessary conservation efforts to reduce electric consumption.

MOVED: Diane Schuett

SECONDED: David Sheldon

VOTE: YES

ARTICLE #14 ADOPTED

TOWN MEETING MINUTES

At this point in the meeting, there being no one else in attendance wishing to vote on Article #3 and the polls for voting had been open for more than the mandatory one hour, Moderator Petit closes the polls at 11:25 a.m.

The ballots are counted and the results are as follows:

115 ballots cast

YES 108 NO 7 ARTICLE #3 ADOPTED

There being no one in attendance wishing to vote on Article #4 and the polls for voting had been open for the mandatory one hour, Moderator Petit closes the polls at 11:29 a.m.

The ballots are counted and the results are as follows:

115 ballots cast

YES 111 NO 4 ARTICLE #4 ADOPTED

ARTICLE 15 - To see if the Town of Pembroke shall state its opposition to any new overhead development of alternating current and direct current high voltage transmission lines within its borders; and in turn manifest the Town's strong preference for the burial of such lines, in a manner consistent with state and federal requirements, under rights of way and power line corridors now existing or to be established. Although burial in all instances is preferred, this statement of opposition shall not apply to distribution lines carrying electrical power and other utility lines, such as telephone and cable television, for Town residential or commercial use.

MOVED: Tina Courtemanche SECONDED: Vincent Greco

Marie Straiton spoke in support of this article stating that the project now is intending to use the existing right-of-way erecting 59 new towers of over 135 feet in height. This will affect 40 properties in the Town of Pembroke. She urged the voters to join 33 other communities and demand the burial of the electric transmission lines.

Charles Schmidt stated that there is a bill in the house that is addressing the idea of burying the lines in the states transportation corridors. He also stated that other states have in fact demanded the burial of the transmission lines, not as long as it would be in NH, but they have done it.

Wayne Burt spoke about how the wind farms have scarred the beauty of NH and this would look even worse.

VOTE: YES ARTICLE #15 ADOPTED

TOWN MEETING MINUTES

ARTICLE 5 - To see if the Town will vote to approve the cost item included in the collective bargaining agreement reached between the Board of Selectmen and the International Union of Operating Engineers Local 998 regarding Public Works Employees; which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2014	\$ 8,729
2015	\$11,393
2016	\$13,295

and further to raise and appropriate the sum of \$8,729 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: David Sheldon

SECONDED: Tina Courtemanche

VOTE: YES

ARTICLE #5 ADOPTED

ARTICLE 6 – To see if the Town will vote to raise and appropriate \$583,500 to be deposited into the Capital Reserve Funds previously established as indicated below.

Town Equipment Capital Reserve Fund	\$125,000
Police Cruiser Capital Reserve Fund	\$ 27,500
Police Small Equipment Capital Reserve Fund	\$ 13,500
Municipal Facilities Capital Reserve Fund	\$175,000
Fire Major Equipment Capital Reserve Fund	\$150,000
Fire Small Equipment Capital Reserve Fund	\$ 20,000
Revaluation Update Capital Reserve Fund	\$ 32,500
Recreation Capital Reserve Fund	\$ 25,000
Cemetery Capital Reserve Fund	\$ 15,000

	\$583,500

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Vincent Greco

SECONDED: Robert Samson

VOTE: YES

ARTICLE #6 ADOPTED

TOWN MEETING MINUTES

ARTICLE 7 – To see if the Town will vote to raise and appropriate the sum not to exceed \$79,000 to purchase and equip a new 1 Ton Pickup/plow truck for Public Works and to authorize the withdrawal of a sum not to exceed \$79,000 from the Town Equipment Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Robert Samson

SECONDED: Vincent Greco

VOTE: YES

ARTICLE #7 ADOPTED

ARTICLE 8 – To see if the Town will vote to raise and appropriate the sum not to exceed \$73,574 to purchase and equip two (2) Police Cruiser/SUV packages and to authorize the withdrawal of a sum not to exceed \$73,574 from the Police Cruiser Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Robert Samson

SECONDED: David Sheldon

Don Girard asked how much money does the town receive in motor vehicle stops and how much money is spent on prosecution.

Chief Dwayne Gilman explained that if a ticket is written using state statutes, then the town receives none of the money, the town only receives money from tickets written on town statutes. The Chief went on to state that the town spends approximately \$11,500 for prosecution.

VOTE: YES

ARTICLE #8 ADOPTED

ARTICLE 9 – To see if the Town will vote to raise and appropriate the sum not to exceed \$10,000 for the purchase of new police vests and to authorize the withdrawal of a sum not to exceed \$10,000 from the Police Small Equipments Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Vincent Greco

SECONDED: Robert Samson

VOTE: YES

ARTICLE #9 ADOPTED

TOWN MEETING MINUTES

ARTICLE 10 - To see if the Town will vote to raise and appropriate the sum not to exceed \$12,925 for necessary repairs at the Buck Street Cemetery and to authorize the withdrawal of a sum not to exceed \$12,925 from the Cemetery Improvements Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Robert Samson **SECONDED: Tina Courtemanche**

VOTE: YES **ARTICLE #10 ADOPTED**

ARTICLE 11 - To see if the Town will vote to raise and appropriate the sum not to exceed \$2,000 for the purchase and installation of safety capping to be placed on the athletic fields at Memorial Field and to authorize the withdrawal of a sum not to exceed \$2,000 from the Recreation Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: Robert Samson **SECONDED: Vincent Greco**

VOTE: YES **ARTICLE #11 ADOPTED**

ARTICLE 12 – To see if the Town will vote to discontinue the Library Building Capital Reserve Fund created in 2012. Said funds, with accumulated interest to date of withdrawal, to be transferred to the Town's General Fund.

Recommended by Board of Selectmen

MOVED: Vincent Greco **SECONDED: Robert Samson**

Peter Mehegan asked how much is in the fund and if it could be appropriated for Library security.

Town Administrator David Jodoin stated that there is \$3,500 in the fund and it could be appropriated for library security at next year's town meeting.

VOTE: YES **ARTICLE #12 ADOPTED**

ARTICLE 13 – To see if the Town will vote to raise and appropriate the sum not to exceed \$40,000 to repair the Clock Tower on Main Street and to use \$40,000 of 2013 Audited Fund Balance to offset this expense.

Recommended by Board of Selectmen
Recommended by Budget Committee

MOVED: David Sheldon **SECONDED: Vincent Greco**

TOWN MEETING MINUTES

Mark Lepage, Budget Committee Chair stated that at their public hearing the Budget Committee was not in favor of this article, but now that they have more information, the committee is in favor of it.

James Garvin spoke in favor of the article and gave a brief history of the town clock.

VOTE: YES

ARTICLE #13 ADOPTED

ARTICLE 17 - To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$ 7,662,394 for the 2014 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately. The Board of Selectmen recommend raising and appropriating the sum of \$7,669,894 as the 2014 municipal operating budget.

Budget Committee Recommends \$7,662,394

Board of Selectmen Recommends \$7,669,894

Mark Lepage explained the Budget Committee process and stated that the only difference between the Board of Selectmen's proposed budget and the budget committee's proposed budget is \$7,500 that the budget committee cut from library funding. He then made a motion to adopt the Budget Committee's recommended budget of \$7,662,394.

MOVED: Mark Lepage

SECONDED: Gerard Fleury

There was then a motion made to amend the proposed budget by adding \$7,500 back into the library budget bringing the total appropriation back up to the Selectmen's proposed budget of \$7,669,894.

MOVED: Tina Courtemanche

SECONDED: David Sheldon

VOTE ON AMENDMENT: YES

VOTE ON ARTICLE #17 AS AMENDED: YES

ARTICLE #17 ADOPTED AS AMENDED

ARTICLE 18 - To transact any other business that may legally come before said meeting.

Jo-Ann Dupuis stated that Old Home Day will be held on August 23rd this year and said that they are always looking for support.

Moderator Thomas Petit thanked the Board of Selectmen and the Budget Committee for all they have done leading up to this meeting.

There was a motion made to adjourn.

MOVED: Brian Lemoine

SECONDED: Don Girard

VOTE: YES

MEETING ADJOURNED AT 12:30 pm.

TOWN MEETING MINUTES

After the meeting adjourned, Moderator Petit swore in all elected officials for 2014.

Respectfully submitted:

James F. Goff
Town Clerk
Pembroke, NH

TOWN SEAL

Continue for Final Report of the Pembroke Sewer Commission Study Committee

FINAL REPORT OF THE PEMBROKE SEWER COMMISSION STUDY COMMITTEE
Revised February 3, 2014

Overview. The Committee was created pursuant to Article 12 of the 2013 Annual Meeting of the Town of Pembroke. The following persons were appointed to the Committee by the Town Moderator: Nancy Kurinkas, Daniel Crean, Bruce Kudrick, John Duggan, William Pritchard, and Donald Hill. Fred Kline served *ex officio* as the Selectmen's representative on the Board.

The committee held its organizational meeting on May 7, 2013, and elected Dan Crean as chair, Bruce Kudrick as vice-chair, and Fred Kline as clerk. At that time, the Committee determined that it had two basic charges under the warrant article: 1) review billing and collection procedures and the manner in which overdue charges are handled and 2) review of organization, operations, and structure of the Sewer Commission. It decided to focus on task 1 and then address task 2. The Committee met six times over the course of May, June, July and August with the Sewer Commissioners, the Water Works Commissioners and its staff, and the Town Administrator. All meetings were held in accordance with RSA 91-A and minutes are available by contacting the Town Office. The Committee debated and adopted an Interim Report at its meeting on August 29 and held a public hearing on September 12, 2013, to provide information and receive comments and suggestions. The Committee made some changes to the interim report and finalized its report following the hearing. As a result of comments made during Budget Committee deliberations and to consider related matters, the Committee met again on February 3, 2014, to discuss possible revision of its final report.

As a first order of business, the Committee wishes to acknowledge and express appreciation for the time, effort, and participation of the two Commissions and staff and the Town Administrator, all of whom cooperated fully with the Committee and provided valuable input and comment.

This final report first summarizes the Committee's findings on billing and collection and its recommendations. The report then summarizes the findings on operation and structure along with its recommendations.

Part 1. Billing and Collection.

(A) *Findings. (1) Delinquent Accounts.* A number of years ago, the Town Administration and Sewer Commission stopped utilizing a procedure whereby accounts were sent to the Town for collection including use of the property tax lien process for delinquent accounts. Under this procedure (authorized by RSA 149-I:11) towns may use RSA 38:22 procedures to collect sewer charges. This statute (written for use for municipal gas, electric and water systems) provides several options for collecting user fees and assessments. The language is difficult to apply and differences over its meaning were finally resolved in 2013, when the Selectmen agreed that they could and would utilize the tax lien process for overdue, unpaid charges that could be timely submitted and made subject to the tax lien process. The total amount of bills that were sent to the Town prior to the Committee's meetings totaled about \$58,000 in 130 separate accounts; 80 accounts were paid prior to the Town executing the lien. Since then at least 2 more paid and it is expected that most, if not all, will be paid prior to tax deeding. The Town and Sewer Department agreed on compensation of about \$2,000 for the town's time in this process, as much of the data had to be entered manually. The Sewer Commission advised that other unpaid delinquent accounts date back to 2003 and total in the thousands of dollars, without considering interest. These delinquent accounts are not subject to the tax lien process due to the length of time they have been outstanding. Charges imposed by the Sewer Commission for late payment are minimal and do not provide much incentive for timely payment. The Sewer Commission appears to have only limited formal policies for collecting delinquent accounts, eligibility for abatement, or the manner in which payment plans may be used. Subsequent to the Committee submission of its final report, the Sewer Commission has submitted additional accounts for tax liens and has made some effort to collect other delinquent accounts. However, the accounts submitted to the Town for liening still required substantial effort on the part of the Town to make them compatible with Town tax accounts, requiring additional time and effort by Town staff. Collections on accounts not subject to the tax lien process are best described as minimal.

(2) *Billing and Collection.* Sewer charges (called rents and assessments under law) are user fees imposed based on rates established by the Sewer Commission. Fees are based primarily on water usage using meter readings made by the Water Works. A few sewer users are not connected to water and they pay a separately determined fee not based directly on actual water usage. The Sewer Commission was unable to provide definitive information on how its rates and fee structures are computed and adjusted, other than to address costs imposed by the treatment plant and its other operating

FINAL REPORT OF THE PEMBROKE SEWER COMMISSION STUDY COMMITTEE

expenses. Due to incompatibility between computer software programs used by Sewer, Waterworks, and the Town, substantial up-front costs and annual licensing fees (estimated at \$6,000 - \$9,000) would be required to move billing and/or collection to either the Waterworks or Town. Due in part to lack of automation and compatibility, little, if any, cost saving would be realized, at this time, and personnel needs and costs actually could increase in the short term.

(3) *Audit Comments.* The 2012 Town Audit (page 40 of the 2012 Annual Town Report), as in other recent years, adversely comments on the “lack of segregation of duties” at the Water and Sewer Commissions, and notes that a “single individual within each department prepares the utility billings, receives payments, posts payments against the individual billings, prepares and makes the deposits, reconciles the bank accounts, and maintains the general ledger.” The Water Works actively addressed, and apparently resolved those audit concerns with respect to its operations.

(B) Committee Recommendations.

(1) *Billing and Collection.* The current arrangement whereby the Sewer Commission is responsible for billing and initial collection should be retained for the present. The Sewer Commission should submit its accounts to the Town so that the accounts are compatible with Town tax accounts to lessen the accounting burden on the Town. However, if software and other costs can be lessened, the Town and both Commissions should periodically review all billing and collection practices. When computer system and software changes are made in the future, the Town and the two Commissions should investigate the feasibility of compatibility among all functions. Also, if such changes make costs reasonable, the possibility of transferring billing and/or collection to the Water Works should be examined with the possibility that termination of water service could be invoked for failure to pay sewer bills, in the sense that the services are related. If properly implemented, changes in billing and collection practices also could address the audit issues.

(2) *Delinquent Accounts.* The current mutually agreeable practice for delinquent accounts made subject to tax lien should be continued for the present, with costs and staff time examined on a regular basis to ensure that no taxpayer funds support the process unless the costs are fully reimbursed by the Sewer Commission. The Town, and particularly the Sewer Commission, should take action to streamline practices to eliminate the need for repetitive data entry. In addition, the Committee strongly urges the Sewer Commission to aggressively pursue delinquent accounts that cannot be made subject to the tax lien process because of the length of time they have been delinquent. Various routes exist to do so, including instituting small claims procedures at minimal up-front costs which will be recouped upon successful resolution. The Commission should not expect to have to file a large number of cases, as filing claims will demonstrate to delinquent rate-payers the need to pay. In addition, the Commission should adopt standard procedures and deadlines for action, including significantly higher fees for users who do not make timely payments. To the Committee’s knowledge, current collection practices are out-of-date, unjustified, and unfairly shift costs to those rate-payers who make timely payments, and the Commission, since issuance of the Committee’s earlier report, has made little effort to address these concerns. Practices here, as in the case of the operation and organization practices addressed below, need to be shifted to a proper business plan basis.

(3) *Audit Comments.* Audit comments such as those expressed here are not uncommon for small municipalities and, particularly, small utilities or departments handling money. Full implementation of the recommendations would increase operating costs significantly. However, the current situation leaves both departments not fully protected and, within reason, the Committee urges the Commission to move forward promptly to address these important issues.

Part 2. Operation, Organization, and Structure.

(A) *Findings.* (1) *Combining-Eliminating Commission(s).* Statutory alternatives to the present organization do exist, including: abolition of either or both Commissions, and vesting of functions in the Town; abolition of one Commission and vesting of all functions in the remaining one; or creation of a new “public works commission” that could include functions of sewer, water, stormwater management. and/or public works. At this time, any such change would pose practical problems including: required certifications for personnel, training, and particularly issues regarding cross-contamination of equipment and services. Both Commissions stated that costs and personnel needs would likely increase, at least in the short term, under any such arrangement. As noted in comments on billing, there appears to be no or little compatibility between software used by the Town and the two Commissions, and costs to institute required changes would be excessive.

FINAL REPORT OF THE PEMBROKE SEWER COMMISSION STUDY COMMITTEE

(2) *Lack of Business and Emergency Plans and Planning.* The Committee received information to the effect that the Sewer Commission is developing system information and response plans (in anticipation of meeting required deadlines for such plans in 2014) but has little planning currently in place or which can be implemented in the near future. It does have contractual arrangements to address problems that may arise, such as minor repairs, but does not appear to have long-term plans to address major needs. Infiltration/inflow is an ongoing concern, particularly in light of the increased stormwater management requirements likely to be imposed by EPA in the near future. Back-up plans for equipment failures and other issues that could interfere with operations appear *ad hoc* at best. In general, information provided to the Committee indicated a serious lack of effective and updated “business plans” in place to address personnel, maintenance, and emergency matters. The Sewer Commission appears to address problems and issues (even routine matters such as payment plans and abatements of charges) on an *ad hoc* basis without adopted policies and practice standards in place. Meters on pipes delivering sewage to the Allenstown plant apparently are owned by Allenstown and may not be calibrated as frequently as desirable or required, though the Sewer Commission did have these meters inspected some time ago. Pembroke appears to contribute substantially more flow to Allenstown than is reflected in water usage. This likely is attributable largely to infiltration/inflow and results in higher costs to Pembroke. Town properties also appear to contribute to this concern.

(3) *Internal Controls and Operations.* The audit concerns as to segregation of duties with respect to billing and collection noted above apply as well to the Sewer Commission’s financial operations. Having a full-time staff person also serving as a Commissioner presents potential difficulties and presently relies solely on personal decisions as to when and if the Commissioners become involved in decisions. Standards do not appear to be in place governing personnel, e.g., hiring relatives.

(B) *Committee Recommendations.* (1) *Combining-Eliminating Commission(s).* While information provided to the Committee indicated that short-term benefit of reorganization would not exceed difficulties and costs, the Committee notes that other communities have been able to operate without separate commissions and administrative staffs and do seem capable of operating jointly without extreme difficulty. The Selectmen and both Commissions are urged to undertake formal studies during 2014 as to possible structural and organizational changes. This will become increasingly important, as anticipated compliance issues in stormwater management mandated by the EPA will affect public works, sewer, and water operations and responsibilities. At a minimum, coordination in addressing stormwater issues should be implemented in the immediate future to avoid conflict and repetition in compliance efforts.

(2) *Planning.* The Committee recommends that the Sewer Commission set a very high priority on developing appropriate and complete business, operation and maintenance, contingency, and emergency standards and plans, and that these plans be established in writing and made available to both the Town Administration and Water Department so that coordination and efficiency can be implemented. To the extent required, the Sewer Commissioners should include in their budget submitted to the Budget Committee requests for funds needed to adopt these plans in an orderly and prompt fashion, though it appears that the budget submitted for 2014 did not include funds expressly designated for this purpose. Meters on pipes delivering sewage to the Allenstown plant should be owned or at least controlled by the Pembroke Commission and should be calibrated and maintained more regularly than in the past. Infiltration and inflow should be addressed as a high priority item by the Sewer Commission and the Town.

(3) *Operations.* The Committee recommends that the Sewer Commission implement as soon as practicable procedures and standards that will address audit findings as to lack of segregation and controls. Among these actions would be a change whereby no employee also may serve as a Commissioner. To the Committee’s knowledge, the Sewer Commission has not complied with this recommendation as its full-time employee has filed for reelection in 2014. Failing timely action by the Sewer Commission, the Town Selectmen should propose a conflict of interest ordinance for consideration by Town Meeting that would address issues such as have been found to exist here. The Sewer and Water departments perhaps could share a position to address segregation. Alternatively, use of formal manifests for payment to be approved by the full Commission for all but minimal expenses could address part of the audit issues.

FINAL REPORT OF THE PEMBROKE SEWER COMMISSION STUDY COMMITTEE

Part 3. Summary and Conclusion. Overall, the Committee found that the Town and both the Sewer and Water Departments seek to operate with minimal staff and provide high levels of service within the resources available under current appropriations. The Committee's main concerns with regard to Sewer Department operations involve:

- Potential issues that may arise through deferred maintenance and lack of comprehensive plans;
 - Lack of specific contingency and emergency plans;
 - Continued failure and lack of a plan to collect the large amount of outstanding user fees;
 - Continuation of the "status quo" in not addressing the lack of segregation and accountability expressed in repeated audit comments;
 - Apparent lack of understanding and commitment to eliminating potential for conflict of interest;
- and
- Need to standardize and document operations.

As a concluding recommendation, the Study Committee recommends that the Sewer Commission report to the 2014 Annual Meeting and annually thereafter as appropriate concerning its progress in (1) collecting past due amounts, (2) capital long range planning, and (3) this Committee's other recommendations.

TREASURER'S REPORT

2014 Treasurer's Report
(Cash Basis - Preliminary, Unaudited)

Operating Account

Beginning Balance 1/1/2014		\$	7,943,435
Deposits	\$ 23,382,794		
Disbursements	<u>\$ 22,417,017</u>		
Deposits in Excess of Disbursements		\$	<u>965,777</u>
Ending Balance 12/31/2014		\$	<u>8,909,212</u>

Escrow Account

Beginning Balance 1/1/2014		\$	51,344
Deposits	\$ 46,079		
Disbursements	<u>\$ 57,730</u>		
Disbursements in Excess of Deposits		\$	<u>11,651</u>
Ending Balance 12/31/2014		\$	<u>39,693</u>

BALANCE SHEET**2014 Balance Sheet
(Unaudited)**

Account	Balance
<u>ASSETS</u>	
Cash	\$ 9,048,031
Taxes Receivable (net of uncollectables)	1,162,638
Accounts Receivable	7,311
Due from Other Governments	48
Due from Other Funds	
Prepaid Expenses	95,376
Total Assets	\$ 10,313,404
<u>LIABILITIES</u>	
Accounts Payable	278,893
Due to Others	1,308
Due to School District	4,260,781
Due to Other Funds	1,831,109
Total Liabilities	\$ 6,372,090
<u>EQUITY</u>	
Reserved for Encumbrances	246,794
Unreserved Fund Balance	3,694,520
Total Equity	\$ 3,941,314
<u>TOTAL LIABILITIES AND EQUITY</u>	<u>10,313,404</u>

2014 Revenues

(Unaudited Balances through 12/28)

Account Code	Description	Budgeted	Actual	Over/(Under) Collected
<u>TAXES</u>				
3110	Net Property Tax	\$ 3,676,764	\$ 3,619,334	\$ (57,431)
3120	Land Use Change Tax			-
3185	Timber Tax	4,199	4,697	498
3186	Payment in Lieu of Taxes	39,549	39,549	(0)
3187	Excavation Tax	2,700	2,800	100
3190	Interest & Penalties on Taxes	104,000	120,250	16,250
		\$ 3,827,212	\$ 3,786,630	\$ (40,582)
<u>LICENSES, PERMITS & FEES</u>				
3220	Motor Vehicle Permit Fees	1,150,000	1,201,276	51,276
3230	Building Permits	34,000	61,115	27,115
3290	Other Licenses, Permits & Fees	28,000	41,802	13,802
		\$ 1,212,000	\$ 1,304,192	\$ 92,192
3311-3319	<u>FROM FEDERAL GOVERNMENT</u>			\$ -
<u>FROM STATE</u>				
3352	Meals & Rooms Tax Distribution	342,104	342,104	0
3353	Highway Block Grant	142,627	143,141	514
3354	Water Pollution Grant			-
3359	Other		13,323	13,323
		\$ 484,731	\$ 498,568	\$ 13,837
<u>CHARGES FOR SERVICES</u>				
3401-3406	Income from Departments			
	General	1,000	1,551	551
	Recreation	1,000	1,550	550
	Planning & Land Use	8,000	10,600	2,600
	Cemeteries	1,000	4,450	3,450
	Public Works	64,550	274,612	210,062
	Police	29,000	35,828	6,828
	Fire	250	260	10
		\$ 104,800	\$ 328,850	\$ 224,050
<u>MISCELLANEOUS REVENUES</u>				
3501	Sale of Municipal Property	19,000	19,023	23
3502	Interest on Investments	12,000	9,641	(2,359)
3503	Facilities Rental	21,000	23,256	2,256
3509	Other	6,000	7,229	1,229
		\$ 58,000	\$ 59,150	\$ 1,150
<u>OPERATING TRANSFERS IN</u>				
3912	From Special Revenue Funds			-
3913	From Capital Projects Funds			-
3914	From Enterprise Funds			-
	Sewer - (Offset)	992,515	992,515	-
	Water - (Offset)	1,197,365	1,197,365	-
3915	From Capital Reserve Funds	462,999	369,299	(93,700)
		\$ 2,652,879	\$ 2,559,179	\$ (93,700)
<u>OTHER FINANCING SOURCES</u>				
3934	Proc. from Long Term Bonds & Notes	1,200,000	-	(1,200,000)
	Amounts VOTED From Fund Bal.	40,000	40,000	-
	Fund Balance to Reduce Taxes	400,000	400,000	-
		\$ 1,640,000	\$ 440,000	\$ (1,200,000)
		\$ 9,979,622	\$ 8,976,569	\$ (1,003,053)

2014 Expenditures

(Unaudited Balances through 12/28)

Account Code	Description	Appropriation	Expended/ Encumbered	Remaining
GENERAL GOVERNMENT				
4130-4139	Executive	\$ 326,254	\$ 321,956	\$ 4,298
4140-4149	Election, Reg. & Vital Statistics	129,731	122,014	7,717
4150-4151	Financial Administration	36,152	34,502	1,650
4152	Revaluation of Property	135,000	87,978	47,022
4153	Legal Expense	45,000	16,474	28,526
4155-4159	Personnel Administration			-
4191-4193	Planning & Zoning	240,206	245,091	(4,885)
4194	General Government Buildings	133,128	113,586	19,542
4195	Cemeteries	18,230	18,049	181
4196	Insurance	165,064	106,165	58,899
		\$ 1,228,765	\$ 1,065,816	\$ 162,949
PUBLIC SAFETY				
4210-4214	Police	1,353,037	1,147,225	205,812
4215-4219	Ambulance	262,784	262,784	-
4220-4229	Fire	246,006	210,236	35,770
4290-4298	Emergency Management	3,381	2,031	1,350
4299	Other	27,456	13,728	13,728
		\$ 1,892,664	\$ 1,636,004	\$ 256,660
HIGHWAYS & STREETS				
4311	Administration			-
4312	Highways & Streets	1,014,154	973,251	40,903
4313	Bridges			-
4316	Street Lighting	42,356	38,230	4,126
4319	Other	5,000		5,000
		\$ 1,061,510	\$ 1,011,481	\$ 50,029
SANITATION				
4321	Administration			-
4323	Solid waste Collection	296,300	211,063	85,237
4324	Solid Waste Disposal			-
		\$ 296,300	\$ 211,063	\$ 85,237
HEALTH/WELFARE				
4411	Administration	2,842	2,716	126
4415-4419	Health Agencies & Hosp. & Other	19,882	19,882	-
4441-4442	Administration & Direct Assist.	85,791	42,736	43,055
		\$ 108,515	\$ 65,334	\$ 43,181
CULTURE & RECREATION				
4520-4529	Parks & Recreation	27,212	26,705	507
4550-4559	Library	204,568	204,568	-
4583	Patriotic Purposes	200	200	-
4589	Other Culture & Recreation	7,053	4,873	2,180
		\$ 239,033	\$ 236,346	\$ 2,687

2014 Expenditures

(Unaudited Balances through 12/28)

Account Code	Description	Appropriation	Expended/ Encumbered	Remaining
4651-4659	CONSERVATION			
	Administration	\$ 1,250	\$ 420	\$ 830
	Other Conservation			\$ -
4651-4659	ECONOMIC DEVELOPMENT	\$ 355		\$ 355
	DEBT SERVICE			
4711	Princ.- Long Term Bonds & Notes	385,000	385,000	-
4721	Interest-Long Term Bonds & Notes	54,750	54,750	-
4723	Int. on Tax Anticipation Notes	1		1
		\$ 439,751	\$ 439,750	\$ 1
	CAPITAL OUTLAY			
4901	Land			-
4902	Machinery, Vehicles & Equipment	162,574	145,704	16,870
4903	Buildings	212,000	23,190	188,810
4909	Other Improvements -	1,563,525	532,593	1,030,932
		\$ 1,938,099	\$ 701,486	\$ 1,236,613
	OPERATING TRANSFERS OUT			
4912	To Special Revenue Fund			-
4913	To Capital Projects Fund			-
4914	To Enterprise Fund			-
	Sewer-	992,515	992,515	-
	Water-	1,197,365	1,197,365	-
4915	To Capital Reserve Fund	583,500	583,500	-
4919	To Agency Funds			-
		\$ 2,773,380	\$ 2,773,380	\$ -
		\$ 9,979,622	\$ 8,141,079	\$ 1,838,543

TAX COLLECTOR'S REPORT



New Hampshire
Department of
Revenue Administration

2014
MS-61

Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

Instructions

Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: PEMBROKE

County: MERRIMACK

Report Year: 2014

PREPARER'S INFORMATION ?

First Name

David

Last Name

Jodoin

Street No.

311

Street Name

Pembroke Street

Phone Number

(603) 485-4747

Email (optional)

djodoin@pembroke-nh.com

TAX COLLECTOR'S REPORT



New Hampshire
Department of
Revenue Administration

2014
MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2013	Prior Levies (Please Specify Years)		
				Year:		Year:
Property Taxes	3110		\$668,350.52			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$814.20			
Excavation Tax	3187		\$15.00			
Other Taxes	3189					
Property Tax Credit Balance ?		(\$8,492.99)				
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2013	Prior Levies		
Property Taxes	3110	\$17,185,125.22				
Resident Taxes	3180					
Land Use Change Taxes	3120	\$14,200.00				
Yield Taxes	3185	\$4,697.32				
Excavation Tax	3187	\$2,799.84				
Other Taxes	3189					
- Sewer Rents			\$52,141.30			
Add Line						

Overpayment Refunds	Account	Levy for Year of this Report	2013	Prior Levies		
Property Taxes	3110	\$18,631.11				
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
- Sewer Rents			\$814.81			
Add Line						
Interest and Penalties on Delinquent Taxes	3190	\$8,830.34	\$37,210.84			
Interest and Penalties on Resident Taxes	3190					
Total Debits		\$17,225,790.84	\$779,346.67			

TAX COLLECTOR'S REPORT



New Hampshire
Department of
Revenue Administration

2014
MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2013	Prior Levies	
Property Taxes	\$16,380,484.63	\$684,731.28		
Resident Taxes				
Land Use Change Taxes	\$8,298.92			
Yield Taxes	\$4,697.32	\$814.20		
Interest (Include Lien Conversion)	\$8,830.34	\$37,210.84		
Penalties				
Excavation Tax	\$2,781.78	\$15.00		
Other Taxes				
Conversion to Lien (Principal Only)				
- Sewer Rents		\$52,956.11		
Add Line				
Discounts Allowed				

Abatements Made				
	Levy for Year of this Report	2013	Prior Levies	
Property Taxes	\$5,460.22	\$3,619.24		
Resident Taxes				
Land Use Change Taxes	\$500.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded				

Uncollected Taxes - End of Year # 1080				
	Levy for Year of this Report	2013	Prior Levies	
Property Taxes	\$817,811.48			
Resident Taxes				
Land Use Change Taxes	\$5,401.08			
Yield Taxes				
Excavation Tax	\$18.06			
Other Taxes				
Property Tax Credit Balance ?	(\$8,492.99)			
Other Tax or Charges Credit Balance ?				
Total Credits	\$17,225,790.84	\$779,346.67		



New Hampshire
Department of
Revenue Administration

2014
MS-61

Summary of Debits				
	Last Year's Levy	Year: 2012	Prior Levies (Please Specify Years) Year: 2011	Year: Prior
Unredeemed Liens Balance - Beginning of Year		\$266,263.13	\$117,292.33	\$37,570.42
Liens Executed During Fiscal Year	\$383,111.99			
Interest & Costs Collected (After Lien Execution)	\$11,723.51	\$30,169.52	\$36,892.10	\$39.86
- Overpayments	\$6,641.55			
Add Line				
Total Debits	\$401,477.05	\$296,432.65	\$154,184.43	\$37,610.28

Summary of Credits				
	Last Year's Levy	2012	Prior Levies 2011	Prior
Redemptions	\$140,130.06	\$137,981.02	\$103,550.74	\$1,434.36
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$11,723.51	\$30,169.52	\$36,892.10	\$39.86
-				
Add Line				
Abatements of Unredeemed Liens	\$647.31			
Liens Deeded to Municipality	\$183.99	\$826.24	\$694.82	\$622.52
Unredeemed Liens Balance - End of Year #1110	\$248,792.18	\$127,455.87	\$13,046.77	\$35,513.54
Total Credits	\$401,477.05	\$296,432.65	\$154,184.43	\$37,610.28

TAX COLLECTOR'S REPORT



New Hampshire
Department of
Revenue Administration

2014
MS-61

PEMBROKE (361)

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

David

Preparer's Last Name

Jodoin

Jan 2, 2015

Preparer's Signature and Title

Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlameau: shelly.gerlameau@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

2014 TAX RATE CALCULATION

TOWN PORTION

Gross Appropriations	9,979,622
Less: Revenues	6,302,858
Less: Shared Revenues	0
Add: Overlay (RSA 76:6)	45,445
Add: War Service Credits	171,500

Net Town Appropriations 3,893,709

Approved Town Tax Effort	3,893,709	TOWN RATE 6.64
--------------------------	-----------	---------------------------------

SCHOOL PORTION

Net Local School Budget	17,415,909
Less: Education Grant	(5,655,128)
Less: State Education Taxes	(1,386,225)

Approved School Tax Effort	10,374,556	LOCAL SCHOOL RATE 17.68
----------------------------	------------	--

STATE EDUCATION TAXES 2.480

Equalized Valuation (no utilities) x
558,961,753

Divided by Local Assessed Valuation (no utilities) 555,827,097	1,386,225	STATE SCHOOL RATE 2.49
---	-----------	---

COUNTY PORTION

Due to County	1,696,178
Less: Shared Revenues	0

Approved County Tax Effort	1,696,178	COUNTY RATE 2.89
----------------------------	-----------	-----------------------------------

TOTAL RATE
29.70

Total Property Taxes Assessed	17,350,668
Less: War Service Credits	(171,500)
Total Property Tax Commitment	17,179,168

LONG-TERM DEBT

Year	Pembroke Hill			Refunded (Safety Center)		
	Principal	Due 2/15/18		Due 1/15; 7/15		
		Interest	Total	Principal	Interest	Total
2015	282,000.00	27,346.00	27,346.00	100,000.00	39,350.00	139,350.00
2016		35,241.00	317,241.00	100,000.00	35,350.00	135,350.00
2017		20,910.00	300,910.00	100,000.00	31,200.00	131,200.00
2018		6,885.00	276,885.00	100,000.00	26,950.00	126,950.00
2019				100,000.00	22,600.00	122,600.00
2020				100,000.00	18,150.00	118,150.00
2021				100,000.00	13,650.00	113,650.00
2022				100,000.00	9,150.00	109,150.00
2023				100,000.00	4,600.00	104,600.00
Totals	832,000.00	90,382.00	922,382.00	900,000.00	201,000.00	1,101,000.00

All Debt

Principal	Interest	Total	Year
100,000.00	66,696.00	166,696.00	2015
382,000.00	70,591.00	452,591.00	2016
380,000.00	52,110.00	432,110.00	2017
370,000.00	33,835.00	403,835.00	2018
100,000.00	22,600.00	122,600.00	2019
100,000.00	18,150.00	118,150.00	2020
100,000.00	13,650.00	113,650.00	2021
100,000.00	9,150.00	109,150.00	2022
100,000.00	4,600.00	104,600.00	2023
1,732,000.00	291,382.00	2,023,382.00	Totals

SUMMARY INVENTORY OF PROPERTY

Net Assessed Valuation Comparison
2011 - 2014
Town of Pembroke, NH

	2011	2012	2013	2014
LAND				
Current Use	1,469,934	1,280,823	1,224,869	\$1,075,252
Conservation Restriction Assess	1,436	0	0	\$0
Discretionary Easement	69,845	69,845	69,845	\$69,845
Residential	159,845,700	159,764,800	159,454,800	\$143,215,900
Commercial/Industrial	26,977,490	26,314,080	26,589,400	\$30,022,300
Land Total	188,364,405	187,429,548	187,338,914	\$174,383,297
BUILDINGS				
Residential	324,661,300	325,895,700	326,118,200	\$297,527,200
Manufactured Housing	2,005,700	2,023,400	2,024,100	\$1,708,700
Commercial/Industrial	74,438,705	78,921,420	79,110,000	\$83,227,700
Buildings Total	40,115,705	406,840,520	407,252,300	\$382,463,600
PUBLIC UTILITIES				
Gas	9,002,500	9,591,000	11,491,600	\$10,788,100
Electric	15,762,600	15,996,100	18,231,200	\$20,178,600
Other	100,000	100,000	107,500	\$100,000
Utilities Total	24,865,100	25,687,100	29,830,300	\$31,066,700
 Gross Valuation	 614,335,210	 619,957,168	 624,421,514	 \$587,913,597
Less Exemptions	1,204,400	1,174,600	1,145,100	\$1,119,800
Net Valuation	613,130,810	618,782,568	623,276,414	\$586,793,797

TOWN OWNED PROPERTIES

<i>Owners Name</i>	<i>Map</i>	<i>Lot</i>	<i>Unit</i>	<i>St.#</i>	<i>Street</i>	<i>AC</i>	<i>Land</i>	<i>Outbldg</i>	<i>Ex Fx</i>	<i>Bldg Value</i>	<i>Total</i>
PEMBROKE, TOWN OF	VE	1		172	MAIN ST	0.12	\$76,300	\$0	\$0	\$0	\$76,300
PEMBROKE WATER WORKS	VE	62		212	MAIN ST	0.25	\$64,300	\$1,500	\$0	\$132,500	\$198,300
PEMBROKE, TOWN OF	VE	165			CENTRAL ST	0.74	\$49,500	\$22,500	\$0	\$0	\$72,000
PEMBROKE, TOWN OF	VE	195			GLASS ST	1.50	\$32,500	\$0	\$0	\$0	\$32,500
PEMBROKE, TOWN OF	VW	58	1		LINDY ST - OFF	0.07	\$4,300	\$0	\$0	\$0	\$4,300
PEMBROKE, TOWN OF	VW	113	L	116	MAIN ST	0.00	\$0	\$0	\$0	\$16,400	\$16,400
PEMBROKE, TOWN OF	VW	117	E	4	UNION STREET	0.26	\$37,500	\$0	\$0	\$76,100	\$113,600
PEMBROKE, TOWN OF	VW	118		6	UNION ST	0.11	\$50,400	\$0	\$0	\$0	\$50,400
PEMBROKE, TOWN OF	VW	129	1	5	COLONIAL DR	0.14	\$23,500	\$0	\$0	\$0	\$23,500
PEMBROKE, TOWN OF	VW	168	1		SIMPSON AVE	0.10	\$5,000	\$0	\$0	\$0	\$5,000
PEMBROKE, TOWN OF	VW	175			HIGH ST	0.05	\$4,200	\$0	\$0	\$0	\$4,200
PEMBROKE, TOWN OF	VW	184			EXCHANGE ST	2.51	\$78,200	\$0	\$0	\$0	\$78,200
PEMBROKE, TOWN OF	VW	186			EXCHANGE ST	0.25	\$5,800	\$0	\$0	\$0	\$5,800
PEMBROKE, TOWN OF	VW	188		45	PLEASANT ST	30.00	\$268,000	\$76,900	\$0	\$0	\$344,900
PEMBROKE SEWER COMMISSION	VW	188	2-P		MEMORIAL FIELD	0.00	\$0	\$800	\$0	\$42,400	\$43,200
PEMBROKE, TOWN OF	VW	189		8	EXCHANGE ST	4.35	\$119,000	\$57,000	\$1,600	\$282,400	\$460,000
PEMBROKE, TOWN OF	VW	190			PLEASANT ST	0.09	\$4,900	\$0	\$0	\$0	\$4,900
PEMBROKE, TOWN OF	VW	203		28	PLEASANT ST	0.09	\$24,400	\$0	\$0	\$0	\$24,400
PEMBROKE, TOWN OF	VW	227		1	KEYSTONE LANE	0.20	\$5,600	\$0	\$0	\$0	\$5,600

TOWN OWNED PROPERTIES

PEMBROKE, TOWN OF	VW	228		2	EXCHANGE ST	0.40	\$71,600	\$0	\$0	\$41,900	\$113,500
PEMBROKE, TOWN OF	256	10	2	865	DOVER RD	0.41	\$49,400	\$0	\$0	\$0	\$49,400
PEMBROKE, TOWN OF	256	24		814	RICKER RD	1.44	\$54,600	\$0	\$0	\$0	\$54,600
PEMBROKE, TOWN OF	258	3	3	627	ROBINSON RD	1.15	\$39,100	\$0	\$0	\$0	\$39,100
FRENCH CEMETERY	258	CM	9		CEMETERY - FRENCH	0.09	\$24,400	\$0	\$0	\$0	\$24,400
PEMBROKE, TOWN OF	260	41		621-623	SIXTH RANGE RD	5.10	\$39,800	\$0	\$0	\$0	\$39,800
PEMBROKE, TOWN OF	260	42		617-619	SIXTH RANGE RD	5.60	\$41,000	\$0	\$0	\$0	\$41,000
PEMBROKE, TOWN OF	260	58	1		SEVENTH RANGE RD	6.00	\$49,500	\$0	\$0	\$0	\$49,500
RICHARDSON CEMETERY	260	CM	8		CEMETERY-RICHARDSON	0.06	\$23,500	\$0	\$0	\$0	\$23,500
PEMBROKE, TOWN OF	262	1	1	358	PEMBROKE HILL RD	0.06	\$25,800	\$0	\$0	\$0	\$25,800
PEMBROKE, TOWN OF	262	23	1	438	CROSS COUNTRY RD	17.50	\$131,700	\$0	\$0	\$0	\$131,700
PEMBROKE, TOWN OF	262	27		543	CROSS COUNTRY RD	14.00	\$1,370	\$0	\$0	\$0	\$1,370
PEMBROKE HILL CEMETERY	262	CM	4		CEMETERY-PEMBROKE HL	0.49	\$31,600	\$0	\$0	\$0	\$31,600
PEMBROKE, TOWN OF	264	32	1	244	ACADEMY RD	7.28	\$54,100	\$0	\$0	\$0	\$54,100
PEMBROKE, TOWN OF	264	79	1	346	PEMBROKE HILL RD	0.32	\$32,900	\$0	\$0	\$0	\$32,900
PEMBROKE, TOWN OF	264	87		308-310	FOURTH RANGE RD	0.96	\$29,700	\$0	\$0	\$0	\$29,700
PEMBROKE, TOWN OF	264	95	1		FOURTH RANGE RD	0.77	\$7,400	\$0	\$0	\$0	\$7,400
PEMBROKE, TOWN OF	266	7		34-36	MASON AVE	10.66	\$12,100	\$0	\$0	\$0	\$12,100
PEMBROKE, TOWN OF	266	24			BROADWAY	1.36	\$67,300	\$0	\$0	\$0	\$67,300
PEMBROKE, TOWN OF - SAFETY CENTER	266	40		247	PEMBROKE ST	1.82	\$117,500	\$42,500	\$129,400	\$1,888,200	\$2,177,600
PEMBROKE, TOWN OF	266	79		231-2	DEARBORN RD	1.75	\$81,800	\$0	\$0	\$0	\$81,800
EVERGREEN CEMETERY	266	CM	2		CEMETERY - EVERGREEN	9.58	\$111,600	\$0	\$0	\$0	\$111,600

TOWN OWNED PROPERTIES

<i>Owners Name</i>	<i>Map</i>	<i>Lot</i>	<i>Unit</i>	<i>St.#</i>	<i>Street</i>	<i>AC</i>	<i>Land</i>	<i>Outbldg</i>	<i>Ex Fx</i>	<i>Bldg Value</i>	<i>Total</i>
POTENTIAL PROPERTIES CORP	266	117		109	WILKINS AVE	0.24	\$29,000	\$0	\$0	\$0	\$29,000
PEMBROKE, TOWN OF	266	171		171-173	BUCK ST	0.24	\$5,800	\$0	\$0	\$0	\$5,800
PEMBROKE, TOWN OF	559	11		825	NO PEMBROKE RD	0.30	\$5,900	\$0	\$0	\$0	\$5,900
PEMBROKE, TOWN OF	559	13			SOUCOOK RIVER	4.00	\$84,500	\$0	\$0	\$0	\$84,500
PEMBROKE SEWER COMMISSION	561	17	1-P	147	SHEEP DAVIS RD	0.00	\$0	\$7,500	\$0	\$0	\$7,500
PEMBROKE, TOWN OF	561	34		402-408	BOROUGH RD	9.00	\$158,900	\$0	\$0	\$0	\$158,900
ABBOTT CEMETERY	561	CM	7		CEMETERY - ABBOTT	0.13	\$28,300	\$0	\$0	\$0	\$28,300
PEMBROKE, TOWN OF	563	22	1-1	502-516	THIRD RANGE RD	26.62	\$16,000	\$0	\$0	\$0	\$16,000
PEMBROKE WATER WORKS	563	39		226	BRICKETT HILL RD	0.92	\$76,600	\$1,132,000	\$0	\$0	\$1,208,600
PEMBROKE, TOWN OF	563	70		475	PEMBROKE ST	1.53	\$7,400	\$0	\$0	\$0	\$7,400
PEMBROKE, TOWN OF	563	94		305-325	BRICKETT HILL RD	28.48	\$183,000	\$0	\$0	\$0	\$183,000
PEMBROKE, TOWN OF, WATER WORKS	565	51		346	PEMBROKE ST	1.66	\$112,200	\$13,200	\$1,900	\$105,600	\$232,900
PEMBROKE, TOWN OF	565	59		59	WHITE SANDS RD	1.28	\$73,200	\$0	\$0	\$0	\$73,200
PEMBROKE, TOWN OF	565	81	A		BOW LANE	0.65	\$7,400	\$0	\$0	\$0	\$7,400
PEMBROKE, TOWN OF	565	81	B		WHITE SANDS RD	31.64	\$93,000	\$0	\$0	\$0	\$93,000
PEMBROKE, TOWN OF	565	81	C	444	PEMBROKE ST	34.30	\$69,800	\$0	\$0	\$0	\$69,800
PEMBROKE, TOWN OF	565	81	19	410	NADINE RD	0.55	\$34,700	\$0	\$0	\$0	\$34,700
PEMBROKE SEWER COMMISSION	565	81	B-P	55	WHITE SANDS RD	0.00	\$0	\$1,800	\$0	\$53,600	\$55,400
PEMBROKE, TOWN OF	565	95		27	WHITTEMORE RD	5.02	\$69,000	\$0	\$0	\$0	\$69,000
PEMBROKE ST.CEMETERY	565	CM	3		CEMETERY-PEMBROKE ST	2.38	\$47,300	\$700	\$0	\$0	\$48,000
PEMBROKE, TOWN OF	565	256		311	PEMBROKE ST	2.99	\$134,300	\$22,700	\$20,100	\$1,599,700	\$1,776,800

TOWN OWNED PROPERTIES

							0			0	
PEMBROKE, TOWN OF	565		257	6-1		CHURCH RD	0.43	\$6,200	\$0	\$0	\$6,200
PEMBROKE, TOWN OF	567		1	1		MERRIMACK RIVER BANK	2.95	\$8,000	\$0	\$0	\$8,000
PEMBROKE WATER WORKS	632		3		635-655	PEMBROKE ST	12.00	\$175,500	\$1,000	\$0	\$43,000
PEMBROKE SEWER COMMISSION	632		8	1-P	702	KEITH AVE	0.00	\$0	\$1,600	\$0	\$82,800
PEMBROKE WATER WORKS	632		18	12	142	SHEEP DAVIS RD	14.94	\$215,000	\$8,300	\$0	\$223,300
PEMBROKE, TOWN OF	634		46		572	PEMBROKE ST	0.11	\$99,900	\$0	\$0	\$99,900
PEMBROKE SEWER COMMISSION	634		46	P	572	PEMBROKE ST	0.00	\$0	\$2,200	\$0	\$25,700
PEMBROKE, TOWN OF	868		8		807	BACHELDER RD	0.37	\$49,400	\$0	\$0	\$49,400
PEMBROKE, TOWN OF	868		10		813	BACHELDER RD	0.37	\$49,400	\$0	\$0	\$49,400
PEMBROKE, TOWN OF	868		14		831	BACHELDER RD	0.07	\$25,700	\$0	\$0	\$25,700
PEMBROKE, TOWN OF	868		35		136	NO PEMBROKE RD	25.00	\$83,500	\$0	\$0	\$83,500
BUCK STREET CEMETERY	868		CM	1		CEMETERY - BUCK ST	2.50	\$42,700	\$0	\$0	\$42,700
PEMBROKE, TOWN OF	870		34		662	THOMPSON RD	0.13	\$51,500	\$0	\$0	\$51,500
OLD NORTH PEMBROKE CEMETERY	935		CM	5		CEMETERY-OLD NO PEMB	0.46	\$31,400	\$0	\$0	\$31,400
PEMBROKE, TOWN OF	937		7		424	NO PEMBROKE RD	47.67	\$231,100	\$0	\$0	\$231,100
NEW NORTH PEMBROKE CEMETERY	937		CM	6		CEMETERY-NEW NO PEMB	0.53	\$28,700	\$0	\$0	\$28,700
PEMBROKE, TOWN OF	939		67		501-623	KIMBALL RD	133.10	\$113,600	\$0	\$0	\$113,600

2014 TOWN WAGE SCHEDULE

Hourly	Minimum	Maximum
Grade 5	\$11.21	\$15.56
Custodian Library Clerk		
Grade 6	\$11.87	\$16.51
Recording Secretary Laborer/Maintenance		
Grade 7	\$12.60	\$17.52
Child Lib. Ass't.		
Grade 8	\$13.37	\$18.62
Probationary Firefighter		
Grade 9	\$14.17	\$19.73
Assist. Library Dir. Secretary Account Clerk Truck Driver/Equip. Op.		
Grade 10	\$15.03	\$20.92
Collections Clerk		
Grade 11	\$15.95	\$22.20
Welfare Admin. Planning & Land Use Clk. Police Administrative Sec. Fire Fighter		
Grade 12	\$16.93	\$23.54
Planner Fleet Mechanic Sewer Laborer Police Officer - Non certified		
Grade 13	\$17.97	\$24.97
Tax Collector Police Officer - Certified SW/Highway Foreman Fire Engineer		
Grade 14	\$19.05	\$26.47
Accountant Detective Fire Lieutenant		
Grade 15	\$20.22	\$28.11
Highway Superintendent		
Grade 16	\$21.43	\$29.80
Code Enforcement Officer Sewer Administrator Police Sergeant		

Salary	Minimum	Maximum
Grade 13	\$37,362	None
Town Clerk		
Grade 14	\$39,610	\$55,053
Grade 15	\$42,052	\$58,454
Library Director		
Grade 16	\$44,580	\$61,970
Fire Captain		
Grade 17	\$47,228	\$65,544
Grade 18	\$50,104	\$69,536
Police Lieutenant Deputy Fire Chief		
Grade 19	\$53,156	\$73,769
Assistant Fire Chief		
Grade 20	\$56,391	\$78,261
Police Chief Fire Chief Public Works Director		
Grade 21	\$59,825	\$83,028
Town Administrator		
Grade 22	\$63,470	\$88,082
Grade 23	\$67,335	\$93,448

**Town of Pembroke
2014 Wages and Benefits**

Name	Base Pay	Overtime	Other	Gross Wages	Social Security	Medicare	NH Retirement	Life	Disability
Abbott, Lisa	\$332.96			\$332.96	\$20.64	\$4.83			
Addington, Christine	\$39,610.68			\$39,610.68	\$2,455.86	\$574.35	\$4,169.02	\$23.04	\$468.60
Alley, Annette	\$42,405.92	\$530.30		\$42,936.22	\$2,662.05	\$622.58		\$23.04	\$499.30
Alley, Eric	\$27,816.06	\$2,084.85	\$4,692.14	\$34,593.05	\$2,144.77	\$501.60	\$3,725.66	\$23.04	\$447.80
Amell, Darrell	\$49,529.28	\$121.56	\$1,947.40	\$51,598.24	\$3,199.09	\$748.17	\$5,347.38	\$23.04	\$593.53
Barker, Carl	\$13,045.00			\$13,045.00	\$808.79	\$189.15			
Beaulac, Craig	\$5,954.44			\$5,954.44	\$369.18	\$86.34			
Beevers, Colton	\$409.50			\$409.50	\$25.39	\$5.94			
Bergeron, Angela	\$50,130.17	\$4,785.00	\$537.00	\$55,452.17		\$804.06	\$14,025.46	\$23.04	\$593.49
Bilodeau, Gordon	\$32,340.22	\$742.99		\$33,083.21	\$2,051.16	\$479.71	\$3,431.61	\$23.04	\$498.25
Bilodeau, Richard	\$419.30			\$419.30	\$26.00	\$6.08			
Adam Boise	\$1,664.00			\$1,664.00	\$103.17	\$24.13			
Boisvert, James	\$72,732.95			\$72,732.95	\$4,509.44	\$1,054.63	\$7,833.27	\$23.04	\$869.04
Boisvert, Jordan	\$11,213.28	\$215.68	\$80.88	\$11,509.84	\$713.61	\$166.89	\$2,912.00	\$3.84	\$84.74
Booker-Janvrin, Joyce	\$36,059.20	\$20,669.40	\$5,972.57	\$62,701.17	\$3,887.47	\$909.17	\$6,752.92	\$23.04	\$502.30
Bouffard, Jason	\$2,234.67			\$2,234.67	\$138.55	\$32.40			
Brezosky, Marie	\$240.00			\$240.00	\$14.88	\$3.48			
Brown, Michael	\$1,389.83			\$1,389.83	\$86.17	\$20.15			
Buchanan, Robert	\$45,958.32	\$3,068.60	\$444.60	\$49,471.52		\$717.34	\$12,516.29	\$23.04	\$532.90
Burbank, Mary	\$2,108.80			\$2,108.80	\$130.75	\$30.58			
Buxton, Shawn	\$1,035.10			\$1,035.10	\$64.18	\$15.01			
Byers, Daniel	\$8,729.84	\$217.17	\$1,149.15	\$10,096.16	\$625.96	\$146.39	\$2,297.40	\$5.76	\$39.90
Byrne, Julia	\$548.63			\$548.63	\$34.02	\$7.96			
Carlucci, Jocelyn	\$2,460.93			\$2,460.93	\$152.58	\$35.68			
Chevrette, Mark	\$33,623.21	\$3,028.20	\$780.96	\$37,432.37	\$2,320.81	\$542.77	\$3,947.35	\$23.04	\$378.79
Chouinard, Marie	\$120.00			\$120.00	\$7.44	\$1.74			
Clark, Bonnie	\$240.00			\$240.00	\$14.88	\$3.48			
Clark, William	\$1,425.90			\$1,425.90	\$88.41	\$20.68			
Connor, Charles	\$3,000.00			\$3,000.00	\$186.00	\$43.50			
Cook, Emily	\$2,599.63			\$2,599.63	\$161.18	\$37.69			
Courtemanche, Justine	\$1,650.00			\$1,650.00	\$102.30	\$23.93			
Crafts, Patricia	\$360.00			\$360.00	\$22.32	\$5.22			

**Town of Pembroke
2014 Wages and Benefits**

Name	Base Pay	Overtime	Other	Gross Wages	Social Security	Medicare	NH Retirement	Life	Disability
Crockwell, Michael	\$1,087.50			\$1,087.50	\$67.43	\$15.77			
Cunha, Christopher	\$53,450.64	\$2,695.79	\$2,441.47	\$58,587.90		\$849.52	\$14,527.04	\$23.04	\$608.11
Cushing, Robyn	\$18,972.77	\$2,194.58		\$21,167.35	\$1,312.38	\$306.93			
Cyr, Jeffrey	\$5,209.03			\$5,209.03	\$322.96	\$75.53			
Cyr, Martha	\$958.12			\$958.12	\$59.40	\$13.89			
Daughen, Richard	\$209.00			\$209.00	\$12.96	\$3.03			
Doriean, Nicholas	\$330.36			\$330.36	\$20.48	\$4.79			
Driscoll, Daniel	\$900.00			\$900.00	\$55.80	\$13.05			
Engwer, Andrew	\$315.47			\$315.47	\$19.56	\$4.57			
Fanny, Robert	\$33,371.69	\$4,399.79		\$37,771.48	\$2,341.83	\$547.69	\$4,067.99	\$23.04	\$403.59
Farley, Robert	\$6,421.60			\$6,421.60	\$398.14	\$93.11			
Fisher, Leanna	\$1,515.40			\$1,515.40	\$93.95	\$21.97			
Fiske, Jason	\$12,096.00	\$288.00		\$12,384.00		\$179.57	\$3,133.16	\$3.84	\$113.02
Fitzgerald, Daniel	\$1,158.75			\$1,158.75	\$71.84	\$16.80			
Foster, Michael	\$44,226.56	\$4,435.79	\$2,861.58	\$51,523.93		\$747.10	\$12,670.65	\$23.04	\$516.88
French, Christopher	\$626.89			\$626.89	\$38.87	\$9.09			
Frost, Christine	\$4,632.81			\$4,632.81	\$287.23	\$67.18			
Gagne, Shanna	\$14,653.31			\$14,653.31	\$908.51	\$212.47			
Gagnon, Paul	\$6,265.92			\$6,265.92	\$388.49	\$90.86			
Galligan, Rose	\$7,541.79			\$7,541.79	\$467.59	\$109.36			
Gamache, Christopher	\$27,495.86			\$27,495.86	\$1,704.74	\$398.69	\$2,961.34	\$7.68	\$285.88
Gaponova, Nataliya	\$50,897.72	\$213.90	\$1,947.40	\$53,059.02	\$3,289.66	\$769.36	\$5,504.72	\$23.04	\$640.30
Gaskell, Gary	\$66,061.18		\$2,006.40	\$68,067.58		\$986.98	\$17,221.16	\$23.04	\$768.07
Gifford, Susan	\$2,223.11			\$2,223.11	\$137.83	\$32.24			
Gilman, Dwayne	\$76,752.28		\$2,299.47	\$79,051.75		\$1,146.25	\$19,996.15	\$23.04	\$893.52
Girard, Corey	\$5,316.95			\$5,316.95	\$329.65	\$77.10			
Goff, James	\$54,851.67			\$54,851.67	\$3,400.80	\$795.35	\$5,907.60	\$23.04	\$649.29
Goodacre, Philip	\$20,845.60	\$1,585.22	\$2,742.05	\$25,172.87	\$1,560.72	\$365.01	\$5,711.41	\$11.52	\$245.50
Goldman, Jonathan	\$2,758.48			\$2,758.48	\$171.03	\$40.00			
Greco, Vincent	\$3,950.00			\$3,950.00	\$244.90	\$57.28			
Hanson, Karl	\$11,699.20	\$788.44		\$12,487.64		\$181.07	\$3,159.36	\$23.04	\$498.61
Hardy, Sara	\$1,377.54			\$1,377.54	\$85.41	\$19.97			
Hart, Justin	\$8,522.50			\$8,522.50	\$528.40	\$123.58			

**Town of Pembroke
2014 Wages and Benefits**

				Gross	Social		NH		
Name	Base Pay	Overtime	Other	Wages	Security	Medicare	Retirement	Life	Disability
Haskell, Jon	\$54.14			\$54.14	\$3.36	\$0.79			
Heffernan, Daniel	\$6,304.40	\$181.50		\$6,485.90	\$402.13	\$94.05			
Higgins, Edward	\$11,193.08	\$850.00		\$12,043.08	\$746.67	\$174.62			
Hill, Heather	\$704.52			\$704.52	\$43.68	\$10.22			
Hill, Howard	\$5,144.90	\$15.00		\$5,159.90	\$319.91	\$74.82			
Hodge, Everett	\$54,800.24		\$1,442.48	\$56,242.72	\$3,487.05	\$815.52	\$5,901.93	\$23.04	\$646.96
Irwin, Julie	\$2,187.72			\$2,187.72	\$135.64	\$31.72			
Jodoin, David	\$82,654.22		\$5,939.26	\$88,593.48	\$5,492.80	\$1,284.61	\$9,331.85	\$23.04	\$1,007.66
Johnson, Robert	\$7,061.79			\$7,061.79	\$437.83	\$102.40			
Judge, Terrence	\$2,549.97			\$2,549.97	\$158.10	\$36.97			
Kellermann, Christian	\$5,404.11			\$5,404.11	\$335.05	\$78.36			
Kelley, Michael	\$18,331.96	\$2,091.11		\$20,423.07	\$1,266.23	\$296.13			
Kline, Fred	\$1,450.00			\$1,450.00	\$89.90	\$21.03			
Kozlove, Irina	\$10,749.22	\$203.94		\$10,953.16	\$679.10	\$158.82			
Lambert, Gary	\$7,836.60			\$7,836.60	\$485.87	\$113.63			
Lamy, Christopher	\$3,329.14			\$3,329.14	\$206.41	\$48.27			
Langille, Michael	\$14,985.40	\$258.80		\$15,244.20	\$945.14	\$221.04			
Larochelle, Christopher	\$912.00			\$912.00	\$56.54	\$13.22			
Lemoine, Ann	\$1,855.94			\$1,855.94	\$115.07	\$26.91			
Lemoine, Brian	\$3,315.76			\$3,315.76	\$205.58	\$48.08			
Lemoine, Tyrel	\$5,593.61			\$5,593.61	\$346.80	\$81.11			
Locke, Stephanie	\$26,586.35	\$8,084.43		\$34,670.78	\$2,149.59	\$502.73			
Ludwick, Stephen	\$1,386.54			\$1,386.54	\$85.97	\$20.10			
Madden, Lawrence	\$35,253.08	\$2,080.85		\$37,333.93	\$2,314.70	\$541.34	\$4,020.83	\$23.04	\$417.99
Malo, Henry	\$42,206.40	\$1,216.80	\$954.24	\$44,377.44	\$2,751.40	\$643.47	\$4,676.64	\$23.04	\$498.70
Malo, Paulette	\$55,924.40	\$2,989.20	\$1,597.62	\$60,511.22	\$3,751.70	\$877.41	\$6,345.01	\$23.04	\$665.15
Manseau, Patricia	\$240.00			\$240.00	\$14.88	\$3.48			
Marion, Marlene	\$13,683.93			\$13,683.93	\$848.40	\$198.42			
Martel, Chester	\$3,732.28			\$3,732.28	\$231.40	\$54.12			
McNelly, Cassie	\$905.00			\$905.00	\$56.11	\$13.12			
Mehegan, Marie	\$7,482.78			\$7,482.78	\$463.93	\$108.50			
Mendoza, Adam	\$36,121.23	\$4,804.24		\$40,925.47	\$2,537.38	\$593.42	\$4,407.68	\$23.04	\$433.42
Merrill, Scott	\$299.42			\$299.42	\$18.56	\$4.34			

**Town of Pembroke
2014 Wages and Benefits**

				Gross	Social		NH		
Name	Base Pay	Overtime	Other	Wages	Security	Medicare	Retirement	Life	Disability
Mitchell, Charles	\$300.00			\$300.00	\$18.60	\$4.35			
Morris, Adam	\$3,004.50			\$3,004.50	\$186.28	\$43.57			
Nadeau, James	\$239.83			\$239.83	\$14.87	\$3.48			
Nadeau, Reno	\$49,445.14	\$2,272.62		\$51,717.76	\$3,206.50	\$749.91	\$5,569.99	\$23.04	\$630.39
Ong, Taylor	\$951.94			\$951.94	\$59.02	\$13.80			
Paquette, Maurice	\$1,069.74			\$1,069.74	\$66.32	\$15.51			
Parker, Jacquelyn	\$46,588.59	\$4,138.04	\$2,545.93	\$53,272.56		\$772.45	\$13,467.34	\$23.04	\$533.93
Paulsen, Erik	\$4,343.43			\$4,343.43	\$269.29	\$62.98			
Paulsen, Harold	\$22,656.17			\$22,656.17	\$1,404.68	\$328.51			
Pelissier, Ryan	\$259.42			\$259.42	\$16.08	\$3.76			
Pellerin, Jules	\$1,200.00			\$1,200.00	\$74.40	\$17.40			
Pepin, Michael	\$1,880.77			\$1,880.77	\$116.61	\$27.27			
Perron, Michael	\$2,779.72			\$2,779.72	\$172.34	\$40.31			
Perron, Steven	\$35,463.99	\$4,905.07		\$40,369.06	\$2,502.88	\$585.35	\$4,264.32	\$23.04	\$387.06
Petit, Thomas	\$420.00			\$420.00	\$26.04	\$6.09			
Plumb, Jason	\$154.00			\$154.00	\$9.55	\$2.23			
Previe, Muriel	\$23,839.96			\$23,839.96	\$1,478.08	\$345.68			
Putnam, Maxavier	\$173.25			\$173.25	\$10.74	\$2.51			
Ranfos, Victor	\$47,562.97	\$6,194.36		\$53,757.33	\$3,332.95	\$779.48	\$5,789.65	\$23.04	\$558.93
Rapazza, Alane	\$4,777.25			\$4,777.25	\$296.19	\$69.27			
Ricciotti, Maryanne	\$46,856.80	\$2,404.90	\$1,065.60	\$50,327.30	\$3,120.29	\$729.75	\$5,420.31	\$23.04	\$559.04
Robertson, Bradley	\$3,576.95			\$3,576.95	\$221.77	\$51.87			
Roy, Dennis	\$4,019.37			\$4,019.37	\$249.20	\$58.28			
Samson, Robert	\$362.50			\$362.50	\$22.48	\$5.26			
Sartorelli, David	\$1,229.95			\$1,229.95	\$76.26	\$17.83			
Sawyer, Keith	\$43,302.96	\$2,884.32	\$3,281.57	\$49,468.85		\$717.30	\$12,506.10	\$23.04	\$496.62
Schmidt, Charles	\$2,610.02			\$2,610.02	\$161.82	\$37.85			
Seidner, Hannah	\$560.00			\$560.00	\$34.72	\$8.12			
Sheldon, David	\$1,450.00			\$1,450.00	\$89.90	\$21.03			
Sheveland, Thomas	\$43,335.62	\$3,323.33	\$2,350.95	\$49,009.90		\$710.64	\$12,106.37	\$23.04	\$496.62
Smart, Aaron	\$413.14			\$413.14	\$25.61	\$5.99			
Spencer, Michelle	\$1,050.49			\$1,050.49	\$65.13	\$15.23			
Sporcic, Cole	\$543.38			\$543.38	\$33.69	\$7.88			

**Town of Pembroke
2014 Wages and Benefits**

				Gross	Social		NH		
Name	Base Pay	Overtime	Other	Wages	Security	Medicare	Retirement	Life	Disability
Stosse, Cynthia	\$53,117.44			\$53,117.44	\$3,293.28	\$770.20	\$5,720.82	\$23.04	\$616.62
Stromvall, Eric	\$1,677.53			\$1,677.53	\$104.01	\$24.32			
Theuner, John	\$7,706.03			\$7,706.03	\$477.77	\$111.74			
Thompson, Harold	\$1,500.00			\$1,500.00	\$93.00	\$21.75			
Tiddes, Heather	\$28,455.34		\$849.12	\$29,304.46	\$1,816.88	\$424.91			
Turner, Davon	\$127.46			\$127.46	\$7.90	\$1.85			
Tilton, Jamie	\$3,124.00			\$3,124.00	\$193.69	\$45.30			
Trainor, Melissa	\$22,175.17			\$22,175.17	\$1,374.86	\$321.54			
Vanloendersloot, John	\$6,042.79			\$6,042.79	\$374.65	\$87.62			
VanLuven, Hearshell	\$2,104.38			\$2,104.38	\$130.47	\$30.51			
Verdile, Stephanie	\$41,872.47		\$954.72	\$42,827.19	\$2,655.29	\$620.99	\$4,509.61	\$23.04	\$462.50
Vodra, Robert	\$2,983.01			\$2,983.01	\$184.95	\$43.25			
Waldron, Dina	\$26,252.82	\$8,557.26		\$34,810.08	\$2,158.22	\$504.75	\$3,749.05	\$21.12	\$653.15
Walker, Katrina	\$926.62			\$926.62	\$57.45	\$13.44			
Wesson, Elaine	\$46,334.92		\$1,065.60	\$47,400.52	\$2,938.83	\$687.31	\$5,104.14	\$23.04	\$560.24
Whitbeck, Susan	\$160.00			\$160.00	\$9.92	\$2.32			
Williams, Dessiah	\$879.38			\$879.38	\$54.52	\$12.75			
Williams, Linda	\$41,874.38		\$1,307.04	\$43,181.42	\$2,677.25	\$626.13	\$4,522.72	\$23.04	\$495.40
Woodbury, Jonathan	\$411.53			\$411.53	\$25.51	\$5.97			
Wright Garrett	\$378.00			\$378.00	\$23.44	\$5.48			
Yeaton, Peggy	\$20,332.26			\$20,332.26	\$1,260.60	\$294.82			
Young Jr., Roland	\$120.00			\$120.00	\$7.44	\$1.74			
Young, Sr., Larry	\$640.00			\$640.00	\$39.68	\$9.28			
				\$2,376,386.30					
Total Medical Benefits	\$360,452.67								
Total Dental Benefits	\$33,167.77								

AUDITOR'S REPORT

 **VACHON CLUKAY
& COMPANY PC**

CERTIFIED PUBLIC ACCOUNTANTS
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REPORT ON INTERNAL CONTROL BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS

To the Board of Selectmen
Town of Pembroke, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pembroke, New Hampshire (the "Town") as of and for the year ended December 31, 2013, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiencies in the Town's internal control to be material weaknesses:

LACK OF SEGREGATION OF DUTIES

Observation

During the audit we noted that there continues to be a lack of segregation of duties in the Sewer Department. The financial records of the Town's sewer operation are maintained separately from the town's finance department. During 2013, a single individual in the department prepares the utility billings, receives payments, post payments against the individual billings, prepares and makes the deposits, reconciles the bank account, and maintains the general ledger.

AUDITOR'S REPORT

Implication

The internal controls over cash are weakened in the Sewer Fund. This separately maintained fund is exposed to an increased risk that funds could be lost or misplaced. To the extent possible, all of the financial responsibilities should not be assigned to one individual.

We understand the difficulty in segregating these responsibilities; however, the lack of segregation of duties is a serious concern and places increased responsibilities on the Commissioners to oversee the daily operations of these functions.

Recommendation

We recommend that the Board of Sewer Commissioners review their current procedures regarding the billing and collection of user fees and the maintenance of the fund's general ledger. Sound internal controls provide for the distribution of duties to various personnel to reduce the risk of loss and to provide a system of checks and balances. Due to the limited personnel within the department, the Board of Commissioners should consider utilizing the services of other individuals within the sewer department on a regular basis to segregate the incompatible functions. An additional option could be to transfer the collection responsibilities to the tax collector. Most communities have centralized revenue collections in this manner to improve efficiencies. If it is decided to maintain the current operating practices, the Sewer Commissioners must take steps to define oversight procedures over these functions and document their compliance with these procedures.

This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

Vachon Chukay & Company PC

Manchester, New Hampshire
August 1, 2014

AUDITOR'S REPORT



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August 1, 2014

To the Board of Selectmen
Town of Pembroke, New Hampshire

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pembroke, New Hampshire for the year ended December 31, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 10, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Pembroke, New Hampshire are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2013. We noted no transactions entered into by the Town of Pembroke, New Hampshire during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimate affecting the financial statements of the Governmental Activities, Business-type Activities, and major Proprietary Funds was:

Management's estimates of the useful lives of depreciable capital assets and the other post-employment benefits payable are based on historical utilization of assets and actuarial valuations, respectively. We evaluated the key factors and assumptions used to develop the useful lives of depreciable capital assets and the other post-employment benefits payable in determining that it is reasonable in relation to the financial statements taken as a whole.

The most sensitive estimate affecting the financial statements of the Governmental Activities, Business-type Activities, General Fund, Sewer Fund and the aggregate remaining information was:

AUDITOR'S REPORT

Management's estimate of the allowance for uncollectible receivables is based on the likelihood of the Town to collect monies owed to it. We evaluated the key factors and assumptions used to develop the estimate for uncollectible receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedules summarize uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements. Please see the attached schedule of material adjustments detected and corrected as a result of audit procedures.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 1, 2014.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Pembroke, New Hampshire's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Pembroke, New Hampshire's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

AUDITOR'S REPORT

Other Matters

We applied certain limited procedures to the management's discussion and analysis, budgetary comparison information, and the schedule of funding progress for other post-employment benefits, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining nonmajor fund and fiduciary fund financial statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Selectmen and management of the Town of Pembroke, New Hampshire and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Nelson Clulley & Company PC

PEMBROKE FIRE DEPARTMENT

2014 Annual Report

Your fire department answered a total of 284 calls for service in 2014 – 3 less than the previous year

We had 2 structural fires during the year – one with significant damage but not a complete loss. Total dollar loss was approximately \$ 85,635 for all fires. There were no severe injuries from any of those fires. The low number of fires can be directly attributed to home owners practicing good safety practices in their homes, the use of detectors for early fire detection and better fire safety codes over the years.

The breakdown of our types of calls are as follows:

<u>Type</u>	<u># Calls</u>	<u>Percentage</u>
Carbon Monoxide	6	2.11%
Alarm System Activation – False or Unknown Cause	57	20.07%
Smoke Detector	8	2.81%
Sprinkler Alarm	5	1.76%
Fire – Vehicle	1	0.35%
Fire – Structural	2	0.70%
Fire – Other	2	0.69%
Fire – Chimney	1	0.35%
Fire – Brush/Forest/Vegetation/Grass	2	0.70%
Fire – Other	2	0.70%
Investigation	9	3.16%
Permit Fire / Authorized Burning	7	2.46%
Assist the Public	9	3.16%
Unauthorized Burning	6	2.11%
Hazardous Gas	4	1.40%
Leak – Flammable liquid or gas	11	3.87%
Vehicle accident cleanup	11	3.87%
Odor of gas or smoke	10	3.52%
Smoke in building – No fire	4	1.40%
Wires down	26	9.15%
Medical assistance only	63	22.18%
Extrication	1	0.35%
Technical Rescue	1	0.38%
Medical – Patient Assessment/treatment	1	0.35%
Mutual Aid – Cover truck	3	1.05%
Mutual Aid – To scene	12	4.22%
Mutual Aid – Cancelled	15	5.28%
Cancelled – Within Pembroke	2	0.70%
Dispatched in error	4	1.40%
Malicious false alarm	1	0.35%

TOTAL CALLS

284

PEMBROKE FIRE DEPARTMENT

MUTUAL AID FROM OTHER TOWNS TO PEMBROKE

Medical Calls	37
Fire Calls	30

The members of the fire department continued their commitment to training during the year. Training is conducted on a weekly basis on Tuesday evenings from 6:30 PM until at least 9:00 PM except during December and January.

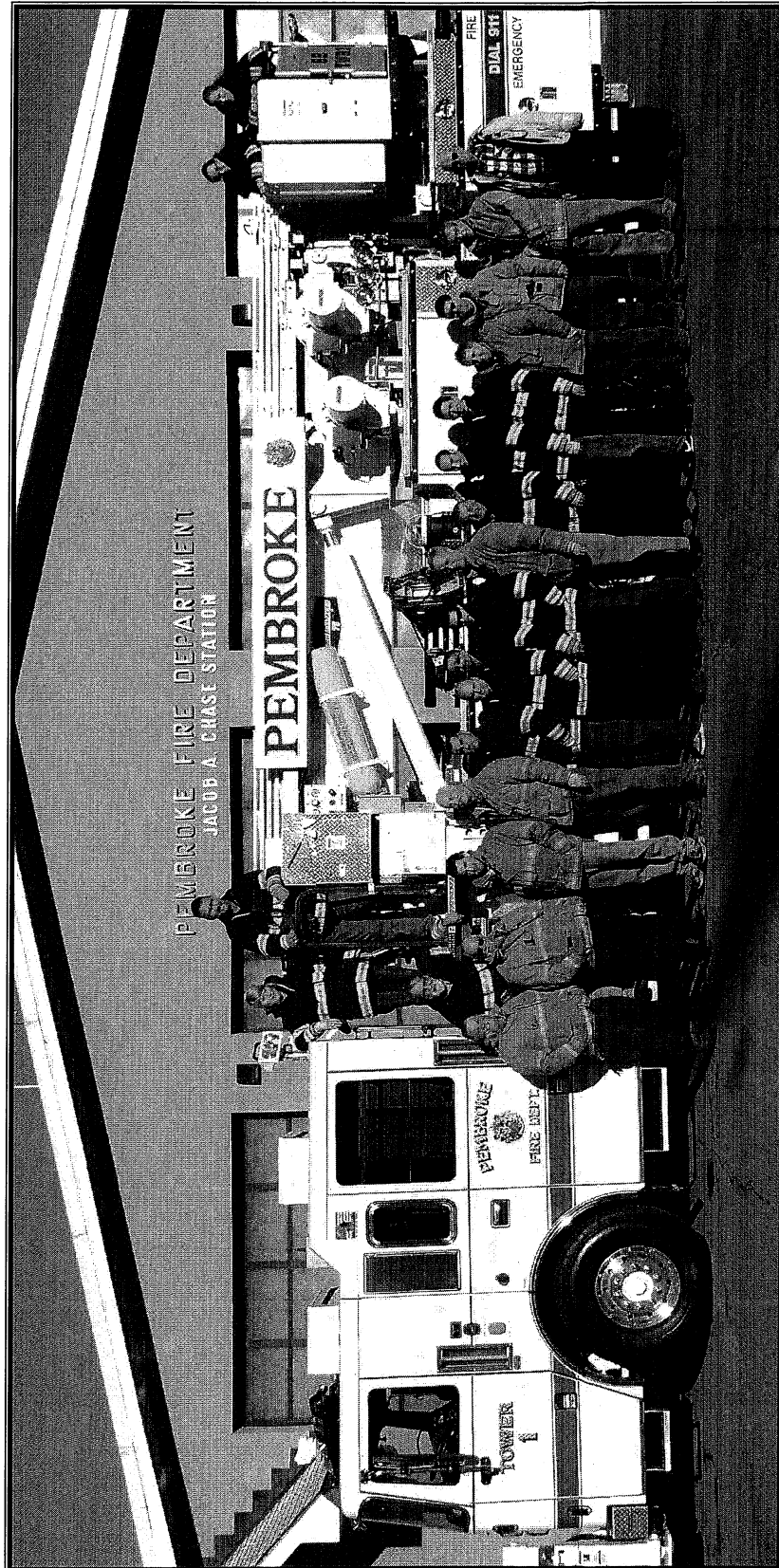
The members of your fire department and their years of service are:

<u>MEMBER</u>	<u>YEARS</u>	<u>MEMBER</u>	<u>YEARS</u>
Eng/EMT Rick Bilodeau	14.03	FF Jason L Bouffard	3.36
Prob FF Mike Brown	5.62	Lt William O Clark	32.05
Lt/EMT Jeffrey B Cyr	13.44	Prob FF Martha Cyr	1.89
Prob FF Alaa Dhahir	1.86	FF Nichols Dorian	3.63
FF Joe Eagle	13.02	FF/EMT Andrew W Engwer	11.44
Capt Robert B Farley	21.97	FF Christopher L French	5.39
Dep Chief Paul M Gagnon	40.64	FF/EMT Corey R Girard	9.18
FF John Haskell	2.44	FF Terence Judge	27.39
Prob FF Chris T Larochelle	0.52	FF Ann Lemoine	3.64
Lt Brian Lemoine	33.77	Lt Tyrel Lemoine	10.30
Eng Stephen E Ludwick	40.61	Lt Chester R Martel	16.39
FF/EMT Scott Merrill	32.05	Capt Erik S Paulsen	27.64
Chief Harold E Paulsen	52.47	FF Casey H Pearl	12.44
FF Ryan R Pelissier	4.28	Qtrmst Michael A Perron	44.72
FF Steven M Perron	14.30	Eng Bradley J Robertson	28.39
Eng David J Sartorelli	13.04	Lt Charles R Schmidt	28.39
FF/EMT Michelle L Spencedr	1.36	Eng Eric Stromball	13.53
Asst Chief John C Theuner	52.22	Prob FF Davon Turner	1.39
FF/EMT Robert Vodra	4.28		

I again cannot thank the members of our department enough for making the Pembroke Fire Department one of the best departments in the State.

Respectfully submitted,

Harold Paulsen
Fire Chief



PEMBROKE FIRE DEPARTMENT

POLICE DEPARTMENT
Pembroke Police Department

2014 Report

I present to you the 2014 Annual Report of the Pembroke Police Department. In 2013, we maneuvered with low staffing and a high call volume that reached 16,506 calls for service. In 2014, our call volume exceeded 2013 with a call volume of 17,569 calls. With the Department up to full staff in 2014, we were able to handle the spike in calls for service. It is expected that in 2015, either calls for service will remain the same or increase based on its history.

In 2014, the Pembroke Police Department made 13 Driving While Intoxicated arrests, which is down from 2013. There were 14 Burglary reports, 22 Theft from Buildings, 27 Theft by Unauthorized Taking as well as 33 Theft from a Motor Vehicle reported. The Department investigated 10 Sexual Assaults this year, which is down five from 2013.

The Pembroke Police Department recently hired Officer Jordan Boisvert, and Sergeant Jason Fiske to fill the vacant positions. Jordan Boisvert is currently attending the NH Full Time Police Academy and will graduate in April. Sergeant Fiske is currently working a supervisory position within the department.

It has always been a goal of the Pembroke Police Department to provide the Town with professionalism and courtesy. Our staff is dedicated to make sure that we meet that level of work and strive to keep our residents in the Town of Pembroke safe and not become a victim of a crime.

I want to take this time to thank all that support the Police Department and its efforts.

Thank you, Stay Safe.

*Dwayne R Gilman
Chief of Police*

PEMBROKE POLICE DEPARTMENT

TABLE OF ORGANIZATION

CHIEF OF POLICE

Dwayne R. Gilman
Serving Since 1992

LIEUTENANT

Gary R. Gaskell
Serving Since 2007

PATROL DIVISION

SERVING SINCE

Sgt. Christopher Cunha	2007	Patrol Supervisor, FTO, Bicycle Patrol
Sgt. Jason Fiske	2014	Patrol Supervisor, FTO, Firearms Instructor
Off. Karl Hanson	2007	Patrol Officer, Defensive Tactics Instructor
Off. Angela Bergeron	2008	Patrol Officer, SRO, D.A.R.E. Instructor, Bicycle Patrol
Off. Robert Buchanan	2012	Patrol Officer, FTO, Firearms Instructor
Off. Jacquelyn Parker	2013	Patrol Officer, D.A.R.E. Instructor, Bicycle Patrol
Off. Thomas Sheveland	2013	Patrol Officer
Off. Keith Sawyer	2013	Patrol Officer
Off. Michael Foster	2013	Patrol Officer, Firearms Instructor, Bicycle Patrol
Off. Jordan Boisvert	2014	Patrol Officer

ADMINISTRATIVE DIVISION

SERVING SINCE

Mary Ann Ricciotti	1993	Administrative Assistant / Records
Annette Alley	1997	Secretary

PEMBROKE POLICE DEPARTMENT

Crime Statistics

<u>Property Crime:</u>	2014	2013	2012	2011	2010
Burglary	14	16	18	22	26
Attempted Burglary	0	0	4	3	1
Robbery	0	0	1	0	1
Theft from Building	22	11	3	6	9
Forgery	2	5	2	1	8
Issuing Bad Checks	9	9	13	15	19
Theft by Unauthorized Taking	27	34	54	6	6
<u>Motor Vehicle related</u>					
Theft from Motor Vehicle	33	14	27	28	21
Theft of Motor Vehicle	5	5	1	4	2
<u>Crimes Against Children</u>					
Sexual Assault Crimes	10	15	15	11	14
Computer Crimes	2	2	3	7	3

PEMBROKE POLICE DEPARTMENT

	2014	2013	2012	2011	2010	3-Year Average
<u>CALLS FOR SERVICE</u>						
Dispatch Calls for Service Received	17,569	16,506	19,980	12,571	16,857	18,018
Station Calls, Walk Ins for Service Received (M-F)	8,073	8,689	9,449	10,341	11,457	8,737
911 Calls	56	73	46	54	66	58
Citizen / Motorist Assist	350	401	324	342	335	358
Assist other Agency/Police/Fire/Ambulance	598	597	468	435	539	554
Juvenile Involved	113	138	185	153	248	145
Alarm Calls	314	337	401	230	324	351
Animal Complaints	224	216	186	168	267	209
Parking Tickets	521	330	482	586	334	444
Motor Vehicle Stops	2,759	1,859	2,065	1,091	1,896	2,228
Motor Vehicle Warning / Defective Equipment Tag	2,157	1,304	1,895	1,244	1,566	1,785
Motor Vehicle Summons	403	183	207	164	238	264
Motor Vehicle Collisions	139	134	135	163	133	136
Juvenile Missing/Runaway	23	9	4	9	16	12
Driving While Intoxicated	21	21	19	16	17	20
Liquor Law Violations	17	11	8	6	23	12
Domestic Disturbance	90	105	114	138	95	103
Simple Assault	60	65	96	90	76	74
Sexual Assault	10	15	9	10	15	11
Aggravated Assault	13	7	10	13	7	10
Harassment/Stalking/Criminal Threatening	24	37	27	23	25	29
Criminal Mischief/Vandalism	55	62	91	86	132	69
Criminal Trespass	13	18	32	23	17	21
Drug Possession/Use/Sale	85	46	37	52	66	56

	2014	2013	2012	2011	2010	3-Year Average
<u>ACTIVITY STATISTICS</u>						
Total Offenses Committed	818	753	855	890	951	809
Total Crime Related Incidents	357	351	466	511	540	391
Total Felonies	94	99	88	144	105	94
Total Non-Crime Incidents	8	18	34	29	58	20
On View Arrests	170	167	122	109	150	153
Arrest (Based on Incident/ Warrants)	127	93	109	121	142	110
Summons Arrests	15	2	13	16	19	10
Protective Custody	33	20	14	19	35	22
Juvenile Arrests	39	29	38	55	93	35

DEPARTMENT OF PUBLIC WORKS

Yearly Report 2014

The Department of Public Works has been given tasks to manage the Town's roads, sidewalks, storm water system, solid waste, cemeteries, municipal buildings and fleet. To accomplish all these tasks the department employs 11 full time and 3 part time employees with 17 pieces of major equipment that has been organized into the following divisions:

Administrative Division: This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department. This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1356	Each
2. Inquiries/Transfer Station	127	Each
3. Inquiries/Rubbish Route	186	Each
4. Inquiries/Road Conditions	110	Each
5. Payment Vouchers Processed	806	Each
6. Street Light Repairs	50	Each
7. Driveway Permits	20	Each
8. Trench/Excavation Permits	17	Each
9. Cemetery Inquiries	24	Each

Highway Division: This division is headed by Foreman V.J. Ranfos III, and is responsible for the maintenance and repair of approximately 82 miles of road, 11 miles of sidewalk, storm water which included 607 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 25.29 miles of Town roads, clean 626 catch basins, painted 112,100 LF of roadway striping and cut down several large hazardous trees.

There were 30 snow/ice storm events that occurred during 2014 which required 2014.0 man-hours, 679.75 tons of sand, 939.94 tons of salt. Snow removal from downtown and the municipal parking lots required 171 man-hours. Shoveling snow from around the 176 town fire hydrants required 64 man-hours and plowing about 7 miles of sidewalks each storm expended 89 man-hours.

The road reconstruction and paving project list for the year of 2014 included Donald Avenue which was reclaimed, had binder applied and surface water drainage systems were replaced. Tina Drive and Terrie Drive were both reclaimed and had binder applied. The finish overlay pavement was applied to roads from the 2013 project list, which included Third Range Road, Brush Road and Old Borough Road. Memorial Field Recreation paving was also completed. Reclamation and binder was done on Rosedale Lane and crack sealing was done on Cross Country Road and Whittemore Road.

DEPARTMENT OF PUBLIC WORKS

Other tasks performed by this division consisted of the following:

1. Road side ditching	5920	Linear Feet
2. Cold patching pot holes	7.56	Tons
3. Hot topping pavement repairs	3833.01	Tons
4. Road wash out repairs	1000	Linear Feet
5. Sweeping Sidewalks	9.10	Miles
6. Road side mowing	36.50	Miles
7. Road side brush cutting and chipping	420	Cubic Yards
8. Large Tree Cutting	21	Each
9. Sign Maintenance & Replacements	46	Each
10. Complaints	68	Each
11. Inquiries	44	Each
12. Assist Solid Waste Division	1002.5	Man Hours
13. Assist Fleet Division	558	Man Hours
14. Assist Parks & Recreation Division	315.5	Man Hours
15. Assist Cemetery Division	134.5	Man Hours
16. Assist Sewer Department	2.5	Man Hours

The Highway Division also assisted community groups in setting up and cleanup for Graduation, Old Home Day, Elections and Christmas in the Village.

Solid Waste Division: This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste and single stream recycling from individual homes throughout the Town on a weekly basis as well as the operation of the Transfer Station. Residents who wish to can bring their trash and recycling for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Besides residential trash and recycling the Transfer Station accepts appliances, demolition materials, tires, waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries, alkaline & zinc batteries, ink jet cartridges, LaserJet cartridges, textiles, propane gas cylinders, and now has a book and media drop box. Fees are charged for some items such as appliances, demolition, gas cylinders and tires. For 2014, a total of 1813.01 tons of solid waste was generated from Pembroke and disposed of at the incinerator in Penacook, NH. Also in 2014, a total of 837.45 tons of single stream recycling was taken to Casella Waste in Allenstown. Diverting this recyclable material from the waste stream saved the Town \$56,771.96 in tipping fees. This division also performed curbside pickup of leaves from residents during spring cleanup.

Household Hazardous Waste Day took place on September 20, 2104. A total of 525 gallons of hazardous waste and 2 cubic yard boxes of oil based paint and adhesives were collected.

The following is a tabulation of solid waste that was collected and disposed of in 2014:

DEPARTMENT OF PUBLIC WORKS

1. Curbside Pickup

a.	Rubbish	1442.49	Tons
b.	Single Stream Recycling	724.54	Tons
c.	Leaves	201	Cubic Yards
d.	Brush chipped from Spring cleanup	60	Cubic Yards
e.	Refuse Tags Issued	94	Each
f.	Christmas Trees	0	Each
g.	Inquiries	145	Each
h.	Complaints	20	Each

2. Transfer Station Activity

a.	Rubbish	336.15	Tons
b.	Single Stream Recycling	104.60	Tons
c.	Non-Burnables	127.31	Tons
d.	Burnables	164.45	Tons
e.	Concrete	0	Tons
f.	Scrap Metal	75.41	Tons
g.	Aluminum Cans	2,620	Lbs.
h.	Textile Recycling – Planet Aid	3575	Lbs.
i.	Refrigerator/Freezer	32	Each
j.	Air Conditioners	53	Each
k.	Brush	1,186	Cubic Yards
l.	Christmas Trees	156	Each
m.	Leaves	2811	Cubic Yards
n.	Propane Tanks or Canisters	79	Each
o.	Waste Oil	950	Gallons
p.	Waste Antifreeze	110	Gallons
q.	Batteries	112	Each
r.	Tires	160	Each
s.	Complaints	7	Each
t.	Inquiries	125	Each
u.	Hazardous Waste Refused	1	Each
v.	Video Displays	337	Each
w.	C&D Debris (Minimum Load)	201	Loads
x.	C&D Debris (Maximum Load)	320	Loads
y.	School	12	Cubic Yards
z.	Residents	22,766	Each

DEPARTMENT OF PUBLIC WORKS

3. Electronics Recycling

a.	Computer Monitors	87	Each
b.	Televisions	253	Each
c.	Printers	140	Each
d.	Fax Machines	3	Each
e.	Stereo Equipment	359	Each
f.	VCRs	39	Each
g.	DVD Players	76	Each
h.	Copiers	6	Each
i.	Scanners	6	Each
j.	Radios	96	Each
k.	PCs	119	Each
l.	Microwaves	81	Each
m.	Keyboards	28	Each
n.	Large TV's	64	Each
o.	1' Fluorescent Tubes	1	LF
p.	2' Fluorescent Tubes	96	LF
q.	3' Fluorescent Tubes	6	LF
r.	4' Fluorescent Tubes	4440	LF
s.	8' Fluorescent Tubes	1184	LF
t.	Small Misc. Fluorescent & HID Bulbs	70	Each
u.	Compact Fluorescent Bulbs	240	Each
v.	Thermostats	0	Box
w.	Alkaline & Zinc Batteries	521	Lbs.
x.	Rechargeable Batteries (NiCd, Li-Ion, NiMH, Lead)	3048	Lbs.
y.	Cell Phones Recycled	26	Each
z.	64 Gaylords of Electronics Picked Up	38031	Lbs.

Public Properties Division: Foreman Reno Nadeau operates this division, which is responsible for the daily maintenance and repairs to all town buildings, which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Perry Eaton Building. This year's projects included the restoration of the Town Clock Tower clock faces and a Lighting Improvement Project, which upgraded the energy efficiency of the lighting at Public Works, Safety Complex, Town Hall and Perry Eaton buildings.

Cemetery Division: This division, headed by VJ Ranfos, is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2014, there were 6 full burials, 5 cremation burials and 2 cemetery plots sold.

Fleet Division: This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of all town vehicles which consist of 40 major vehicles and 16 minor pieces of equipment.

DEPARTMENT OF PUBLIC WORKS

For the year of 2014, this division performed 84 safety inspections and 211 routine maintenance tasks on the town's fleet. In addition, there were 353 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

Department	Total # Vehicles	# of Preventative Maintenance	# of Repairs	Total Hours of Work	% of Repairs
Highway	227	94	133	1154	51.85%
Solid Waste	162	22	140	605	27.18%
Fleet	2	2	0	1	0.04%
Police	92	49	43	136	6.11%
Fire	46	40	6	118	5.30%
Sewer	0	0	0	0	0.00%
Code Enforcement	3	1	2	2	0.09%
Parks & Recreation	32	3	29	210	9.43%
Totals	564	211	353	2226	100%
Fleet Division Administration				125	
Total Hours				2351	

A computer controlled maintenance program called Fleetwise VB is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

A computer controlled GIS system enabling us to track storm water has been installed for Public Works Department use.

As always our employees, Christine Addington, Eric Alley, Darrell Amell, Carl Barker, Mark Chevette, Robert Fanny, Gary Lambert, Lawrence Madden, Marlene Marion, Adam Mendoza, Reno Nadeau, Steve Perron, Victor Ranfos III, take pride in their work and are very professional workers. Safety is our number one priority. If you should ever have a question please feel free to call us and we will do our best to keep our Town safe and clean.

Respectfully Submitted,
James Boisvert
Director of Public Works

PEMBROKE TOWN LIBRARY

LIBRARY TRUSTEES AND DIRECTOR

2014 ANNUAL REPORT

"Public libraries have been a mainstay of my life. They represent an individual's right to acquire knowledge; they are the sinews that bind civilized societies the world over. Without libraries, I would be a pauper, intellectually and spiritually."

— James A. Michener

The Pembroke Town Library is thriving! We add to our collection of over 20,000 items throughout the year. In addition, we offer programs for both children and adults. The library works in cooperation with other town departments and the schools to provide services to all residents.

Our services are more than just books. In addition to books, magazines and newspapers, we offer a large selection of DVD's, CD's, audiobooks. We even have a few VCR tapes.

Downloadable books have become a popular item with our patrons. If you are not familiar with this program, you may want to stop in the library and learn about it. Overdrive Downloadables allow you to access a large selection of books electronically from the state library. All you need is a library card and the library prefix to register online and then you can download books to your device. It's convenient and best of all it's a free service to the public. The books "disappear" from your device when the borrowing period is up. Stop in the library if you would like to know more about this program.

We have 6 computers for adults and 2 for our younger patrons. Patrons can also access a printer. The library has a fax machine and a copier for public use for a nominal fee. A Notary Public is on staff for the convenience of residents. WiFi is also available for devices.

Whether you need something laminated, want to borrow a jigsaw puzzle or would like to check out our new telescope, you will find that our library can assist you. For the vision impaired there is an excellent magnifying lamp. We also have the Pine Grove meeting room complete with a large screen and a new projector and the room has a capacity of fifty people. Local, non-profit groups are able to have meetings here and other groups meetings are held for a small fee.

This year the library has hosted several wonderful programs. We were visited by authors Dan Szczesny and Betsy Woodman. There was also a presentation on owls by the Squam Lake Science Center and a New Hampshire Humanities Council's by Steven Taylor on sheep. There is usually a monthly children's program on Saturdays. While most programs are free, some require preregistration. The library continues to be a vibrant, exciting community resource. Our Facebook page has all the current activities and other library happenings.

As we reflect on the year we would like to especially thank the Pembroke Police Department for helping to keep the library its staff and collections safe. We would like to acknowledge the ongoing support we receive from Seven Siding, Associated Grocers, Perfect Fit, the school librarians and art teachers. Volunteer Lorraine Good works tirelessly organizing library book sales with Julie Gray assisting. Fran Schapperle and the Mader family volunteer every week. Lisa Gilbert continues to be an avid supporter of the library. We also have a beautiful new bench thanks to Shane Mailhot. Many students from Pembroke Academy assist in the library as part of their community service. We are very fortunate to have each and every one on our team

PEMBROKE TOWN LIBRARY

Presently, the library offers story time on Tuesday, for ages four and up, and Wednesday, for ages 15 months – 36 months, story times for children. A summer reading program for children up to age 12 is offered for six weeks in the summer with Steven Blunt as the kick-off performer. For adults there is a monthly book discussion group that meets the second Wednesday of each month. The library is also the meeting place for both knitting and crocheting groups.

The most borrowed item this year was a board book – *The Amazing Spider-Man* so children are beginning their love of the library very young. A young adult book, *The Fault In Our Stars*, the adult book *The Invention of Wings* and a music CD by Steve Blunt *Hang on Henry* rounded out the most popular items for the year.

The Friends of the Library continue to offer programs for children and they raised funds this year to purchase a museum pass to the Museum of Science in Boston. The Friends meet the first Wednesday of each month are always looking for more members.

Respectfully submitted,

Susanne Whitbeck – Co-Chair

Judith Mitchell – Co-Chair

Joyce Heinrich – Treasurer

Patricia Crafts – Trustee

Ann Hasbany - Trustee

Marie Brezosky – Alternate Trustee

Linda Proulx – Alternate Trustee

Cynthia Stosse – Director

Heather Tiddes – Assistant Director

MISSION STATEMENT OF THE PEMBROKE TOWN LIBRARY

Our focus is to encourage the love of reading, to stimulate the search for information, and to enrich personal lives by providing services, programs and materials to expose the entire community to rich varieties of culture.

The goals of the Pembroke Town Library are to select, preserve and administer an organized collections, books, audio-visuals, electronic resources and related educational and recreational materials, that is balanced, comprehensive and of adequate size, quality and diversity to meet the needs of its users. Also to utilize current technology; to serve the community as a center of reliable information; to identify library-related community needs; and to cooperate with other organizations, agencies and institutions which can provide programs or services to meet these needs.

PLANNING AND LAND USE

CODE ENFORCEMENT

In 2014 Associated Grocers of New England completed 3 additions to their facility at 11 Cooperative Way. They added additional dry storage space, expanded their freezer capacity and added additional office space for a total increase of 101,215 square feet. Clean Energy's Compressed Natural Gas facility at 10 Cooperative Way was completed in July. Permits were issued for three 8 new residences, 1 duplex, 5 additions, 2 garages, 11 sheds, electrical upgrades, generators, renovations, and upgrades to heating and cooling systems.

The Town of Pembroke is currently using the 2009 International Building Code, 2009 International Residential Code, 2009 International Mechanical Code, 2009 International Plumbing Code, 2014 National Electrical Code, 2009 International Existing Building Code and the 2009 International Energy Conservation Code. The State of New Hampshire has officially adopted these codes by reference as part of the State Building Code with amendments. The Town of Pembroke also enforces the 2009 International Property Maintenance Code and the State Fire Code.

I also process applications for the Zoning Board of Adjustment, attend their meetings, and enforce the Zoning Regulations as they apply to new and existing structures.

For assistance with building permits, zoning questions, fire and rental inspections, and stove inspections, please contact my office at 485-4747 ext. 214. I am in the office M-F from 8am to 9am and 12pm to 4pm. I schedule inspections M-F from 9am to 12pm.

Below is the permit activity for 2014:

2014 Statistics

Type of permit	Number	Construction Value	Permit Cost
Commercial	75	\$15,912,050.00	\$27,719.60
New Dwellings Units	10	\$2,344,000.00	\$9,980.40
Signs	21	\$38,364.00	\$475.00
Fire inspections	43	0	\$50.00
Residential	401	\$2,522,217.00	\$24,502.26
Totals	550	\$20,816,631.00	\$62,727.26

Respectfully Submitted

Everett Hodge
Code Enforcement Officer

PLANNING AND LAND USE

ZONING BOARD OF ADJUSTMENT REPORT

The Pembroke Zoning Board of Adjustment holds public hearings to gather information regarding each case from applicants and all other interested parties and is charged with granting or denying Variances, Special Exceptions, and Equitable Waivers. In addition, the Zoning Board hears Appeals from Administrative Decisions of the Code Enforcement Officer.

The 2014 Zoning Board of Adjustment hearing results are broken down as follows:

Variances.....	11	Granted 8 / 3 Denied
Special Exception.....	3	Granted 2 / 1 Denied
Equitable Wavier.....	1	Granted 0 / 1 Withdrawn
Administrative Decision	2	Granted 0 / 1 Denied 1 Withdrawn
Total	17	Granted 10 / 5 Denied 2 Withdrawn

The Zoning Board of Adjustment is comprised of five regular members, and three alternates, each serving staggered three-year terms.

I wish to take this opportunity to thank all of the Zoning Board members for their due diligence throughout the year. The Board continues to deal with the issues of each case in a fair, decisive manner.

Respectfully submitted,

William R. Bonney, Chair
Zoning Board of Adjustment

PLANNING BOARD

For the Planning Board the year 2014 was uneventful from the perspective of applications, both residential and commercial. In spite of an improving economy the expected upturn in residential subdivision construction did not materialize, although occasionally the Planner did meet with developers about possible future projects. As in recent years the Planning Board devoted the majority of its time to reviewing and revising ordinances, and our application processes.

The previously formed Simplified Site Plan Application study subcommittee completed its work this year and presented proposed changes to the full Board. This has resulted in a Town Ballot item that empowers the Planning Board to delegate some of its review authority to others. Our goal is to create a simpler, less expensive and time consuming, application and approval process for those applicants whose proposed projects do not require review by the Planning Board. The proposal calls for review by the Technical Review Committee (TRC) that currently is comprised of representatives from the major Town departments, including Water and Sewer. If the TRC determines that they are uncomfortable making a decision on an application the applicant can be directed to the Planning Board.

The formerly approved Associated Grocers (AG) site plan on Cooperative Way included future construction phases. Representatives from AG met with the Planning Board to let us know they would be proceeding with Phase 2 that expands the building for more efficiency, while not substantially adding employees. However since future phases would likely result in increased traffic, AG also met with the Board of Selectmen to move forward completion of the formerly proposed loop road that will connect the Route 3 and 106 intersections with Cooperative Way. Voters can expect to spend time at Town Meeting on this important project that will open up additional land to future commercial development.

The long vacant large commercial building on Sheep Davis Road (Route 106) has now been partially occupied by Pitco Frialator of Bow as warehouse space. Their long-term plans call for relocation of at least a portion of their manufacturing operations to this building, which is welcome news for the Town. Since the building was used for warehousing in the past Pitco was not required to submit an application to the Planning Board for that use. Manufacturing will require full review by the Planning Board and we eagerly await the opportunity to work with Pitco on this important project.

We continue to be grateful for the volunteer members of the Planning Board and a very capable paid staff including Stephanie Verdile, Everett Hodge, and Elaine Wesson. It is rewarding to be on the "front lines" of efforts to ensure that developments are beneficial to the citizens of Pembroke and maintain our small town character. We do have a number of open alternate member positions and would welcome Pembroke residents who are interested in helping us make these important decisions. If you are uncertain if the Planning Board is a good fit please join us for a meeting or two; we meet on the second and fourth Tuesday most every month.

Respectfully Submitted,
Alan Topliff, Chair

GENERAL ASSISTANCE

Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term "residence" shall have the same definition as in RSA 21:6-a.

Total applications for general assistance in 2013: 142 in 2014: 126

- 59 did not follow thru with the application process
- 8 were denied for various reasons, i.e., over income, no verification, etc.
- 34 were referred to more appropriate resources and agencies.

Total general assistance given:

	<u>2013</u>	<u>2014</u>
Rent	\$ 9,039.20	\$ 9,861.16
Shelter/Motel	300.00	400.00
Electric	455.49	11.63
Gas/Oil	1,800.00	3,200.00
Prescriptions	1,048.25	29.41
Food/Maintenance	.00	.00
Gasoline	.00	.00
Burial	<u>.00</u>	<u>3,000.00</u>
 TOTAL	 <u>\$12,642.94</u>	 <u>\$16,502.20</u>

The Town pays the Community Action Program (CAP) for a percentage of the costs incurred by that agency by citizens who are Town residents. The assessment for 2014 was \$19,882.00 which also comes out of General Assistance Funds.

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, the Prescription Assistance Programs, The Allentown and Pembroke Interfaith Food Pantry, and area churches just to name a few.

Respectfully submitted,
Muriel Previe
Welfare Director

RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; basketball court; fitness course; playground; picnic area; pavilion; stage; gazebo; horseshoes; and a boat launch area.

Jade Stone and Landscape assembled and installed two new toys (geodome, and adapted parallel bars) along with new plastic edging at the playground. Thank you for your two LONG days of work!! Also, a big thanks to the highway department who assisted in the playground project.

The fitness stations have seen an increase in use over the last few years. Not everyone is aware that a 10-station circuit is at Memorial Field. The stations emphasize stretching, flexibility, strength, and muscle tone. It is a well-rounded exercise program to improve and maintain ones' health and wellbeing. The ten-station circuit starts at the right of the pavilion and moves to the right around the outside edges of the park. Stations include: step-ups, arm swings, body twists, jumping jacks, push-ups, pull-ups, sit-ups, arm circles, side bends, etc. Aerobic/cardiovascular benefits are derived from walking or running between stations. As always, before participating in any exercise program, you should consult with your physician to determine your physical condition.

Each year the commission sponsors a summer recreation program, youth basketball (boys & girls Pre K – grade 6), basketball travel teams for grades 3/4 & 5/6, men's recreational basketball league, yoga classes, and tennis lessons. Other programs that have been offered were: archery lessons, golf lessons, Hershey Track and Field Team, and Manchester Monarch's hockey night. The Commission supports: youth soccer league, Little League Baseball, Girls' Babe Ruth Softball, coed softball league, annual fishing derby sponsored by the Rod and Gun Club, Amoskeag Rowing Club's NH Regatta Championship, Old Home Day Activities, and various groups or individuals from Pembroke who use the park facilities for gatherings. Other programs we have continued with or added are:

- Swimming lessons are offered throughout the year by Swim NH;
- Ericka Johnson conducted tennis lessons for adults and children at Pembroke Academy's tennis courts;
- Kayrn Misenheimer held a lego club for grades 1-3.
- Judi Faulker ran yoga classes for adults.

Jamie Tilton directed our summer recreation program for children in grades 1 - 6. The camp ran for six weeks. Over sixty children registered for the program. The cost was forty-five dollars a week and included the weekly field trip. Scholarships were made available for families with financial difficulties. Jamie was assisted with teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. Children in grades 6 - 8 were encouraged to attend the summer camp offered by the Suncook Boys and Girls Club. Extended hours for early drop off and late pick up was very successful. Parents paid a modest amount for the week for the extended care.

Taylor Caron managed our youth basketball program for grades 1-2, 4 – 6, and the pre-K and kindergarten. Scott Boisvert managed boys and girls in grades 3 & 4. This year we started travel teams in the Merrimack Valley League for grades 3/4 & 5/6.

Over two hundred boys and girls participated in the three-month program. We would like to thank Taylor, Scott, and all the volunteer coaches for their efforts. Also, we would like to thank the Pembroke and

RECREATION COMMISSION

Allenstown Schools for the use of their gymnasiums. Thank you to the following team sponsors: Dreamsicle Arts, Cyro Industries, Lavallee's Oil, Ross Express, Canine Care, Shumway Construction, Heritage PHCE, South Main Street Service Center, Petit Funeral Home, Longhorn Steakhouse, Pembroke Congregational Church, Plourde Sand & Gravel, Kimball's Cav'ern, Allenstown Firefighters' Association, and Dunkin' Donuts of Allenstown. Their sponsorship helped to defray the cost of the gyms and tee shirts.

Chris Henderson, a commission member, organized our summer concert series. The concerts at the park were a free event for all. Chris brought in a wonderful variety of entertainers to play. Playing this year were: Strings & Things, Decatur Creek, Cloud, Amber-Rose Marie Couture, Generation Gap, Silver Brook and Friends and Twilight Gypsies. A BIG thank you to our concert sponsors: **Kimball's Cav'ern., Jacques Pastries, Olympus Pizza, Associated Grocers, Continental Paving, and Famous House of Pizza.** Also, thank you to **Len Johnson Electric, Pembroke Highway Department, and the Old Home Day Committee** who helped upgrade the electric and moved outlets to behind the stage.

The program for senior citizens, called M & M's, (motivated and moving), is for residents, age 55 and older. Participants have the opportunities to attend many events and programs with speakers, potluck luncheons, and special trips throughout the year. The commission commends those individuals for their willingness in planning programs and informing residents by sending out newsletters to promote participation in the various activities offered. New members and new ideas are always welcome.

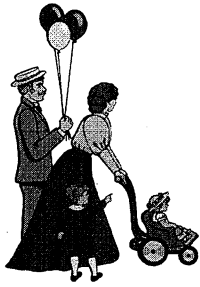
Old Home Day Committee had another successful day for their annual event. Grace Capital Church held their annual "church in the park" in August. The Amoskeag Rowing Club used the facility for their annual New England Regatta Championship. All events went very well. The Pembroke Recreation Commission sincerely appreciates the great care all groups took in the using the park and their outstanding cleanup after their events.

To close, we cannot thank **Jim Boisvert** and the highway department enough for their support last year. Among many of the jobs they did at the field, one in particular, was replacing the roof of the recreation building. Thank you for fitting us in your busy schedule. We would also like to recognize **Dan Boudette** from **Specialized Turf Services** for his advice and amenities he has provided to the town;

Jungle Jim's for the removal of brush at the park; **Brendan Fish** from **Jade Stone and Landscape** for the delivery of discounted playground sand, bark mulch, and the installation of two new playground toys and the plastic edging; **Amoskeag Rowing Club's** donation towards restoring the view of the river, and **Continental Paving** for another **generous** donation to the recreation department.

We also want to thank the many leagues and residents who used the park and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,
Rose Galligan, Chairperson
Karen Misenheimer, Secretary
Chris Henderson
Steve Fowler
Doc Greco, Selectman
Michelle Carvalho, Alternate



PEMBROKE AND ALLENSTOWN OLD HOME DAY

SLOGAN: HANDS ACROSS THE WATER
THEME: "HEROES AND VILLIANS"

Saturday August 23, 2014 the weather was nearly perfect, making Mother Nature the "Hero" of the day. This year we remember Celeste Borgman and Roland Young Jr. who through their dedication and hard work gave so much of themselves for the benefit of Old Home Day over the years. They will truly be missed.

The Amoskeag Strummers performed pre-parade on Main St. to a crowd of pleased onlookers. As usual parade participants excelled in building their creations. The theme was cleverly personified with floats depicting: "Avengers", "Batman", "Comic Book Super Heroes", "Red Sox vs. Yankees", and the "Wizard of Oz". Floats are judged by the Selectmen based on theme, originality, and creativity. It is always exciting to see what individuals, businesses and local groups come up with for ideas in their effort to accommodate each year's theme. The OHD 2014 parade consisted of town officials, bands, clowns, decorated bikes and wagons, antique and classic cars, jeeps, marchers, tractors, doodlebugs, fire trucks, stilt walker, non-profit organizations, and businesses helping make this year's parade a memorable experience.

New attractions at Memorial Field included "Abe Lincoln", "Molly Pitcher", Jandee Lee Porter Band, Rick Goldin children's music, local dance team performers, cheer group, Zumba demonstrations, and an all-in-one inflatable sport arena. Back by popular demand were Irish music, religious, country, and rock and roll bands, reflection and prayer in the gazebo, Doodlebugs pulling competition, K-9 and karate exhibitions, pony and hay wagon rides, critters and creatures, miniature horses, petting zoo, face painting, fun passes, foam demonstration, mini-golf, stilt walker, cloggers, 3-on-3 basketball, free door prize, distracted driving, Kid Care ID, fatal vision, inflatable rides, children's games, crafts, food concessions, and the fabulous fireworks display at dusk sponsored by Associated Grocers of New England.

As always a HUGE THANKS for the generosity and loyalty of the OHD Committee, Towns of Pembroke and Allenstown, municipal officials, fire, police, highway and recreation departments, local non-profit organizations, businesses, volunteers, participants, and sponsors who make OHD a reality. Meetings are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30pm between February and September. Extra meetings occur in June, July, and every Monday in August. All are welcome to attend. Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are much appreciated. This is a great opportunity for high school students to contribute to their community service obligation. Please consider becoming a part of a wonderful occasion with a devoted and faithful group of individuals by contacting Steve @ 224-7324. Check out the OHD website www.pembroke-allenstownoldhomeday.com and Facebook page Pembroke & Allenstown Old Home Day. Mark your calendars for this year's Pembroke and Allenstown Old Home Day celebration, Saturday, August 22, 2015. Hope to see you there!

Respectfully submitted,

Stephen L. Fowler, OHD Chairman

**PEMBROKE AND ALLENSTOWN
OLD HOME DAY**

2014 Income Statement

INCOME:

BUSINESS DONATIONS	15,194
TOWN OF PEMBROKE	2,000
TOWN OF ALLENSTOWN	2,000
BASKETBALL DONATIONS	1,606
CONCESSIONS	1,500
CRAFTS	530
RAFFLE SALES	1,434
FUN PASSES	3,284
INTEREST	27
PONY RIDES	459
CHILDREN'S GAMES	257
50-50	312
HAYWAGON	351
MINI-GOLF	378
MISCELLANEOUS	190
	<hr/>
TOTAL INCOME	29,522

EXPENSE:

FIREWORKS	5,500
PARADE	7,371
ENTERTAINMENT	4,862
INSURANCE	1,000
PARKING	56
SANITATION RENTALS	730
POSTAGE & ENVELOPES	293
CAPITAL IMPROVEMENTS	4,490
CHILDREN'S GAMES	142
STAGE	0
BBALL TROPHIES & T-SHIRTS	961
MISCELLANEOUS	726
BLAST PARTY RENTALS	4,590
	<hr/>
TOTAL EXPENSE	30,721
NET INCOME	<hr/> -1,199 <hr/>

FIRE WARDEN REPORT

Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfi.org.

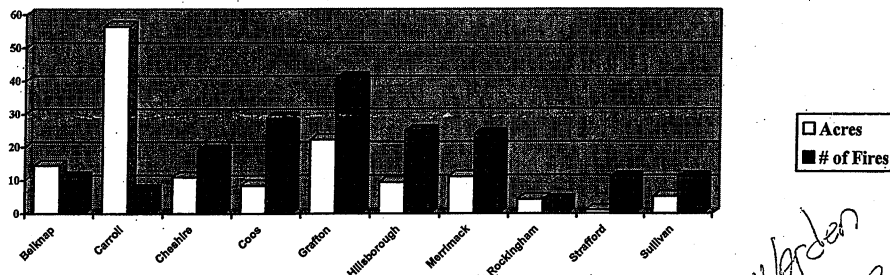
This past fire season started in early April with the first reported fire on April 7th. April, which is the traditional start to our spring fire season, began very dry with unseasonably dry conditions continuing through the entire month. This dry pattern continued through the first half of May. 80% of our reported fires this season occurred during this six week period. The largest fire was 24 acres, occurring in the town of Tamworth. From mid May through early September, above average rainfall kept our total acreage burned statewide at 72 acres. This is the smallest amount of acreage burned statewide in several years. Late August through late September though brought a dry trend to northern areas, resulting in several deep-burning remote fires. Our fire danger days correlated well with the days that there were fires actually reported. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting capability was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2014 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2014 FIRE STATISTICS

(All fires reported as of November 2014)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	3.1	5
Carroll	24	4
Cheshire	6.8	7
Coos	5.3	18
Grafton	8.2	32
Hillsborough	6.1	20
Merrimack	15.5	11
Rockingham	1.1	8
Strafford	0.4	5
Sullivan	1.5	2



CAUSES OF FIRES REPORTED

	Total	Fires	Total Acres
Arson	2	112	72
Debris	52	2013	144
Campfire	10	2012	206
Children	2	2011	42
Smoking	5	2010	145
Railroad	0		
Equipment	5		
Lightning	1		
Misc.*	35		

(*Misc.: power lines, fireworks, electric fences, etc.)

ONLY YOU CAN PREVENT WILDLAND FIRE

Warden
 Ann Thorne
 485-9905

CEMETERY COMMISSION

In 2014, the Cemetery Commission focused its restoration efforts on Buck Street Cemetery. Along with Pembroke Hill and Evergreen Cemeteries, Buck Street is one of the most heavily utilized cemeteries in Pembroke. Work at Buck Street Cemetery included the repair of a number of damaged or broken monuments. In order to increase usable space for the future, the Commission also contracted for replacement of about 15,000 square feet (100 cubic yards) of sterile topsoil in the northeast corner of the cemetery, seeding, and pruning and thinning overhanging pine trees.

The Commission also contracted for the repair of storm-damaged monuments at Evergreen Cemetery.

In keeping with priorities approved by the Capital Improvement Program (CIP) Committee, the Commission intends to give continuing attention to monument repairs and to clearing and improving overgrown land at the back (western end) of Pembroke Hill Cemetery on Fourth Range Road. Another priority for 2015 will be improvements in Evergreen Cemetery on Buck Street.

Commission members were saddened by the death of Roland H. Young, Jr., who had joined the Commission in August, 2010, and had further enriched the Town of Pembroke by service as a municipal judge, supervisor of the voting checklist, and in many other capacities.

The Commission was pleased to welcome new member Donald S. Hill, who has taken a longstanding interest in the welfare of Pembroke's cemeteries.

Commission members will place flags on veterans' graves before Memorial Day, May 25, 2015, and will appreciate knowing of any veteran's grave that is not currently marked with a flag holder.

The Commission solicits contributions or bequests to the Cemetery Improvement Fund, administered by the Trustees of Trust Funds. Enlargement of the fund through gifts will provide an endowment for cemetery upkeep and improvement. Gifts or bequests should be made care of the Pembroke Trustees of Trust Funds and designated for the Cemetery Improvement Fund.

Respectfully submitted,

David Richards, Chairman

James Garvin, Secretary

Donald Hill

Fleda Young

James Boisvert, Director of Public Works and
Superintendent of Cemeteries

Victor J. Ranfos III, Public Works Department

ASSOCIATED GROCERS OF NEW ENGLAND BREAKS GROUND FOR EXPANSION

AG of New England began construction on a 94,000 square foot expansion in April 2014. The Town of Pembroke is fortunate to have AGNE as they are very generous in their support of various Town programs and civic groups.



**Associated Grocers of New England
Groundbreaking Ceremony
April 14, 2014**



*L-R – Dwayne Gilman, Chief of Police, Justine Courtemanche, Chair, Board of Selectmen;
David Jodoin, Town Administrator; Dianne Schuett, State Rep.;
Sally Kelley, State Rep.; Mike Bourgoine, CEO AGNE;
Terry Appleby, Vice Chair, Board of Directors AGNE: Lt. Gary Gaskell*

PEMBROKE ENERGY COMMITTEE

2014 Annual Report

With the appointment of a full cast of members, the Pembroke Energy Committee undertook a number of activities intended to review and propose energy and cost-saving measures for the Town. Members reviewed activities in other communities, attended an LED lighting conference, and met with consultants to review options.

The Committee also consulted with the Board of Selectmen on upgrading and replacing lighting in municipal buildings that has produced better lighting at lower costs for 2014 and beyond.

The Committee has worked with consultants on replacing street lighting with more efficient LED lights. The major project of converting overhead street lights throughout town was deferred until the cost savings can be estimated more accurately, but the Committee will be proposing an initial project for Suncook Village that should result in immediate and long-term cost savings.

The Committee also is recommending that the Town Meeting establish an energy efficiency fund that may allow the Town to take advantage of funding opportunities that would lower the initial and on-going costs of energy efficiency products. The initial amount of the proposed appropriation for this fund will be determined as the Budget Committee reviews budgets and tax impacts prior to Town Meeting.

The Committee members include: Pentti Aalto, Robert Samson, David Sheldon, and Jay Smith. Town Administrator David Jodoin has attended committee meetings and provided valuable input and information.

Respectfully submitted,

Daniel D. Crean, Chairman

TOWN CLERK REPORT

January 1, 2014 to December 31, 2014

Motor Vehicle Registrations.....	9703.....	\$1,294,454.00
Title Application Filing Fees.....	1,674 @ \$2.00 ea.....	\$3,348.00
Municipal Agent Fees.....	9025 @ \$3.00 ea.....	\$27,075.00
Dog Licenses.....	1,647.....	\$11,689.50
Dog Fines.....		\$1,805.00
Marriage Licenses.....		\$1,440.00
Vital Record Fees.....		\$3,570.00
UCC State Fees.....		\$1,440.00
Tax Lien Filing Fees.....	0 @ \$15.00 ea.....	\$0.00
Articles of Agreement.....	0 @ \$5.00 ea.....	\$0.00
Pole & Wire Permits.....	5 @ \$10.00 ea.....	\$50.00
Rental Respondent Affidavit.....	0 @ \$15.00 ea.....	\$0.00
Wetlands Application Filing Fees.....	0 @ \$10.00 + mailing.....	\$0.00
Miscellaneous.....	(Notary Public).....	\$5.00

TOTAL TOWN CLERK DEPOSITS – 2013.....\$1,344,876.50

STATE FEES COLLECTED AS MUNICIPAL AGENT.....\$434,012.25

PEMBROKE RESIDENT MARRIAGE REPORT – 2014

<u>Person A</u>	<u>Residence</u>	<u>Person B</u>	<u>Residence</u>	<u>Place</u>	<u>Date</u>
Haney, Meagan A.	Pembroke	Stebbins, Richard A.	Pembroke	Concord	04/03
Richard, Peter F.	Pembroke	Dexter, Dana J.	Pembroke	Pembroke	05/12
Henley, Elizabeth M.	Pembroke	Santamaria, Bladimir J.	Pembroke	Manchester	05/31
Russell, Laura A.	Pembroke	Bellemore Jr., Michael D.	Pembroke	Sanbornton	05/31
Barous, James S.	Pembroke	George, Darla M.	Pembroke	New Castle	06/14
Bagley, Joshua A.	Pembroke	Craig, Jillian B.	Pembroke	Pembroke	06/30
Shipley Jr., Kenneth W.	Pembroke	Lonardo, Jennifer M.	Pembroke	Pembroke	08/23
Menzies, Ryan P.	Pembroke	Watson, Ashley L.	Pembroke	Concord	08/31
Pueblo, Todd W.	Pembroke	Richard, Angela K.	Pembroke	Pembroke	09/13
Yeaton, Mark A.	Pembroke	Dowling, Karen A.	Pembroke	Sanbornton	09/13
Dougherty, Hugh J.	Pembroke	Lynch, Kelli A.	Pembroke	Bartlett	09/27
Beaudet, Brooke T.	Pembroke	Audley, Ryan S.	Pembroke	Laconia	09/27
Clark, Daniel R.	Pembroke	Stevens, Tina A.	Pembroke	Nottingham	10/04
Parent, Daniel E.	Pembroke	Murray, Tiffany A.	Concord	Canterbury	10/04
King, Sarah A.	Pembroke	Morton, Joshua B.	Pembroke	Hooksett	10/11
Kuehne, Naomi R.	Pembroke	Soulard, Christian G.	Pembroke	North Conway	11/09

PEMBROKE RESIDENT BIRTH REPORT - 2014

Child's Name	DOB	Place of Birth	Parents	
Durgin, William Howard	01/07	Concord	Durgin, John	Durgin, Danielle
Russell, Aryana Marie	01/10	Concord	Russell, Ryan	Lyon, Rhea
Younie, Melodie Katherine	01/13	Concord	Younie III, David	French, Sarah
O'Keefe, Lucia Gloria-Pam	01/17	Concord	O'Keefe, Eric	Tiedemann, Mariah
Spenski, Grayson Michael	01/18	Manchester	Spenski, Christopher	Spenski, Emily
Bitote, Xavier Kareem	01/31	Manchester	Bitote, Edgard	Magarian, Angela
Place, Cyrus Carlyle	02/12	Pembroke	Place, Clinton	Place, Jade
Bell, Brooklynne Grace	02/13	Manchester	Bell, Michael	Chambers, Nicole
Fanny, Keegan Maverick	02/14	Concord	Fanny, Kevin	Reinert, Brianna
Vincent, Michael Scott	02/16	Rochester	Vincent, Thomas	Vincent, Samantha
Roy, Arianna Angelina	02/18	Concord	Roy, Thomas	Roy, Rachel
Cate, Logan Levi	02/20	Concord	Cate, Derek	Cate, Nicole
Russell, Haleigh Grace	03/06	Concord	Russell, Tully	Russell, Marcie
Machon, Amy Margaret	03/14	Concord	Machon, Matthew	Machon, Krista
Murray, Cadence Addyson	04/02	Manchester	Murray III, Richard	Murray, Deanna
Lambert, Savannah Claire	04/23	Manchester	Lambert, Robert	Lambert, Wendi
Wilson, Davian Micheal	05/05	Concord	Towers, Ronaldo	Wilson, Crystal
Hubner, Samuel David	05/08	Concord	Hubner, Mark	Hubner, Shannon
Booker, Amelia Rose	05/13	Manchester	Booker, Richard	Booker, Katie
Wolklin, Ryker Thomas	05/23	Concord	Wolklin, Reese	Robinson, Kelli
Wolklin, Kincade Rose	05/23	Concord	Wolklin, Reese	Robinson, Kelli
Covey, Ezmae Violet-Rose	06/06	Manchester	Covey, Nico	Parker, Jessica
Dexter, Addison Christine	06/14	Concord	Dexter, Derrick	Timmins, Jessica
Byrd-Jenkins, Everett Ronan	06/20	Concord	Byrd-Jenkins, Barry	Byrd-Jenkins, Julie
Carroll, Myles Gunnar	06/27	Concord	Carroll, Brady	Williams, Jessica
Verboncoeur, Addilyn Grace	07/05	Concord	Verboncoeur, Michael	Graham, Brianne
Nichols, Megan Elizabeth	07/06	Concord	Nichols, Jeffrey	Nichols, Laura
Blanchard, Zoey Adelle	07/08	Concord	Blanchard, Dominic	Plough, Leah
Potter, Lucas John	07/17	Concord		Potter, Amanda
Albee, Charles Robert	07/29	Concord	Albee, Andrew	Albee, Jennifer
Bartlett, Audrey Annabella	08/02	Nashua	Bartlett, Ryan	Kingsley-Lane, Caraline
Auger, Christian Jean	08/03	Concord	Auger, Alex	Demers, Jessica

PEMBROKE RESIDENT BIRTH REPORT - 2014

Child's Name	DOB	Place of Birth	Parents	
Carr, Aliyah Juniper	08/04	Manchester	Carr, Samuel	Carr, Erika
Lapomardo, Margaret Mae	08/24	Concord	Lapomardo, Jesse	Lapomardo, Kimberly
Davis, Elijah Hayden	09/13	Concord	Davis, Jeffrey	Davis, Karen
Markham, Ruby Shea	09/21	Concord	Markham, Matthew	Markham, Caitlin
Lawrence, Phoebe Elizabeth	09/22	Concord	Lawrence, Chad	Lawrence, Sarah
Arnt, Logan Peter	09/24	Concord	Arnt, Dale	Arnt, Rebecca
Donnelly, Avery Joyce	09/29	Concord	Donnelly, Michael	Donnelly, Maranda
Dean, Kadya Shawn	09/30	Concord	Dean, Jason	Dean, Kerri
Richardson, Bryer Amor	10/02	Concord	Richardson, Jonathan	Richardson, Jasmyn
Vasconcellos, Alan John	10/06	Concord	Vasconcellos, Timothy	Vasconcellos, Megan
O'Neil, Harper Rae	10/11	Nashua	Lesiczka-O'Neil, Jeremiah	Westover, Maragaret
Parker, Erica Riley	10/18	Manchester	Parker, Ben	Parker, Sarah
O'Rourke, Owen Michael	10/21	Lebanon	O'Rourke, Daniel	O'Rourke, Lisa
Blake, Cody Ayden	10/21	Concord	Blake, Anthony	Blake, Karen
Crotty, Morgan James M	10/24	Manchester	Crotty, Philip	Crotty, Tanya
Kelley, Liviana Estel	10/30	Milford	Kelley, Micheal	Boudette, Justine
Younie, Teagan Austyn	11/05	Concord	Younie III, David	French, Sarah
Weatherbee, Hunter L	11/11	Concord	Weatherbee III, Raymond	Cantara, Jill
Smith, Gavin Anthony	11/18	Concord	Smith, Ryan	Smith, Melanie
Gilliam, Everett John	12/12	Concord		Gilliam, Kristi
Metalious, Kylie Marie	12/15	Concord	Metalious, Jordan	Metalious, Stephanie
Boisvert, Elaina Anne	12/19	Concord	Boisvert, Philip	Boisvert, Amanda
Harding, Jason Robert	12/31	Concord	Harding, Kyle	Harding, Emily

PEMBROKE RESIDENT DEATH REPORT – 2014

<u>Name</u>	<u>Date</u>	<u>Place</u>	<u>Father's name</u>	<u>Mother's name</u>
Kelsea, Richard	01/15	Concord	Kelsea, Robert	Frizzell, Janice
Faucher, James	02/06	Pembroke	Faucher, Robert	Martel, Anita
Kenny, Timothy	02/10	Concord	Kenny, Raymond	Schneider, Elenor
Davie, Linda	03/06	Manchester	Bilodeau, Roland	Soucy, Florence
Lein, Constance	03/15	Concord	Lundgren, George	Halen, Dorothy
Warner, Berthe	03/26	Concord	Tessier, Francis	Fournier, Cecile
Dinan, Lisa	03/26	Concord	Salvati, Arnold	Henchy, Patricia
Talford, Jean	04/25	Boscawen	Lanza, Thomas	Vitale, Carmela
Daneault Sr., Andre	05/02	Concord	Daneault, Desire	Houle, Josephine
Maclean, Claudia	05/05	Concord	Maclean, Rodney	Bennette, Lucille
Donaghey, Constance	05/14	Strafford	Swain, Claude	Chesley, Emma
O'Brien, Robert	05/25	Concord	O'Brien, Thomas	Moran, Catherine
Amyot, Kevin	06/05	Henniker	Amyot, Girard	Duguay, Joanne
Hardcastle, Anne	06/14	Concord	Curran, Michael	Casey, Barbara
Archambault, Mary	06/26	Pembroke	Aubin, Ulric	Isabelle, Yvonne
Young Jr., Roland	06/30	Pembroke	Young Sr., Roland	Fowler, Lena
Sweeney Jr., John	07/01	Concord	Sweeney Sr., John	Robinson, Priscilla
Byrne, Jane	07/25	Pembroke	Byrne, James	Hartnett, Mary
Weed, Roger	07/26	Pembroke	Weed, Alton	Marshall, Helen
Martin, John	08/14	Manchester	Martin, John	McDonald, Eilene
Amyot, Joanne	08/15	Henniker	Duguay, Joseph	Whittemore, Hazel
Munroe, Henry	08/18	Manchester	Munroe, Henry	Willey, Betty
Kulacz, Stella	08/25	Concord	Kulacz, Michael	Slowik, Agnes
Blanchette, Raymond	09/14	Concord	Blanchette, Phillip	Clark, Evelyn
Ayer, James	09/16	Pembroke	Ayer, Andie	Parker, Ethel
Proia, Jane	09/18	Concord	Carrier, Robert	McDonald, Doris
Chase, Ruth	09/24	Boscawen	Potter, George	Page, Mildred
Smith, Dorothy	10/09	Concord	Reinhold, Edgar	Kellogg, Ruth
Roy, Lucille	10/09	Concord	Malo, Norman	Amyot, Therese
Jordan, Brian	10/11	Concord	Jordan, Roland	Rush, Lois
Curtis, Joseph	10/17	Pembroke	Curtis, Robert	Lane, Sarah
Lemoine, Madeleine	10/25	Pembroke	Gagne, Albert	Cansler, Cora
Campbell, Robert	10/28	Concord	Campbell, Gerald	Tripp, Agnes
Lafford, Patricia	11/09	Concord	Heller, Frederick	Austin, Hazel
Lewis Sr., John	11/09	Concord	Lewis, John	Beader, Carolyn
Drouin, Marlene	11/11	Concord	Landrock, Mike	Tanguay, Annie
Smigliani, Richard	11/12	Pembroke	Smigliani, Archilles	Ferriero, Helen
Salathe, Mark	11/17	Pembroke	Salathe, Robert	Renwick, Beverly
Dowling, Laurence	11/19	Manchester	Dowling, James	Cox, Nina
Durling, Beverly	12/05	Pembroke	Mayo, Alfred	Labelle, Bertha
Rolfe, Bryan	12/08	Pembroke	Unknown	Unavailable, Marilyn
Boisvert, Anita	12/14	Manchester	Talbot, Wilfred	Grandmont, Marie
Roberge, Edgar	12/26	Manchester	Roberge, Ulric	Jolicoeur, Eva

REPORT OF THE SUPERVISORS OF THE CHECKLIST

There were no Federal elections in 2014 for the Supervisors of the Checklist. We did have a State primary and general election and the Checklist Supervisors are always busy with scanning and maintaining the accuracy of the Statewide Voter Database. Even though this wasn't a Federal Election year we still had plenty of work to do and we were happy to welcome Patricia Manseau as a new Checklist Supervisor.

The Supervisors held all required and published sessions for voters to register and make corrections, additions, deletions, and party changes. The Supervisors were present at the following:

School District Meeting - March 8, 2014

Town Election Day - March 11, 2014

Town Deliberative Session - March 15, 2014

State Primary – September 9, 2014

State General Election- November 11, 2014

Qualified resident may register to vote at the Town Clerk's Office in the Town Hall during regular business hours, at required Supervisors of the Checklist sessions, and at the polls on voting days. Each person desiring to register to vote must fill out and sign a standard Voter Registration Form. The Checklist Supervisors must determine whether the applicant is legally qualified to vote in the community. To qualify, a person must provide evidence that he/she is at least eighteen years of age, a citizen of the United States (either born in the U.S. or naturalized), and is domiciled in the community in which he/she seeks to register.

We wish to thank Jim Goff, Town Clerk, and other Town staff and the Board of Selectmen for their continued help and support.

Respectfully submitted:

Checklist Supervisors

Linda A. Williams, Chair

Patricia Y. Crafts

Patricia Manseau

REPORT OF THE SUPERVISORS OF THE CHECKLIST

In Memory of Roland H. Young Jr.



We were saddened by the passing of long-time Supervisor of the Checklist, Roland Young, Jr. Roland had been a Checklist Supervisor since 1983 and he had a wealth of information about the Town of Pembroke and during slow times at the elections he would entertain us with many interesting stories, he will be truly missed. Thank you Roland for your dedication to the Town of Pembroke and we will see you again when we check-in at the "*Pearly Gates*".



Roland H. Young Jr.

SOUCOOK RIVER TAX INCREMENT FINANCING (TIF) DISTRICT

2014 ANNUAL REPORT

The Soucook River Tax Increment Financing District (TIF) encompasses nine (9) properties consisting of approximately 250 acres located around the intersection of Route 3 and Route 106. The purpose of the Tax Increment Financing District is to create employment opportunities for Pembroke residents and stimulate commercial growth to increase Pembroke's commercial tax base and stabilize local property taxes.

The Tax Increment Financing Plan is administered by the Town Administrator and implemented by the Board of Selectmen / Town Meeting. In 2006, the Board of Selectmen established an Advisory Board to assist with planning, construction and implementation of the TIF Plan. The Advisory Board is comprised of five (5) members, of which, a majority of the members are property owners or occupants of property located within or adjacent to the TIF District.

TIF FINANCIAL SUMMARY ***For the year ended December 31, 2014***

INCREMENT CALCULATION:

April 1, 2004 assessment	\$6,333,912.00
April 1, 2014 assessment	<u>\$34,314,179.00</u>
Total assessment increase	\$27,980,267.00

TIF captured assessed value	\$ 2,798,027.00
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BEGINNING FUND BALANCE:	\$475,800.91
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PROJECT REVENUES:

2014 Tax increment	<u>\$83,101.00</u>
Total Revenues	\$83,101.00

PROJECT COSTS:

Engineering	<u>\$70,996.20</u>
Total Costs	\$ 70,996.20

ENDING FUND BALANCE:	\$487,905.71
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ASSOCIATED GROCERS OF NEW ENGLAND BREAKS GROUND FOR EXPANSION

AG of New England began construction on a 94,000 square foot expansion in April 2014. The Town of Pembroke is fortunate to have AGNE as they are very generous in their support of various Town programs and civic groups.



**Associated Grocers of New England
Groundbreaking Ceremony
April 14, 2014**
✂

L-R – Dwayne Gilman, Chief of Police, Justine Courtemanche, Chair, Board of Selectmen;
David Jodoin, Town Administrator; Dianne Schuett, State Rep.;
Sally Kelley, State Rep.; Mike Bourgoine, CEO AGNE;
Terry Appleby, Vice Chair, Board of Directors AGNE: Lt. Gary Gaskell

TRUSTEES OF TRUST FUNDS

ANNUAL REPORT FOR CALENDAR YEAR 2014

The Trustees would like to take this opportunity to summarize the key changes in the Trust Funds for 2014.

In 2014, a fund for the maintenance of the Town Library was discontinued and the balance was returned to the Town's general fund. In addition, one new capital reserve was established for School Technology. Those events resulted from actions taken at the March 2014 Town Meeting and School District Meeting.

There were also changes in the composition of stocks in the Scholarship Fund. Shares of BEAM were tendered when the company was taken private, resulting in capital gains. Proceeds inclusive of capital gains were used to purchase additional shares in Buckeye Partners and to take an initial position in Southern Company.

As is customary, the Trustees have provided a separate "Schedule of Trust Balances" and "Statement of Change in Trust Assets" for School Warrant items and Town Warrant items in this Town Report. Forms MS-9 and MS-10 which can be difficult to comprehend and which contain essentially the same data as statements in the Town Report are not included. Those forms are prepared and submitted annually to the State Department of Revenue Administration and the Office of the Attorney General, Division of Charitable Trusts. Trust laws dictate however, that Cemetery Trust information contained on Form MS-9 be published annually. That required information can be found on adjacent pages in this report.

Minutes of Trustee meetings can be seen on the Town's web site and copies of those minutes, along with a copy of the Investment Policy which is ratified annually, are provided to Town Auditors and are also available from the Trustees upon request.

Respectfully submitted:

Gerard Fleury - Trustee
Daniel Crean - Trustee
Courtney Eschbach - Trustee

TRUSTEES OF TRUST FUNDS
TRUST FUND REPORT DECEMBER 31, 2014
SCHEDULE OF TRUST BALANCES - MUNICIPAL

Cemetery Trusts - Unexpendible Balance	\$36,270.00
Cemetery Trust - Available for Distribution (C or D)	32,006.31
Library Book Fund - Unexpendible Balance	4,666.62
Library Book Fund - Available for Distribution (E)	513.90
Library Media Fund - Available for Distribution (E)	8,873.44
Cemetery Improvements - Available for Distribution (C)	12,633.23
Cemetery Donation Fund - Available for Distribution (D)	232.14
Town Equipment Fund - Available for Distribution (C)	360,924.01
Police Cruiser Replacement - Available for Distribution (C)	17,998.28
Police Small Equipment Fund - Available for Distribution (D)	45,744.42
Fire Major Equipment Fund - Available for Distribution (C)	169,581.20
Fire Small Equipment Fund - Available for Distribution (D)	70,576.51
Recreation Capital Reserve - Available for Distribution (C)	67,387.22
Sidewalk Building & Repair Fund - Available for Distribution (C)	42,232.55
Water Works Capital Reserve I - Available for Distribution (A)	271,183.11
Water Works Capital Reserve II- Available for Distribution (A)	148,922.52
Sewer Commission - Capital Improvements (B)	206,209.78
Sewer Commission - Repair & Replacement (B)	129,724.64
Sewer Commission - Sewer Plant Reserve (B)	16,944.96
Sewer Commission - Equip & Buildings (B)	40,005.46
Town Hall Cupola Fund - Available for Distribution (D)	1,075.30
Town Clock Fund - Available for Distribution (D)	2,430.34
Sewer & Water Capital Reserve - Available for Distribution (D)	65,653.92
Municipal Facilities Capital Reserve (D)	312,184.87
Property Revaluation Fund (D)	82,246.80
Bridge Repair & Replacement - Available for Distribution (D)	84,853.72
TOTAL UNEXPENDIBLE FUNDS	40,936.62
PRESENT ACCOUNT BALANCE	<u>2,190,138.63</u>
TOTAL TRUST FUNDS	\$2,231,075.25

Distribution legend:

- (A) Water Commissioners are Agents to Expend.
- (B) Sewer Commissioners are Agents to Expend.
- (C) Warrant Article at Town Meeting Required for Expenditure.
- (D) Selectmen are Agents to Expend.
- (E) Library Trustees are Agents to Expend.

TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT

DECEMBER 31, 2014

CHANGE IN TRUST FUND ASSETS - MUNICIPAL

Assets at December 31, 2013	\$1,862,359.28
Contributions to the Trusts:	
Fire Equipment Capital Reserve	150,000.00
Fire Small Equipment Fund	20,000.00
Town Equipment Fund	125,000.00
Town Clock Fund	715.00
Library Media Capital Reserve	15,000.00
Cemetery Improvement Capital Reserve Fund	26,688.86
Sewer Plant Reserve	13,651.54
Water Works Capital Reserve Fund	185,357.00
Police Cruiser Replacement Fund	27,500.00
Police Small Equipment Capital Reserve	13,500.00
Recreation Capital Reserve	25,000.00
Municipal Facilities Capital Reserve	175,000.00
Revaluation Capital Reserve	<u>32,500.00</u>
	\$809,912.40
Earnings on Trust Investments:	
Cemetery Trust - Perpetual Dividends	2,279.47
Cemetery Trust - Perpetual Care Interest	3.08
Cemetery Improvements	1.09
Cemetery Donation Fund	0.01
Library Book Fund	0.48
Library Media Fund	0.93
Library Building & Grounds Fund	0.34
Town Equipment Fund	30.57
Fire Major Equipment Fund	2.88
Fire Small Equipment Fund	19.02
Sewer & Water Capital Improvement	6.58
Water Works Capital Improvements	15.22
Water Works Equip. & Buildings	16.88
Town Hall Cupola Fund	0.12
Town Clock Fund	0.22
Municipal Facilities Capital Reserve	18.82
General Purpose Sidewalk Fund	4.24
Recreation Fund	6.49
Police Cruiser Fund	5.80
Police Small Equipment Fund	3.93
Sewer Commission Capital Improvement	18.47
Sewer Commission Repairs & Replacement	12.98
Sewer Plant Reserve	0.60
Sewer Equipment & Building Fund	4.01
Bridge Repair	8.49
Revaluation Fund	<u>7.92</u>
	\$2,468.64

TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT

DECEMBER 31, 2014

CHANGE IN TRUST FUND ASSETS - MUNICIPAL

Withdrawals from Trust Funds:

Fire Small Equipment Capital Reserve	154,153.91
Police Cruiser Fund	69,829.27
Police Small Equipment Capital Reserve	6,279.76
Municipal Facilities Capital Reserve Fund	43,081.00
Cemetery Improvement Capital Reserve	12,900.00
Water Works Building & Equipment Capital Reserve	30,000.00
Town Equipment Capital Reserve	69,594.63
Library Media Capital Reserve Fund	1,285.00
Library Building Capital Reserve Fund	3,500.94
Revaluation Capital Reserve	30,951.56
Recreation Capital Reserve	<u>22,089.00</u>
	\$443,665.07

Assets at December 31, 2014

\$2,231,075.25

TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT OF THE TOWN OF PEMBROKE PERIOD ENDING DECEMBER 31, 2014 SCHEDULE OF TRUST BALANCES -SCHOOL

Scholarship Fund - Unexpendible Balance	\$444,312.22
Scholarship Fund - Available for Distribution (A)	22,997.64
Literacy Trust - Unexpendible Balance	19,400.81
Literacy Trust - Available for Distribution (B)	886.89
Capital Repairs - Available for Distribution (C)	347,656.19
Major Equipment Fund - Available for Distribution (D)	127,170.69
School Technology Capital Reserve (D)	10,000.11
Special Education Fund - Available for Distribution (D)	368,877.31
Instructional Materials (D)	109,667.78
Educational Opportunities Fund (E)	3,722.84
TOTAL UNEXPENDIBLE FUNDS	463,713.03
TOTAL AVAILABLE FOR DISTRIBUTION	<u>990,979.45</u>
TOTAL TRUST FUNDS	\$1,454,692.48

Distribution legend:

- (A) Academy Scholarship Awards Committee are Agents to Expend.
- (B) Elementary School Principals are Agents to Expend.
- (C) Warrant Article at School District Meeting Required for Expenditure.
- (D) School Board are Agents to Expend.

TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT OF THE TOWN OF PEMBROKE FOR PERIOD ENDING DECEMBER 31, 2014 CHANGE IN TRUST FUND ASSETS - SCHOOL

Assets at December 31, 2013 **\$1,352,286.08**

Contributions to the Trusts:

Educational Opportunities Fund	1,491.78
Instructional Materials Capital Reserve	10,000.00
School Technology Capital Reserve	10,000.00
Special Education Capital Reserve	50,000.00
School Buildings Capital Reserve	<u>100,000.00</u>
Total Contributions	\$171,491.78

Earnings on Trust Investments:

Dividend Income - Scholarships	30,575.19
Interest Income - Scholarships	1.96
Capital Gains - Scholarships	62,072.93
Interest - Literacy Trust	0.17
Dividends - Literacy Trust	1,397.29
Interest Income on Educational Opportunities Fund	0.34
Interest Income on Special Education Capital Reserve	32.47
Interest Income on Building Capital Reserve	26.68
Interest Income on School District Major Equipment Fund	13.15
Interest Income on School Technology Fund	0.11
Interest Income on School Instructional Materials	<u>10.08</u>
Total Earnings	\$94,130.37

Withdrawals from Trust Funds:

Scholarship Funds Awarded	26,500.00
Educational Opportunities Trust	750.00
Building Capital Reserve Funding	87,130.50
Equipment Capital Reserve	46,413.35
Literacy Trusts	<u>2,421.90</u>
Total Withdrawals	\$163,215.75

Assets at December 31, 2014 **\$1,454,692.48**

PERPETUAL CARE CEMETERY TRUST FUNDS

Yr. Created	Name	Amount
1888	E.N. Upham	100.00
1889	Sarah P. Knox	500.00
1894	Deborah P. Knox	50.00
1903	Mary Kimball	300.00
1907	Vesta Abbott	500.00
1907	Abbie K. McFarland	200.00
1907	Sarah F. Blanchard	100.00
1910	Ellen R. Hayes	100.00
1911	John G. Bartlett	100.00
1917	Pluma E. Richardson	50.00
1918	Mary E. Adams	50.00
1919	Annie B. Thompson	250.00
1921	Willaim M. Fife	100.00
1921	Mary E. Osgood	200.00
1921	George West	100.00
1921	Ellen D. Kimball	50.00
1923	David D. Richardson	600.00
1924	John F. Clifford	100.00
1924	Willis H. Noyes	250.00
1925	Winthrop Fowler	100.00
1927	Mary W. Morrison	200.00
1927	Jonathan Payson	100.00
1927	Timothy Drew	100.00
1928	Adin G. Fowler	100.00
1928	T.L. & Henry Fowler	200.00
1928	Nancy S. Colby	100.00
1928	Philip Holt	100.00
1928	Annie C. Drake	100.00
1928	George Morgan	100.00
1928	Annette K. Knox	200.00
1928	Samuel D. Robinson	100.00
1928	Parker Bailey	50.00
1928	James Stevens	100.00
1929	Daniel T. Merrill	100.00
1929	George W. Sargent	150.00
		5,600.00

Yr. Created	Name	Amount
1929	Frank L. Aldrich	300.00
1930	Edwin Dearborn	150.00
1930	True W. Fowler	100.00
1930	Jacob Woods	500.00
1931	Freeman W. Haynes	200.00
1932	David S. Batchelder	100.00
1933	Samuel Moore	300.00
1933	William H. Thompson	100.00
1934	Crosby Knox	100.00
1934	Charles V. Fisher	50.00
1934	C.C. French	100.00
1934	William Haseltine	150.00
1934	Jeremiah Wilkins	100.00
1934	F.S. Whitehouse	250.00
1935	Solomon Whitehouse	150.00
1935	Hall Wilkins	100.00
1936	George Miller	100.00
1936	Stephen Bates	200.00
1936	Charles N. Quimby	100.00
1937	Benjamin Fowler	100.00
1937	William Johnston	100.00
1938	Thomas Holt	100.00
1939	Rowell & Worchester	100.00
1939	Horace Batchelder	100.00
1939	Jeremiah Wilkins	100.00
1940	Martin C. Cochran	250.00
1941	George O. Harris	100.00
1942	Julia E. Cass	100.00
1942	Charles A. Gile	100.00
1944	Minot R. Fife	100.00
1945	James E. Adams	300.00
1945	Walter Hayward	300.00
1946	Thomas Brasley	100.00
1946	Annie M. Edgerly	100.00
1946	Albert Mason	50.00
		5,250.00

Yr. Created	Name	Amount
1947	Burton G. Goward	100.00
1949	Charles Baker	150.00
1949	Frederick B. Eaton	200.00
1950	Freeman G. Hewey	100.00
1950	Mabel G. Morrison	200.00
1951	Fred M. Pettengill	150.00
1951	George B. Lake	200.00
1952	Charles H. Ruggles	150.00
1953	Herbert Glidden	200.00
1953	Hallett Patten	200.00
1953	Charles E. Cushing	200.00
1954	John Marden	200.00
1954	Walter Libbey	100.00
1954	Myra Georgi	200.00
1954	Edward Kimball	150.00
1956	Samuel Webster	200.00
1956	Maude L. Locke	200.00
1956	Levi & Olive Burroughs	50.00
1957	John C. Bradbury	200.00
1958	E.W. Forrest	200.00
1958	Fred W. Saltmarsh	300.00
1958	L.E. Warren	600.00
1958	Kenneth M. Woodbury	400.00
1958	Jeremiah Morgan	500.00
1958	Arthur Gage	100.00
1959	Gustav Ober	200.00
1959	Josiah Brown	100.00
1959	Lewis Cass	400.00
1959	Carton W. Bennett	200.00
1960	Edith West	200.00
1961	Charles N. Nixon	200.00
1961	Gedeon Vigno	100.00
1961	John Sullivan	250.00
1961	Henry T. Simpson	200.00
1964	Edwin M. Annis	200.00
		7,300.00

PERPETUAL CARE CEMETERY TRUST FUNDS

Yr. Created	Name	Amount
1964	Rufus George	200.00
1964	Evans Clark	300.00
1964	George H. Batchelder	250.00
1964	Gilman Bradbury	200.00
1967	Frederick & Jean Talk	200.00
1967	Jenness Dearborn	200.00
1968	Batchelder & Lamb	200.00
1968	Agar & Rogge	200.00
1968	Gilbert Astles	200.00
1968	William Miller	200.00
1968	Tim & Viola Fowler	200.00
1968	George Lea	200.00
		2,550.00

Yr. Created	Name	Amount
1968	Burt D. Robinson	400.00
1970	Forrest Huggins	200.00
1970	E. George Bayer	200.00
1971	Moses Martin	200.00
1971	John Rand	200.00
1971	Mark Milton	100.00
1972	Eleazer Baker	200.00
1972	Maynard Knowlton	80.00
1974	Harry & Erwin Chase	200.00
1974	Mary A. Wyker	200.00
1974	Everett & Grace Farr	200.00
1974	Harrison Morgan	100.00
		2,280.00

Yr. Created	Name	Amount
1974	Ashley H. Knowlton	100.00
1974	Hasselind & Tilden	200.00
1947	Russ & Nevley Hilliard	200.00
1975	Enoch Nerbonne	200.00
1977	George Cofran	300.00
1977	Norman & Abby Smith	200.00
1977	Locke & Clough	500.00
1978	Duffet Lot	1000.00
1978	Bates Lot	200.00
1979	Willard & Ruth Hill	200.00
1980	*	150.00
1981	Evergreen Perp Care	6940.00
1982	*	1600.00
1983	*	700.00
1985	Catherine Simpson	500.00
1986	*	300.00
		13,290.00
	TOTAL CEMETERY FUNDS	36,270.00

Evergreen Cemetery Lots

* Trust records document the increase in trust principal but not the identity of the Lot Owner.

CLEAN ENERGY NATURAL GAS FUEL STATION

The Town of Pembroke was pleased to welcome Clean Energy to town. Clean Energy is the first natural gas fueling station in New Hampshire. Genesis Contracting, Inc. was in charge of the construction and the process went very smoothly thanks to the professionalism and attention to detail by everyone involved.



CLEAN ENERGY RIBBON CUTTING

July 16, 2014



(L-R) Drew Drummond, Account Manager, Clean Energy; Vincent Greco, Selectman;
David Jodoin, Town Administrator; Justine Courtemanche, Chair, Board of Selectmen;
Everett Hodge, Code Enforcement Officer; Stephanie Verdile, Town Planner;
Brent White, President, Genesis Contracting, Inc.;
Mark Riley, VP Eastern Region Clean Energy;
Orvel Schrum, Project Manager, Clean Energy;
John A. Lang, President, Natural Gas Division Genesis Contracting, Inc.

PEMBROKE SEWER COMMISSION

In 2014, we smoke tested the whole sewer system and found some areas that need attention. We have made a list and will be working on these issues in 2015. An old clay line was replaced on Elm St. this year.

New rules are in place for CMOM and Asset Management. CMOM stands for Capacity, Management, Operation and Maintenance for sanitary sewer collection systems. We are working on the final report of our CMOM for NH DES & EPA and will be implementing an asset management program.

Our budget is funded only by the users on the sewer system and not tax dollars, for the operation and maintenance of the collection system in Pembroke along with our cost of the treatment plant in Allenstown. Your timely payments are needed to meet the demands of the Budget. When you don't make your payments projects are put on hold or not done at all. Should these projects be part of the mandates from EPA or DES, fines could be imposed. This would impact every user on the system and increase the rates even higher. Please do your part and pay your bill in a timely manner.

Inflow is stormwater that enters into sanitary sewer systems at points of direct connection to the systems. Various sources contribute to the inflow, including footing/foundation drains, roof drains or leaders, downspouts, drains from window wells, outdoor basement stairwells, drains from driveways, groundwater/basement sump pumps, and even streams. These sources are typically improperly or illegally connected to sanitary sewer systems, via either direct connections or discharge into sinks or tubs that are directly connected to the sewer system. **A single sump pump can contribute over 7,000 gallons of water to sanitary sewer systems in a 24-hour period, the equivalent of the average daily flow from 31 homes.**

Inflow & Infiltration water is called "clear water". If you are having problems with your sewer line such as roots, please have your line replaced. It is the property owner's responsibility for the line from the house or business to the connection at the Town's main. We have several thousand gallons of ground water entering the sewer system every year due to this. Your help in taking out this type of water would help control the cost at the Treatment Facility. We would like to thank all of the Pembroke Users that have already helped to reduce the problem of I & I by removing the stormwater sources that were connected to the sewer lines and/or replacing their old sewer laterals with new water tight pipes.

The Sewer Department is located at 4 Union St and the Commission meets every third Monday of the month at 7:00 p.m. The public is always welcome. The office is open from 8:00 a.m. to 4:00 p.m. Monday - Friday. Payments may be made in person on Tuesday, Wednesday or Thursday 9:00a.m. To 3:00p.m, we now accept credit/debit cards to make your payments easier. Please call us at 485-8658 with questions about on your sewer bill, sewer problems or sewer hookups.

In closing we would like to welcome Dan Driscoll our new Sewer Commissioner and new employee Gordon Bilodeau, Operations Assistant.

Respectfully submitted,

Harold Thompson, Chairman
Jules Pellerin
Daniel Driscoll

PEMBROKE SEWER COMMISSION

	As of 12/31/2014	Budget 2014	Budget 2015
Ordinary Income/Expense			
Income			
050-Revenue			
051-Sewer Rent Fees	869,588.87	902,910.00	1,033,485.24
052-Late Penalty	25,910.00	6,000.00	15,000.00
053-Hook-Up Fees-Pembroke	26,688.86	0.00	
053P-Permit Fees-Plant	13,651.54		
055- Prior Year Recievables	15,712.59	82,000.00	
056-Jetter Rental		0.00	
058-Returned Check Fees	140.00		
059-Administation Fees	810.00	200.00	200.00
Total 050-Revenue	952,501.86	991,110.00	1,048,685.24
060-Income			
061-Interest/operating	39.29	0.00	0.00
065-Misc. Income	416.94		
070-Collection Fees	1,190.00	2,000.00	2,000.00
Total 060-Income	1,646.23	2,000.00	2,000.00
Transfer From Reserve		0.00	50,000.00
Total Income	954,148.09	993,110.00	1,100,685.24
Expense			
051A- Abatements-Sewer Receipts	1,100.11	0.00	0.00
052A-Abatement-Late Penalty	280.00	0.00	0.00
054A-Abatement Betterment		0.00	0.00
	1,380.11	0.00	0.00
PSC Expenses			
100-Pump Station 1			
101-Electric	356.64	360.00	380.00
102-Telephone	0.00	0.00	0.00
104-Alarm	0.00	0.00	0.00
105-Fuel	0.00	0.00	0.00
106-Labor	0.00	0.00	0.00
110-Equipment	0.00	0.00	0.00
115-Contractors	0.00	0.00	0.00
150-Maintenance			
151-Materials	0.00	0.00	1,000.00
152-Repairs	99.97	300.00	300.00
153-Supplies	4.38	0.00	0.00
154-Maintenance-other	0.00	0.00	0.00
Total 150-Maintenance	104.35	300.00	1,300.00
Total 100-Pump Station 1	460.99	660.00	1,680.00

PEMBROKE SEWER COMMISSION

200-Pump Station 2

201-Electric	4,275.48	5,000.00	5,000.00
202-Telephone	449.95	400.00	450.00
203-Water	100.00	100.00	100.00
204-Alarm	700.00	700.00	725.00
205-Fuel	266.27	400.00	400.00
206-Labor			0.00
210-Equipment	721.62	1,000.00	1,000.00
215-Contractors	577.00	600.00	600.00
250-Maintenance			
251-Materials	32.99	1,000.00	500.00
252-Repairs	2,750.15	5,000.00	5,000.00
253-Supplies	94.58	500.00	500.00
254-Maintenance Other	1,512.21	1,500.00	1,500.00

Total 250-Maintenance	4,389.93	8,000.00	7,500.00
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Total 200-Pump Station 2	11,480.25	16,200.00	15,775.00
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300-Pump Station 3

301-Electric	2,680.25	3,500.00	3,500.00
302-Telephone	455.15	400.00	450.00
303-Water	100.00	100.00	100.00
304-Alarm	700.00	700.00	725.00
305-Fuel	1,974.52	2,000.00	2,300.00
306-Labor		0.00	0.00
310-Equipment	0.00	600.00	600.00
315-Contractors	510.00	510.00	510.00
350-Maintenance			
351-Materials	50.31	200.00	1,000.00
352-Repairs	3,425.04	25,000.00	25,000.00
353-Supplies	223.37	300.00	300.00
354-Maintenance-other	390.82	800.00	800.00

Total 350-Maintenance	4,089.54	26,300.00	27,100.00
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Total 300-Pump Station 3	10,509.46	34,110.00	35,285.00
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400-Pump Station 4

401-Electric	2,768.09	3,000.00	3,000.00
402-Telephone	455.91	400.00	450.00
403-Water	100.00	100.00	100.00
404-Alarm	700.00	700.00	725.00
405-Fuel	985.96	1,200.00	1,200.00
406-Labor		0.00	
410-Equipment	282.76	600.00	600.00
415-Contractors	510.00	510.00	510.00
450-Maintenance			
451-Materials	50.31	200.00	1,000.00
452-Repairs	1,182.46	1,000.00	1,000.00

PEMBROKE SEWER COMMISSION

453-Supplies	212.38	200.00	200.00
454-Maintenance-other	358.09	400.00	400.00
Total 450-Maintenance	1,803.24	1,800.00	2,600.00
Total 400-Pump Station 4	7,605.96	8,310.00	9,185.00
500- Pump Station 5			
501-Electric	2,370.88	3,000.00	3,000.00
502-Telephone	413.06	400.00	450.00
503-Water	100.00	100.00	100.00
504-Alarm	700.00	700.00	725.00
505-Fuel	1,183.94	1,300.00	1,300.00
506-Labor		0.00	
510-Equipment	32.85	600.00	600.00
515-Contractors	510.00	510.00	510.00
550-Maintenance			
551-Materials	50.31	200.00	1,000.00
552-Repairs	1,061.15	1,000.00	1,000.00
553-Supplies	148.72	200.00	200.00
554-Maintenance-other	332.46	400.00	400.00
Total 550-Maintenance	1,592.64	1,800.00	2,600.00
Total 500- Pump Station 5	6,903.37	8,410.00	9,285.00
600-Collection System			
605-Wages	43,160.64	43,185.00	44,704.00
605-2-Wages	31,224.40	31,500.00	34,648.00
605OT-Wages Overtime	1,835.31	2,150.00	2,226.00
605B-FICA & Medic	6,133.98	6,262.00	6,526.00
606-BC/BS, Dental	7,661.57	9,800.00	8,215.00
607-Retirement	7,882.95	7,954.00	8,158.00
615-Contractors	10,644.17	7,000.00	12,000.00
650-Maintenance			
651-Material	77.69	5,000.00	5,000.00
652-Repairs	9,630.74	20,000.00	35,000.00
653-Supplies	1,971.36	1,000.00	22,000.00
654-Sewer Equip & Building	35,843.26	40,000.00	25,000.00
Total 650-Maintenance	47,523.05	66,000.00	87,000.00
655-Collection System Equip.	13,513.98	16,000.00	25,000.00
657-Jetter-Trailer Maintenance	404.74	1,000.00	1,000.00
658-odor control	0.00	300.00	300.00
659-Safety Equipment	193.83	1,500.00	1,500.00
Total 600-Collection System	170,178.62	192,651.00	231,277.00
700-Administration			
701-Bank/Lien Fees	330.56	100.00	300.00
701-A-Heartland Credit Service	1,021.21	1,100.00	900.00
702-Audit	1,684.00	2,000.00	2,000.00

PEMBROKE SEWER COMMISSION

703-Workers Comp	1,181.63	2,500.00	1,875.00
703A-Property Insurance	1,818.00	3,000.00	3,636.00
703B-UnEmployment	0.00	1,000.00	400.00
704-Stipend,Commissioners	3,900.00	3,900.00	3,900.00
705-Wages	57,222.32	57,223.00	59,261.00
705OT-Wages Overtime	2,995.76	820.00	5,040.00
705A-Life & Disability Ins.	1,229.13	1,500.00	1,500.00
705B-FICA & Medic	4,896.49	4,350.00	5,144.00
706-BC/BS, Dental	15,210.22	17,632.00	16,398.00
707-Retirement	5,940.21	5,500.00	6,430.00
708-Tools	878.78	1,000.00	1,000.00
709-A-Vehicle repairs 06	636.95	2,400.00	2,000.00
709-B- Vehicle repairs 04	1,068.94	1,000.00	1,000.00
709-C-Vehicle expense Fuel	3,981.99	4,000.00	4,000.00
709-D-14 1 Ton			500.00
720-Postage	2,861.22	2,200.00	2,200.00
721-Office Rent	7,788.00	7,789.00	7,905.00
722-Contractors	880.00	900.00	900.00
724-Uniforms/safety	329.30	800.00	800.00
725-Town Report	0.00	1.00	1.00
726-Training/Licenses	393.00	900.00	900.00
727-Public Notices	222.48	500.00	500.00
Total 700-Administration	116,470.19	122,115.00	128,490.00
710-Office			
711-Telephone/Internet	3,588.31	4,000.00	4,000.00
712-Supplies	1,003.56	650.00	650.00
713-Sewer Bills	102.51	400.00	200.00
713TC-Tax Collector	1,190.00	2,000.00	2,000.00
714-Dig Safe		1.00	1.00
715-Office Equipment			
716-Repairs/Replace	380.00	600.00	600.00
717-New	528.98	1,500.00	1,000.00
718-Heat Garage		0.00	
Total 710-Office	6,793.36	9,151.00	8,451.00
730-Professional Fees			
731-Engineering	15,641.26	15,000.00	15,000.00
732-Legal	10,071.20	25,000.00	25,000.00
733-Accountants	0.00	1.00	1.00
734-Subscription/Dues	220.00	250.00	250.00
735-GIS/Asset Mang Sewer System	5,300.00	5,500.00	2,000.00
Total 730-Professional Fees	31,232.46	45,751.00	42,251.00

PEMBROKE SEWER COMMISSION

760-Bond Payments			
762- Betterment Payment	0.00	0.00	
Total 760-Bond Payments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
800-Treatment Facility			
801-Capital Expense Plant	0.00	0.00	
802-Operating Expense	541,922.16	555,157.00	500,518.00
Total 800-Treatment Facility	<u>541,922.16</u>	<u>555,157.00</u>	<u>500,518.00</u>
803-Capital Pembroke	0.00	0.00	
804-Repair/Replace Pembroke		0.00	50,000.00
Total 803-Capital/Repair Pembroke	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>
Total PSC Expenses	904,936.93	992,515.00	1,082,197.00
Transfer to Reseve Accounts	40,340.40	595.00	
Total Expense	<u>945,277.33</u>	<u>993,110.00</u>	<u>1,082,197.00</u>
Net Ordinary Income	8,870.76	0.00	18,488.24
Transfer to R/R & B/E Reserve	8,870.76		\$18,488.24
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

PEMBROKE WATER WORKS

Annual report of the Board of Water Commissioners

For the year ending December 31st, 2014

Administration

The staff of the Pembroke Water Works consists of a Superintendent, 2 certified Water Operators and an Administrative Bookkeeper. Superintendent reports directly to a Board of Water Commissioners which who oversees the operations and decision making process of the Pembroke Water Works. The Board of Water Commissioners meets every third Thursday of each month at 6:00 pm. These meetings are held at the PWW office located at 346 Pembroke Street. Meetings are open to the public and all are welcome.

Hydrants

1 New hydrant was installed on Granite St. in Allenstown. 6 existing hydrants received all new working parts to replace a manufacturing defect.

Mains

450' of new 8" Ductile Iron pipe was installed on Granite St. in Allenstown to loop in two dead end pipes. This will help us provide service with fewer interruptions to that neighborhood and the business's in the area.

Services

- 1 residential service that was re-laid - Pembroke
- 1 residential service that was re-laid - Allenstown
- 3 services repaired due to leaks or inoperable shut offs
- 5 water main repairs due to leakage - Pembroke, Allenstown, and Hooksett

Metering

The Capital Improvement of meter replacement to Automated Meter Reading is on going. 80 meters have been replaced in 2014 leaving 655 meters to be replaced system wide. Irrigation metering is available to our customers and more information can be obtained from our business office.

PEMBROKE WATER WORKS

Pump-stations

1 failure from the Thanksgiving power outage was a step up transformer in our Bear Brook station when power was restored. Chemical injection upgrades were made to two stations as part of ongoing upgrades to these stations to fine tune injection rates with the variable pumping rates with the new drives installed last year.

The Pembroke Water Works would like to thank Maurice Lavoie for his 45 years served as a Board of Water Commissioner. He also served as Superintendent for 19 years and retired in 2003.

Respectfully submitted,



**Kevin Brasley
Board of Water Commissioners
Chair**

PEMBROKE WATER WORKS

10:14 AM
01/26/15
Accrual Basis

Pembroke Water Works
Profit & Loss
January through December 2014

	Jan - Dec 14
Income	
400 • Residential Sales	687,397.02
401 • Non Residential Sales	22.36
402 • Hydrants Private	0.00
403 • Job Work / Merchandise	5,765.57
404 • Hydrants Public	6,864.00
406 • Irrigation	3,156.00
408 • Backflow Testing.	18,800.00
409 • Other Fees	150.00
410 • Late Fees & Penalties	15,343.34
411 • Interest Income	282.70
420 • Interest Capital Fund	15.22
427 • Interest Capital Res. Equipmen	16.88
440 • Permit Fee Income	135,507.00
450 • Miscellaneous Income	4,786.16
Total Income	878,106.25
Gross Profit	878,106.25
Expense	
601 • Emergency	1,000.00
500 • Pump Station Labor	4,603.44
501 • Pump Station Supplies	5,212.65
502 • Gas & Propane Pump Stations	4,096.68
510 • Purification Labor	37,417.38
511 • Purification Supplies	40,790.60
520 • Main Labor	5,656.56
521 • Main Supplies	19,163.40
530 • Hydrant Labor	4,496.52
531 • Hydrant Supplies	851.16
532 • Hydrant Flushing	1,021.11
540 • Service Labor	21,617.64
541 • Service Supplies	1,165.09
545 • Backflow Testing	4,695.60
550 • Meter Labor	1,441.44
551 • Meter Supplies	998.91
555 • Reading Meters	2,226.84
560 • Shop Labor	5,188.68
561 • Shop Supplies	1,364.56
562 • Heating Oil, Etc.	4,886.41
570 • Garage Labor	393.12
571 • Garage Supplies	13,174.92
572 • Fuel	10,864.08
600 • Engineering	5,367.50
602 • Gis/Gps	5,300.00
610 • Gravel & Hot Top	5,117.80
625 • Contract Labor	48,211.78
632 • Miscellaneous Wages	0.00
633 • On Call	8,930.38
634 • Plowing	2,456.16
635 • Lawn Care	3,330.00
636 • Leak Detection	120.12
638 • Plowing Supplies	370.00
640 • Superintendent	55,456.16
650 • Electricity	54,384.15
700 • Insurance	10,187.32
701 • Health Insurance	42,471.31
710 • Benefit Hours	20,800.64
720 • Payroll Taxes	16,290.62
731 • Property Tax	162.11
740 • Interest Expense	20,003.78
750 • Commissioner's Stipend	5,350.00
800 • Office Labor	29,453.30
802 • Direct Deposit Fees	524.99
807 • Credit Card Charges	1,596.04
808 • Bank Service Charges	326.00

PEMBROKE WATER WORKS

10:14 AM

01/26/15

Accrual Basis

Pembroke Water Works Profit & Loss January through December 2014

	<u>Jan - Dec 14</u>
809 • Training	1,165.72
810 • Office Supplies	937.97
811 • Postage	4,245.27
812 • Computer Expense	1,582.23
813 • Telephone	5,950.36
814 • Professional Fees	6,151.64
815 • Dues/Memberships	2,067.00
817 • Printing	1,867.61
819 • Business Meals	79.23
820 • Miscellaneous	1,300.35
Total Expense	<u>553,884.33</u>
Net Income	<u><u>324,221.92</u></u>

TRI-TOWN EMS

Tri-Town Emergency Medical Service is the emergency ambulance service for the Towns of Allenstown and Pembroke, New Hampshire. The service transitioned to a municipal ambulance service on January 1, 2013 through an inter-municipal agreement between the two towns. Tri-Town staffs an ambulance around-the-clock, and with few exceptions, at the Paramedic license level and utilizes full time, part time and per diem employees.

2014 was a transitional year for Tri-Town, where much of the concerns with the service were looked at. Probably the most pressing issue confronting Tri-Town EMS in 2014 was the absence of a Full Time Service Director. This position had been essentially vacated since early 2013 and filled with employees who stepped-up to complete the essential functions of the Director's position. Inherent in the vacancy was the lack of strategic planning and giving the staff a sense of direction for the service. During the spring of 2014, the Joint Board opted to seek qualified applicants to fill the position. The position was advertised and the Joint Board moved forward with interviews and hired a new Director in July of 2014.

After hiring the Director, it became evident that the service had to address the issue of adequate staffing and having a roster of active employees. This could be seen in the amount of funds spent for Overtime and the number of vacant shifts each month when the schedule was published. The Joint Board authorized the Director to contact all those employees who were inactive and he looked at those employees who had not filled a shift or had any contact with the service in over three (3) months. By November of 2014, the roster reflected an active work force of employees who were working at least one shift a month. The Director concurrently advertised and hired new Per Diem and Part Time employees. Most of the employees hired had a significant amount of experience in EMS and required little training to be part of Tri-Town EMS' work force. For the months of November and December, scheduled overtime was virtually eliminated and the overtime paid out, saw over a 90% reduction for each pay period. With the schedule now filled, the scheduled overtime for the full time employees was eliminated in November and shall continue into 2015. Tri-Town EMS now fills the schedule each month, with no scheduled overtime, and Paramedic coverage on all shifts. Currently the service has two (2) Full Time Employees, six (6) Part Time Employees and twenty (20) Per Diem Employees for total workforce of 28 Employees.

In 2014, Tri-Town looked to update equipment that is essential to the operations of the service. Upon an evaluation of the equipment in late summer, it was determined that most of the Durable Medical Equipment was outdated, inadequate, damaged or at the end of its life cycle. The most pressing concern was with the Cardiac Monitors. The devices currently being used will no longer be serviced by the manufacturer in 2016. At the end of 2014 the service ordered a new Physio-Control LifePak 15 (LP-15) with funds that were not spent out of the 2014 budget. The second cardiac monitor will be replaced in early 2015 with funds allocated in the service's 2015 budget. The service had one medication infusion pump which is required to administer certain medications in the pre-hospital setting. The medication infusion pump was damaged and taken out-of-service due to electrical concerns. The service ordered and took delivery of four (4) Braun Infusomat Space Pumps with two (2) pumps being placed on each ambulance. The service also purchased a Panasonic CF-53 Toughbook Laptop for the Director and two (2) Panasonic Tough pad FZ-G1 tablets with detachable keyboards to be used by the EMS staff for documenting patient care. The Tough pads will be set up with all required security features to be compliant with federal HIPAA requirements for privacy protection. Additionally, the LP 15's and the Tough pads will be set up so that the run data from the LP-15's will be wirelessly sent to the tablets. Other equipment purchased in late 2014 includes I.V. Warmers, glucometers (FDA approved for multi-patient use), new Pulse Oximeters, medication bags and first-in bags.

TRI-TOWN EMS

The staff had been using uniforms purchased by the previous service and were in need of replacement. The 2014 budget had allowed for the purchase of short sleeve polo uniform shirts for all staff. After having discussions with the service employees, the Director felt it was important to get everyone outfitted with “Duty Shirts”, a public safety style sweatshirt, with the service logo and patch to ensure they are warm enough in the fall and winter months, as well as getting everyone a Hi-Visibility Jacket that can be worn throughout the year. The service ordered the garments and with the delivery of the Hi-Visibility Jackets, the service is now compliant with federal regulations pertaining to Hi-Visibility clothing when working in a roadway.

Tri-Town EMS utilizes Concord Hospital as it resource hospital, with Sue Prentiss the EMS Coordinator and Dr. David Hirsch the Medical Director. Since being hired, the Director has worked closely with Sue and Dr. Hirsch to resolve clinical issues and address operational concerns. Concord Hospital is very supportive of EMS in general, and provides the agency with all medications and some supplies at no cost to the agency.

	2014	2013
TOTAL NUMBER OF EMS RESPONSES	1037	1087
Pembroke, NH	538 (51.88%)	592 (54.91%)
Allenstown, NH	421 (40.6%)	419 (38.58%)
Epsom, NH	12 (1.16%)	15 (1.38%)
Bow, NH	3 (0.29%)	2 (0.18%)
Hooksett, NH	54 (5.2%)	53 (4.88%)
Concord, NH	8 (0.77%)	3 (0.28%)
Deerfield, NH	1 (0.1%)	0 (0%)
TOTAL NUMBER OF TRANSPORTS	680 (65.57%)	693 (63.81%)
Concord Hospital	516 (75%)	539 (77.8%)
Catholic Medical Center (CMC)	61 (10%)	62 (9.8%)
Elliot Hospital	103 (15%)	88 (12.8%)
Aver. REACTION TIME	1m 52s (63.7% < 1 min.)	2m 52s (52.49% < 1 min.)
Aver. RESPONSE TIME	4m 50s (61.33% < 5 min.)	4m 24s (66.39% < 5 min.)
Aver. ON-SCENE TIME	16m 15s	17m 37s
Aver. TRANSPORT TIME	18m 46s	17m 22s
Aver. AT HOSPITAL TIME	20m 35s	20m 10s
Aver. TOTAL CALL TIME	1hr 2m 18s	1hr 2m 25s

LOT MERGER PUBLIC NOTICE

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots (ATTACHED)

LOT MERGER PUBLIC NOTICE

TITLE LXIV PLANNING AND ZONING

CHAPTER 674 LOCAL LAND USE PLANNING AND REGULATORY POWERS

Regulation of Subdivision of Land

Section 674:39-aa

674:39-aa Restoration of Involuntarily Merged Lots. –

I. In this section:

(a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.

(b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.

(c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner's request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

Source. 2011, 206:4, eff. July 24, 2011.

PEMBROKE SCHOOL DISTRICT
For the Year Ending June 2014

Moderator
THOMAS E. PETIT

District Clerk
CYNTHIA MENARD

Treasurer
JILLIAN TOPLIFF

School Board

JANNA CULBERSON

Term Expires 2015

THOMAS SERAFIN

Term Expires 2016

DAVID DOHERTY

Term Expires 2016

PATRICIA N. BOUCHER

Term Expires 2017

DANIEL DRISCOLL

Term Expires 2017

Co-Superintendents of Schools

HÉLÈNE BICKFORD ~ PATTY SHERMAN

Business Administrator

PETER AUBREY

Auditor

BRENT W. WASHBURN, C.P.A.

PEMBROKE SCHOOL DISTRICT

PEMBROKE SCHOOL DISTRICT ANNUAL MEETING

PEMBROKE ACADEMY AUDITORIUM

TOWN OF PEMBROKE, NH

Saturday, March 9, 2014

ABSTRACT OF MINUTES

The annual Pembroke school district meeting was called to order at 10:00 AM by Moderator Thomas Petit. Supervisors of the checklist present were Roland Young, Linda Williams, and Patricia Crafts. Registered voters were checked in at the door and received a red voter card. Moderator Petit instructed the voters present on meeting protocol, emergency exits, annual reports and printed materials for voters in the entrance hallway. Moderator Petit introduced members of the Pembroke Budget Committee; Mark Lepage Chair, Gerry Fleury, Clint Hanson, Brian Seaworth, Justine Courtemanche, Marie Chouinard, Mike Connor and Dan Crean. Moderator Petit introduced members of the Pembroke School Board and Administrative Unit; Dan Driscoll Chair, Thomas Serafin, Patricia Boucher, Dave Doherty, Janna Culberson, Patty Sherman Superintendent, and Peter Aubrey Business Administrator. Students from the Pembroke Village and Pembroke Hill Schools led the voters in the Pledge of Allegiance. The Pembroke Academy Maestro Singers performed the National Anthem. The reading of the warrant was the first order of business.

Dan Driscoll introduced students Meghan Smith a junior at Pembroke Academy and Cole Sansoucie a senior at Pembroke Academy to present an overview of accomplishments in academics, arts, sports, community service and positive behavior models representing the four Pembroke Schools.

ARTICLE #1 – To hear the reports of Agents, Auditors, Committees or Officers chosen, and to pass any vote relating thereto.

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Thomas Serafin

VOTE: YES

ARTICLE #1 ADOPTED

ARTICLE #2 – To see if the Pembroke School District will vote to authorized the School Board to accept gifts and donations from any source on behalf of the School District.

MOTION TO ACCEPT – Dan Driscoll

SECONDED: Thomas Serafin

VOTE: YES

ARTICLE #2 ADOPTED

PEMBROKE SCHOOL DISTRICT

ANNUAL MEETING 2014

ARTICLE #3 – To see if the District will vote to raise and appropriate the sum of \$18,300 for the purpose of replacing flooring, install electronic safety access controls and door replacements in the amount of \$38,100, replace PA field bleachers and renew backstops in the amount of \$50,000, and re-glaze PA windows in the amount of \$7,000. Further to authorize the withdrawal of \$113,400 from the School Building Capital Reserve Fund for these purposes.

*School Board Recommends Approval
Budget Committee Recommends Approval*

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Thomas Serafin

VOTE: YES

ARTICLE #3 ADOPTED

ARTICLE #4 – To see if the Pembroke School District will vote to establish an Expendable Trust Fund under the provisions of RSA 198:20-c for the purpose of Purchasing, Replacing, or Repairing Technology and all related costs, and to appoint the School Board as agents to expend from this fund, and further, to raise and appropriate the sum of ten thousand dollars (\$10,000) to be placed in this fund, this sum to come from June 30, 2014 fund balance available for transfer on July 1, 2014. No amount to be raised from taxation.

*School Board Recommends Approval
Budget Committee Recommends Approval*

MOTION TO ACCEPT : Dan Driscoll

SECONDED: Thomas Serafin

VOTE: YES

ARTICLE #4 ADOPTED

Dan Driscoll Chair of the Pembroke School Board spoke on this article for explanation to the voters present. Harold Paulsen asked if the wording in the article was correct with reference to how it would be funded. Natalie St.Cyr asked where funding would come from. Dan Driscoll explained money comes from surplus left over at the end of the fiscal year.

PEMBROKE SCHOOL DISTRICT

ANNUAL MEETING 2014

ARTICLE #5 – To see if the Pembroke School District will vote to raise and appropriate the sum of up to one hundred thousand dollars (\$100,000) to be added to the Capital Reserve Building Fund previously established, with such amount to be funded from the June 30, 2014 unreserved fund balance available for transfer on July 1, 2014. No amount to be raised from taxation.

*School Board Recommends Approval
Budget Committee Recommends Approval*

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Thomas Serafin

VOTE: Yes

ARTICLE #5 ADOPTED

ARTICLE #6 – To see if the Pembroke School District will vote to raise and appropriate the sum of up to fifty thousand dollars (\$50,000) to be added to the Special Education Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2014 unreserved fund balance available for transfer on July 1, 2014. No amount to be raised from taxation.

*School Board Recommends Approval
Budget Committee Recommends Approval*

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Thomas Serafin

VOTE: YES

ARTICLE #6 ADOPTED

ARTICLE #7 – To see if the Pembroke School District will vote to raise and appropriate the sum of up to ten thousand dollars (\$10,000) to be added to the Instructional Materials Expendable Trust Fund previously established, with such amount to be funded from then June 30, 2014 unreserved fund balance available for transfer on July 1, 2014. No amount to be raised from taxation.

*School Board Recommends Approval
Budget Committee Recommends Approval*

MOTION TO ACCEPT: Dan Driscoll

SECONDED: Thomas Serafin

VOTE: YES

ARTICLE #7 ADOPTED

PEMBROKE SCHOOL DISTRICT

ANNUAL MEETING 2014

Mark Lepage Chair of the Budget Committee spoke to article #7 reviewing the history and stating the current balance is \$100,000. The budget committee felt the amount of the fund was appropriate and there are no anticipated usages this year.

Dan Driscoll stated the cuts in materials are significant with an expected use of \$50,000 in the next year. This amount requested will put some of that back into the fund

Eric Polk spoke in support of article #7.

ARTICLE #8 – Shall the District vote to raise and appropriate the cost items set forth in the collective bargaining agreement reached between the Pembroke School Board and the Education Association of Pembroke for the 2014/15, 2015/16, and 2016/17 fiscal years which calls for the following increases in salaries and benefits at the current staffing levels:

Year 2014/15 \$394,099

Year 2015/16 \$257,974

Year 2016/17 \$264,164

And further raise and appropriate the sum of \$394,099 for the 2014/15 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels paid in the prior fiscal year?

*School Board Recommends Approval
Budget Committee Recommends Approval*

MOTION TO ACCEPT: Judy A. Mitchell

SECONDED: Mike Reardon

VOTE: YES

ARTICLE #8 ADOPTED

Thomas Serafin spoke to this article reviewing the collective bargaining process over the past two years. Reference to the handouts available for the voters present and explanation of teacher's salary schedule with grades and step increases and the effect on the tax rate in percentages was presented.

Mark Lepage Chair of the Budget Committee stated overwhelming support for the committee.

Nathalie Peterson spoke in favor of this article.

Derrick Landano spoke in favor of this article.

PEMBROKE SCHOOL DISTRICT

ANNUAL MEETING 2014

ARTICLE #9 – Shall the Pembroke School District, if Article 8 is defeated, authorize the governing body to call on special meeting, at its option, to address Article 8 cost items only?

School Board Recommends Approval
Budget Committee Recommends Approval

There was no business to conduct under Article #9.

ARTICLE #10 – To see if the Pembroke School District will vote to raise and appropriate the budget committee's recommend amount of \$24,528,230 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The School Board recommends \$24,602,163. This article does not include appropriations voted in other warrant articles.

School Board Recommends Approval of \$24,602,163
Budget Committee Recommends Approval of \$24,528,230

Mark Lepage Chair of the Budget Committee spoke to this article in regards to the variables affecting funding; state aid, increases in health insurance, and teacher's contract. Mr. Lepage reviewed the deliberation process, cuts to both school and town budgets, the high impact of a decrease in revenues and the difference in the recommended approval amounts between the School and Budget Committee; \$73,933.

MOTION TO AMEND ARTICLE #10: Dan Driscoll "I move to see if the Pembroke School district will vote to raise and appropriate the School Boards recommended amount of \$24,602,163 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations voted in other warrant articles."

SECONDED: Patricia Boucher

VOTE: YES

ARTICLE #10 ADOPTED IN THE AMOUNT OF \$24,602,163

ARTICLE #11 – To choose Agents and Committees in relation to any subject embraced in the Warrant.

There was no business needed to conduct under this article.

PEMBROKE SCHOOL DISTRICT

ANNUAL MEETING 2014

ARTICLE #12 – To transact other business that may legally come before said meeting

Jo-ann Dupuis of the Old Home Day Committee stated this year's date is August 23rd and asked for volunteers for Friday, Saturday and Sunday's Old Home Day events. Senior students needing community service hours are welcome.

Peter Mehegan invited the community to the upcoming performance by the Pembroke Players to be held at Pembroke Academy Auditorium.

There being no further business to discuss a motion was made to adjourn.

MOTION TO ADJOURN: Mark Lepage

SECONDED: Gerry Fleury

The Pembroke School District Meeting on Saturday, March 8, 2014 was adjourned at 11:20 AM.

Respectfully submitted:

Cynthia E. Menard

School District Clerk

PEMBROKE SCHOOL DISTRICT

Brent W. Washburn, CPA, Prof. Assoc.

38 Daffodil Drive

Loudon, New Hampshire 03307

603-708-1263

Independent Auditors Report

The School Board
Pembroke School District
Pembroke, New Hampshire

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Pembroke School District as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions my opinion, the financial statements referred to previously

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Pembroke School District as of June 30, 2014, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison and long term debt information on pages 3 through 4 and page 24 and 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to my enquires, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Pembroke School District basic financial statements. The introductory section, combining and individual non major fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basis financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from the related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining and individual non-major fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basis financial statements and, accordingly, I do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated January 15, 2015, on my consideration of the Pembroke School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pembroke School District's internal control over financial reporting and compliance.

Respectfully Submitted,

Brent W. Washburn, CPA
Loudon, New Hampshire
January 15, 2015

PEMBROKE SCHOOL DISTRICT

STATEMENT OF REVENUES

For the Year June 30, 2013

REVENUES FROM LOCAL SOURCES

Current Appropriation	\$ 9,853,402.00	
		\$ 9,853,402.00

TUITION

TUITION FROM INDIVIDUALS

Regular Day School	55,705.85	
Adult Education	6,600.00	
		62,305.85

TUITION FROM OTHER LEAS WITHIN NH

Regular Day School	4,846,082.80	
Special Education	686,970.81	
		5,533,053.61

TRANSPORTATION FEES

TRANSPORTATION FEES FROM INDIVIDUALS

Regular Day School	8,671.32	
Special Education	23,650.09	
		32,321.41

OTHER LOCAL REVENUES

Earnings on Investments	145.11	
Food Service	382,778.87	
Student Activities	5,128.30	
Rentals	33,990.96	
Other Local Revenue	88,841.41	
Summer School	0.00	
		510,884.65

TOTAL REVENUE FROM LOCAL SOURCES

15,991,967.52

REVENUE FROM STATE SOURCES

Equitable Education Aid	5,880,654.64
Statewide Enhanced Education Tax	1,298,428.00
Adequacy Aid Grant – EdJobs	0.00
School Building Aid	490,426.02
Catastrophic Aid	313,722.15
Vocational Education (Transportation)	12,811.20
Child Nutrition	1,022.31
Other	0.00

TOTAL STATE REVENUE

7,997,064.32

REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I	258,958.34
Elementary/Secondary - Other	37,768.10
Other Restricted	0.00
Adult Education	26,354.30
Child Nutrition Program	267,966.95
Medicaid Distributions	139,994.86

TOTAL FEDERAL REVENUE

731,042.55

PEMBROKE SCHOOL DISTRICT

STATEMENT OF REVENUES

For the Year June 30, 2013

OTHER FINANCING SOURCES

Earnings on Investments	0.00
Transfer from Capital Projects	0.00
Transfer from General Fund	102,285.76
Transfer from Capital Reserve Fund	87,130.50
Transfer from Other Expendable Trust Funds	46,413.35

TOTAL OTHER FINANCING SOURCES

235,829.61

TOTAL REVENUES

24,955,904.00

PEMBROKE SCHOOL DISTRICT

STATEMENT OF EXPENDITURES

For the Year Ending June 30, 2014

INSTRUCTION

Regular Education Programs	\$ 9,356,061.77	
Special Education Programs	4,443,676.15	
Vocational Programs	861,202.57	
Other Instructional Programs	574,504.10	
		\$ 15,235,444.59

SUPPORT SERVICES

Student Services	1,716,176.66	
Instructional Staff	465,934.23	
General Administration	617,690.67	
School Administration	1,868,198.32	
Operation/Maintenance of Plant	1,793,835.64	
Student Transportation	656,148.40	
Central	0.00	
		7,117,983.92

DISTRICT WIDE EXPENDITURES

Facilities Acquisition & Construction	684,882.63	
		684,882.63

OTHER FINANCING USES

Debt Service - Principal	625,000.00	
Debt Service - Interest	58,219.13	
		683,219.13

FUND TRANSFERS

To Food Service	2,285.76	
To General Fund	0.00	
Trust/Agency Funds	153,011.45	
		155,297.21

SPECIAL REVENUE EXPENDITURES-INSTRUCTION

Regular Education Programs	274,929.90	
Special Programs	0.00	
Other Instructional Programs	25,939.30	
		300,869.20

SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES

Student Services	160.00	
Instructional Staff	16,603.11	
General Administration	4,836.43	
School Administration	0.00	
Student Transportation	612.00	
		22,211.54

FOOD SERVICE FUND

Food Service Operation	632,027.15	
		632,027.15

CAPITOL PROJECTS

Building Improvement	133,543.85	
		133,543.85

TOTAL EXPENDITURES

\$ 24,965,479.22

PEMBROKE SCHOOL DISTRICT

BOND PAYMENT SCHEDULE

		Principal	Interest
Addition	July, 1999 Pembroke Academy	(\$8,445,000)	
	2011/12	575,000	89,394
	2012/13	575,000	64,957
	2013/14	575,000	40,519
	2014/15 (Final)	395,000	19,907
Roof	December, 2011	(\$510,000)	
	2012/13	45,700	20,660
	2013/14	50,000	17,700
	2014/15	50,000	15,700
	2015/16	50,000	13,700
	2016/17	45,000	11,700
	2017/18	45,000	9,900
	2018/19	45,000	8,100
	2019/20	45,000	5,850
	2020/21	45,000	3,600
	2021/22 (Final)	45,000	1,350

PEMBROKE SCHOOL DISTRICT
STATISTICAL REPORT FOR PEMBROKE
2013/14

	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	360	360	360
Enrollment	760	856	1,616
Percent of Attendance	96.3	94.4	95.3
Average Daily Attendance	765.2	842.8	1,608

CO-SUPERINTENDENTS' SALARY
2013/14

Allenstown	\$ 27,689
Chichester	23,447
Deerfield	43,097
Epsom	38,631
Pembroke	<u>90,436</u>
	\$223,300

BUSINESS ADMINISTRATOR'S
SALARY 2013/14

Allenstown	\$11,271
Chichester	9,543
Deerfield	17,542
Epsom	15,724
Pembroke	<u>36,811</u>
	\$90,891

REPORT OF SCHOOL DISTRICT TREASURER
For the Fiscal Year July 1, 2013 to June 30, 2014

CASH ON HAND JULY 1, 2014	\$ 1,345,190.15
Received from Selectmen	11,151,830.00
Revenue from State Sources	7,429,678.87
Received from all Other Sources	<u>6,829,407.63</u>
TOTAL RECEIPTS	<u>25,410,916.50</u>
Total Amount Available for Fiscal Year	\$26,756,106.65
Less School Board Orders Paid	<u>24,950,522.06</u>
BALANCE ON HAND JUNE 30, 2014	\$ 1,805,584.59

Jillian Topliff
District Treasurer

PEMBROKE SCHOOL DISTRICT

TEACHER'S SALARY SCHEDULE 2014/15

STEP	BA	BA+15	MA	MA+16
1	33,369	34,622	38,384	39,638
2	35,006	36,260	40,022	41,276
3	36,644	37,898	41,660	42,913
4	38,282	39,536	43,297	44,551
5	39,920	41,173	44,935	46,189
6	41,557	42,811	46,573	47,827
7	43,195	44,449	48,210	49,464
8	44,833	46,087	49,848	51,102
9	46,470	47,724	51,486	52,740
10	48,108	49,362	53,124	54,378
11	49,746	51,000	54,761	56,015
12	51,384	52,637	56,399	57,653
13	53,021	54,275	58,037	59,291
14	54,659	55,913	59,675	60,928
15	55,683	56,936	60,698	61,952

SCHOOL EMPLOYEE SALARY RANGES

Secretaries	\$14.00/hr.-\$19.03/hr.
Teacher Aides	\$12.11/hr.-\$12.81/hr.
Custodians	\$10.46/hr.-\$19.23/hr.
Lunch Program	\$ 9.18/hr.-\$13.25/hr.

SCHOOL OFFICERS SALARIES

SCHOOL BOARD MEMBERS

Tom Serafin, Chair	\$600.00
Janna Culberson	\$600.00
Daniel Driscoll	\$600.00
David Doherty	\$600.00
Patricia Nardone-Boucher	\$600.00

DISTRICT CLERK

Cynthia Menard	\$25/Meeting
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MODERATOR

Tom Petit	\$65/Meeting
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DISTRICT TREASURER

Jillian Topliff	\$4,000.00
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DIRECTOR OF MAINTENANCE

Jonathan Burnham	\$41,000.00
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PEMBROKE SCHOOL DISTRICT

2014
SUMMARY REPORT
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2012/13</u>	<u>FY 2013/14</u>
Actual Expenditures	\$5,692,989	\$5,740,595
Actual Revenues		
♦ Catastrophic Aid	\$ 288,071	\$ 313,722
♦ Medicaid	234,928	139,995
♦ Federal Grant	397,604	330,074
♦ Tuition	417,254	686,971
♦ Transportation	2,211	23,650
Total Offsetting Revenues	\$1,340,068	\$1,494,412

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
 - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

PEMBROKE SCHOOL DISTRICT

SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke Report of the Superintendents

"Let us think of education as the means of developing our greater abilities, because in each of us there is a private hope and dream, which, fulfilled, can be translated into benefit for everyone and greater strength for our nation." -John F. Kennedy

As we write this report, it is amazing to think that we have been serving SAU #53 together as Co-Superintendents of Schools for the past six months. We are honored to serve as your Superintendents and have enjoyed working as a team to provide the best possible education for each student in all of our Districts. As we visit schools and attend events, we are impressed with the quality of programs offered to the students in each of our Districts. SAU #53 is fortunate to have dedicated administrators, teachers, and support staff who strive every day to provide an outstanding education to prepare students to be college and career ready.

As with our nation, school districts continue to struggle with a failing economy. We are faced with the challenge of providing the highest quality education for our students while continuing to bring forward fiscally responsible budgets for the 2015-2016 school year. We ask for your support as we strive to approve budgets that provide for the needs of our students while keeping in mind the strain that the economy has brought to many of the members of our communities.

Our SAU office has had many changes to our staff. As a team, we developed our mission statement this summer. It reads: "The SAU 53 Central Office strives to facilitate and support the work of all schools, their faculty, staff, and boards in our shared commitment to provide a quality education to all students." Our office values a pleasant, positive work environment, building good relationships, and the promotion of best practices in business and educational leadership. Our office looks forward to providing outstanding service to all of our five Districts. We are excited about working collaboratively with every District to enhance the quality of support we provide.

Pembroke Academy completed the New England Association of Schools and Colleges accreditation process this fall. The visiting team from NEAS&C spent four days observing and interviewing faculty, staff, students, community members, administrators, and Board members as part of the process. The end-of-visit report was very positive and we anticipate receiving the final report in March. The report will be made available to the public once it is received.

Our SAU #53 Literacy Task Force and Data Team combined to create the newly formed Literacy Data Team. The team consists of members from all five Districts working collaboratively to enhance curriculum, instruction, and assessment throughout the SAU. The SAU #53 Numeracy Task Force and Data Team combined to create the Numeracy Data Team. This team also consists of members from all five Districts working to further the development of mathematics instruction and best practices throughout the SAU. We are excited about the work that is being accomplished by these teams.

Throughout the SAU, we are preparing for the first administration of the Smarter Balanced Assessment, the new statewide assessment tool. Administration, faculty, staff, and students have been experiencing sample tests, new curriculum, and exposure to the College and Career Ready Standards as we look to the administration of this assessment this spring in grades 3-8 and 11. This assessment will provide us with valuable information to move the SAU forward. SBAC, as it is commonly known, is a computer adaptive assessment and students will complete it using the technology we are so fortunate to have in all of our schools.

PEMBROKE SCHOOL DISTRICT

Thank you to the SAU #53 communities for their continued support of our schools and students. In our role as Co-Superintendents of Schools, one of our goals is for each community to increase its awareness and involvement in all of our school communities. Please feel free to contact our office if you have questions, need information, or want to offer suggestions. We extend a personal invitation to everyone to join us at any time to discuss the SAU and the Districts we serve to learn more about the outstanding education being provided to the students throughout the SAU. We welcome your input as we truly believe that "it takes a village".

Respectfully submitted,

Dr. Gail E. Paludi
Ms. Patty Sherman
Co-Superintendents of Schools

PEMBROKE SCHOOL DISTRICT

Pembroke Academy Headmaster's Report

A rather comprehensive change occurred at Pembroke Academy this past summer in the form of a new administrative team. Mike Reardon made the decision to retire after 17 years at Pembroke Academy and 12 years as Headmaster, while at the same time Gregg Brighenti, Director of Curriculum and Instruction, took a position at Lee (MA) Middle-High School as principal, after 12 years at PA. Congratulations to both men for this rather large step. It was a milestone for both and a significant event for Pembroke Academy as well. In addition, Tina Tanguay, an assistant principal, took a new position at Pinkerton Academy in Derry, NH. All of this resulted in some major ripples in the school community and created an immediate need to "fill the vacuum" prior to the start of the 2014/15 school year. I came on board as Interim Headmaster for this school year in July, Chris Battye was hired as Director of Curriculum and Instruction, Tim Herbert moved from Director of Exceptional Services to a newly established Dean of Students position (formerly called assistant principal) and Brandon Albert filled Tim's shoes in Exceptional Services. Fortunately, Paul Famulari remained in place as the second Dean of Students for his third year as a leadership team member. Whew! ...and that about covers it! So needless to say, it was a challenging summer!

And all of this is to say that the search has begun for a new and permanent Headmaster/Principal for Pembroke Academy. As of this writing, the posting of the position has been made and applications are being received. The hope is to have interviews begin early in 2015 and a decision reached by early spring. Parents, faculty and students were sought to serve on the selection committee, which has now been established and their work will begin shortly. Considering the length of time served by recent Headmasters at PA, this decision will be momentous and significant. Establishing the priorities for this person to lead the academy will be paramount as the committee begins its work.

Another area of significance for Pembroke Academy is certainly the Decennial Accreditation visit from the New England Association of Schools and Colleges which took place in late October, 2014. The self-study which was engaged in for the past 2 years by the staff at PA came to fruition as the school was examined from "stem to stern" by the visiting committee, comprised of educators from New England (mostly New Hampshire) for 4 solid days. The committee was generally very pleased with what they saw in place here at PA, however, they will make some recommendations regarding how we can improve upon what we are now doing for our students...and this will be the most valuable feedback for us to work with. Continual introspection and improvement are always the overall goal! We anticipate a report back from the Commission on Public Secondary Schools in a few months. This report will be shared later this year with the school and the community-at-large.

Respectfully submitted,

Robert A. Pedersen
Interim Headmaster

PEMBROKE SCHOOL DISTRICT

Three Rivers School Principals Report

It is hard to believe that another school year is underway! This year we welcome four new staff members, Jan Roberts, math coach, Allison DeStefano, 5th grade special education, June Adinah, speech and language, and Amiee Monterio 6th grade math. They all have been a great addition to our staff.

Once again this year we are partnering with Southern New Hampshire University. We have had the opportunity to support three student teachers, and have had a social studies methods class taught in house. The methods class has used our social studies department as a resource for inspiring teachers. SNHU students and staff have brought enthusiasm, the desire to learn, and professionalism to Three Rivers, which has very been beneficial to our students and staff.

For the past two years, Three Rivers School has been using a competency grade approach for student evaluation. Through that experience we have discovered that translating this model to a 100-point scale creates confusion for staff and students. Because of this, we are piloting a 4-point scale-grading model for all classes. We believe that grades should communicate a student's level of learning and progress towards the mastery of a skill. The change to a 4-point scale will help us provide a more accurate reflection of student achievement towards a stated learning goal by showing the student's level of proficiency for each competency. In addition this year we have changed the criteria for honor roll. In the past at least fifty percent of the student body met the criteria for honor roll. These changes have made honor roll more challenging for students to earn, and directly represents exceptional student achievement.

Another major change that we have implemented at Three Rivers is our master schedule. We now have a rotating class schedule where students' core classes are a different time of the day each day. Instead of students having one class at a certain time of each day the class rotates throughout the week. Even though it is confusing at first, the overall climate of the building has improved with fewer behavioral referrals to the office, and continued positive feedback from students.

Three Rivers has also added a block of time every morning that we call W.I.N, which stands for "What I Need." This block of time is for all students focusing on either an intervention or enrichment. Some students receive support with a very specific skill that they need extra help with, while others receive a more challenging skill. The overall goal of W.I.N. is designed to support students beyond the classroom.

Our athletic program at Three Rivers has joined a new league, and now is a part of the South Eastern League. Schools included in the league are Pembroke, Epsom, Strafford, Deerfield, Northwood, Nottingham and Barrington. Three Rivers girls and boys soccer teams started off the year with both teams winning championships with very exciting games!

We are currently in the process of adding to the outside of the building. We are hopeful to change the areas to a playground/ park environment that will encourage use from the school and community. Our goal is to add outdoor classrooms, playground equipment, gardens and much more. We will be raising funds to support the project through fundraising and donations. Please feel free to get involved in this exciting project by contacting the school. The more the better!

It is always a pleasure to be part of a school community that is supportive and caring for the youth of the town. Thank you.

Respectively submitted,

Jonathan Marston, Principal
Three Rivers School

PEMBROKE SCHOOL DISTRICT

Pembroke Hill School Annual Principal's Report 2014

Another incredibly busy school year has swept by! The close of the 2013-2014 school year brought the retirement of long time Hill School teachers, Harriet Cunha and Sheena Lesniewski. In addition to retirements, Jessica Buzzell who had been on parenting leave with her new baby girl, decided to extend her parenting time and she did not return to Hill school.

Although we miss our good friends, we see them occasionally and they assure us that they are completely enjoying their time away. In place of our departing friends we welcomed three new teachers to our team. Maria Johnson, an experienced teacher who had been working for Hill School as a Title I Tutor, joined the 4th grade team along with Lauren Hannum, an experienced teacher from another district right here in New Hampshire. In addition, after interviewing several stellar candidates, we welcomed Lindsay Powles, an experienced teacher from Maryland to join our grade two team. All three of our new teachers came to us with a vast array of experience and a passion for teaching our young students.

Our Response to Intervention (RTI) program has been further refined in order to bring quality intervention and support to any and all of the Pembroke Hill School students deemed in need. This general education initiative, available to every student in our school, continues to focus on data as an indicator of student, grade level and school-wide academic progress. The data collected over the last couple of years has indeed shown varied levels of progress from all students. A newly developed RTI Handbook has been added to our staff handbook to ensure consistency within the program.

Staff continues to communicate high expectations in the delivery of the curriculum and overall student learning. We continuously seek out new resources in support of the curriculum. Students participate in hands-on, active learning through all content areas; whether it is attending a performance at the Capitol Center for the Arts, grinding corn into cornmeal at Strawberry Banke, or crawling through the "lemon squeeze" at the Polar Caves---kids are learning, making connections to life experiences, and having fun at the same time.

The Pembroke Hill School takes pride in their involvement in the community---whether we extend a hand across the street, across town, across the country, or around the world. Children learn how both the local community functions as well as the larger world network. From participating in an online book discussion around the world to visiting the various historic points right here at home in Pembroke, our students are evolving into incredible community members.

We are all quite appreciative of our parents and our school neighbors for all they do. PALs continues to support us by sponsoring fun and entertaining activities for the whole family as well as funding the purchase of supplemental materials to enhance classroom instruction. The Girl Scouts have brightened our entry with springtime floral arrangements, the youth soccer league has donated soccer balls to our school for playground use, and several community members think of their schools when it comes to making donations of paper, books and other materials---all assistance is greatly appreciated. To our entire community: Your hard work and generosity has not gone unnoticed. You have successfully sent the message that education is important and each and every student within our schools truly matters.

Respectfully submitted,

Karen J. Cloutier, Principal

PEMBROKE SCHOOL DISTRICT

The Pembroke Village School Report of the Principal

The Village School is an environment where learning and achievement occur because of our shared commitment to children. Upon entering kindergarten or first grade, all students are embraced by the Village staff whose shared philosophy is to celebrate the whole child, making sure the curriculum fits children's individual emotional, social, cognitive, language and physical needs.

We currently have 79 kindergarten students and 91 first grade students for a total population of 170 students. This number varies throughout the year and daily we work to close the gaps as children enter with different abilities and skills.

An image of kindergarten of the past would be to envision children dressing up, singing songs, listening to stories, exploring, and being curious of the world around them as they venture outside their comfort zone for the first time. Today's vision is very different. We try to integrate those skills, which remain imperative in the development of the child, but we must also meet the demands of the 21st century expectations.

We have a new music teacher, Mr. Luke Walton and we also have a new school song that our students sing with gusto!

"We all go to Pem-broke Vill-age School! Learn-ing new id-eas is re ally cool! Read-ing, Writ-ing, Art and Mus-ic too, Math and Sci-ence that is what we do! Run-ning in the gym and si-lent in the halls, mak ing new friends, and be-ing kind to all! Be re-spect-ful...be re-spon-si-ble...be safe too, that's what we're gon-na do!"

Our December holiday concert was fantastic. Music supports our commitment to students, family and community.

Mrs. Kaitlyn Camidge, our new librarian, has made a seamless transition to the Village School. Under her direction, students are learning how to use the library. They are being introduced to various authors and illustrators, and our kindergarten students had their first opportunity to attend a book fair.

Our new technology integrator has been working with students and teachers. Mrs. Cathy Mayne has been integrating technology into classrooms, as well as teaching us the basic skills we need to know. She has done a wonderful job of connecting with families through our web page, offering sites for our students to access from home.

Safety preparedness is always on our minds. We are constantly striving to improve upon what we already have in place. Friday, October 31st staff and community members joined together to introduce, discuss and review safety plans with our students. Fire Marshall Bill Clark spoke about the importance of having a family safe plan. Students were given time to create a map showing a place to meet if the family had to leave their home in an emergency. I am confident many plans were developed around the dinner table that evening. Young children can be quite convincing! Officer Angela Bergeron, a good friend of the Village students and member of our Pembroke Police Department, talked about Stranger Safety.

It truly does take a "Village" to raise a child.

Respectfully submitted,
Mona Sandberg, Village School Principal

PEMBROKE SCHOOL DISTRICT

PEMBROKE ACADEMY NURSES REPORT

209 Academy Road
Pembroke, New Hampshire 03275
Tel. (603) 485-7881 - Fax (603) 485-1824

Total Visits To Health Office:	10538
Nursing Care: Assessment, Illness, Injury, Tx	6812
Medication Visits	3688
Diabetic testing: scheduled & prn:	578
Health Counseling: Self-injury/Ingestion/Wellness	152
Faculty Health Office Visits:	38
Health Records Reviewed:	372
Parental Updates Communications/Conferences/Calls:	1688
(includes: illness, injury, hearing and vision, immunization updates)	

Professional Committee Participation:

Crisis Team, IEP mtgs, 504 mtgs., ARG, Discipline, Procedures, Medical consults,
Staff Development/ In-services, CPR, EAP, NEA, Universal Precautions, Safety Committee, School Nurse
Association (district, NH and National), Red Cross Instructor,
Athletics/Medical/Interagency/Community, Make-A-Wish, Concord Hosp Pediatrics,
Professional Workshops Attended (inc. w/e & pm):
Classroom / Staff Presentations: 4

SCREENINGS:	#'s	RECHECKED	REFERRED
Vision	248	26	34
Hearing	232	1	2
Height	426	0	0
Weight	426	0	0
Blood Pressure	38	18	1
Dental	3	0	3
Respiratory	32	14	6
Appendicitis	2	0	2
Concussion	17	17	17

COMMUNICABLE DISEASES:

Pediculosis exams/dismissal	7/1	Chicken Pox/Shingles	3
Conjunctivitis	7	Mononucleosis	9
Strep Throat	14	Ringworm/Staph	1
Scarlet Fever	0	Meningitis (viral)	0
Lyme Tick Disease	2	Bacterial Pneumonia	0

Respectfully Submitted,

JoAnn V. Lytle, RN, BSN, BS Ed
School Nurse, Health Educator

PEMBROKE SCHOOL DISTRICT

**THREE RIVERS SCHOOL
SCHOOL HEALTH SERVICES
2013-2014**

VISITS TO THE NURSING OFFICE

Illness Event:	1818
Injury Event	413
Management (phone calls, in school collaboration etc):	369
Medication Doses Administered (prescription and over the counter):	3815
Other Health: (assessment, self-care, nutrition, etc):	1180
Screenings (height, weight, hearing, vision, pediculosis):	844
Treatments: (blood glucose monitoring etc.):	304

Other Nursing Involvement:

Classroom presentations: I taught in some health education classes for 5th and 6th grade students (head lice, growth and development, the role of the school nurse). Additionally, I presented at staff meetings, including a universal precautions power point session.

Committees/team:

- *Education Association of Pembroke
- *New Hampshire School Nurse Association
- *Pembroke District safety committee
- *School Nurse Student Health Association
- *TRS safety team
- *TRS student assistance team
- *TRS unified arts team

Other professional: I regularly attended IEP meetings, special education referral meetings, staff meetings, and student assistance meetings. I am CPR certified and have participated in professional development courses and conferences. I regularly review student compliance with immunization requirements and completed and submitted the NH Student Immunization Status annual report. During this school year, I worked with the Pembroke Welfare Department on their Christmas program. In addition, I attended a 6th grade field trip to Pulpit Rock and the 8th grade trip to Washington, D.C.

I have enjoyed my first year as the school nurse at Three Rivers School and working in the Pembroke School District.

Respectfully submitted,

Mary Newton RN, MSN

PEMBROKE SCHOOL DISTRICT

Annual School Health Services Report Pembroke Hill School 2013 – 2014

Total active students at end of 2013-2014 school year – 236

Total active TLC students – 27

Health Screenings:

	<u>Initial Screening</u>	<u>Referral</u>	<u>Rechecks</u>
Vision	235	11	2
Hearing	235	2	4
Height/Weight	235	40	0

Nursing Assessment/Treatment for Illness/Injury and/or Health Counseling: 2553 total visits

Medications Administered: 708

Individual Health Care Plans written: 8

TLC: 27 students total (combined a.m. and p.m. classes)
Student health office visits - 24
Student medications administered - 0

Educational activities:

Classroom presentations - Proper Hand washing/Cough Etiquette: 14
Basic Hygiene Discussion: 4

Staff Presentations, Universal Precautions: 1
Bulletin Boards: 10

Services were provided to the TLC pre-school program. I provided vision and hearing screening for the annual Child Find program. I had many parent conferences in person and by phone, and conferences with health care providers. I participated in 504, IEP intervention meetings, and special education team meetings. I coordinated the Granite State Fit Kids program for the 4th grade classes. This was our third year participating in the program. I met with the teachers and evaluated the program upon its completion. I coordinated Thanksgiving, Christmas, and spring projects with the Pembroke Welfare Department.

This year I sent Health Report Cards to all students' parents detailing screening results. I also sent home health screening referrals to 40 families whose children's BMI were outside of normal limits. I participated in the School Absenteeism/Influenza-like-illness reporting program for the NH DHHS. I completed and submitted the annual NH Student Immunization Status report. I coordinated the volunteers from PVS/PHS for the Soup Kitchen and I am the Sick Bank Chairperson. I am also the Substitute Coordinator for the PHS. I organized the Give Kids a Smile program in February of this year. I am a Hill School representative to the Joint Management Committee. I coordinated the Pennies for Patients campaign for the American Lymphoma and Leukemia Society. I am the building coordinator for School Care wellness program and I was Co-Coordinator for the Pembroke Hill School and Village School Health Fair.

Respectfully submitted,
Jean T. Picard RN, BSN
School Nurse
Pembroke Hill School

PEMBROKE SCHOOL DISTRICT

SCHOOL HEALTH SERVICES FOR PEMBROKE VILLAGE SCHOOL 2013-2014

SCREENINGS	SCREENING	RECHECK	REFERRED
Vision	176	8	3
Hearing	176	19	1
Blood Pressure students and staff	8	4	0
Height & Weight	176	6	1
Dental	15	0	3
Nursing Assessment/Treatment for Illness/Injury and or health counseling:			3189
Medications/Treatments Administered			385
Home Visits			0

I participated in I.E.P. meetings, Special Education meetings, Student progress meetings and SST. I participated in the Pembroke nurses' monthly meeting to discuss health issues, policies, wellness and emergency/safety. I had many phone conversations and personal conferences with parents and healthcare providers regarding health issues and health maintenance. Promoted wellness to staff and students through coordination of flu shot clinic, staff wellness program through School Care, CPR and First Aide classes, health and wellness presentations for staff and students and planning for semi-annual Pembroke Hill and Village health fair. Organized food drive for holiday food baskets and assisted families in finding community services as needed. Developed and implemented care and treatment plans as well as emergency evacuation plans for students with chronic conditions and emergency plans for students with life threatening conditions.

Respectfully Submitted,

Kathleen Mayer RN, BSN
School Nurse
Pembroke Village School

PEMBROKE ACADEMY 2014 GRADUATES

Allenstown

Andersen, Andrew G.
Barnhart, Danielle N.
Bettencourt, Anthony S.
Blais, Kyle W.
Boileau, Cody M.
Bourgeois, Taylor A.
Bourque, Andre R.
Carter, Skylar B.
Chanphoungun-Syhabout, S.
Chatterton Bentley, Emma H.
Clermont, Aleanna A.
Clough-Morgan, DJ A.
Crichlow, Alicia M.
Deane, Alyhea C.
Dio, William
Drummond, Ryan T.
Gagnon, Kyle E.
Guinn, Alyssa R.
Houle, Megan R.
Lafratta, Lisa
Letendre, Kiana C.
Loiselle, Katherine A.
Mahoney, Amber L.
Martell, Thomas M.
Miller, Meghan D.
Perron, Alyshalyn R.
Porter, Christian H.
Rapazza, Christina L.
Shackelford, Tyler
St. Germain, Kody C.
Tripp, Heather A.
Trujillo, Robert A.
Walsh, Briana B.
Woodward, Landon A.
Nedeau, Scott

Chichester

Amour, Larissa R.
Banks, Justin P.
Baum, Alyssa A.
Bean, Kegan E.
Brooks, Ethan J.
Brown, Christopher C.
Browell, Sarah E.
Currier, Renae J.

Chichester Cont.

Drouse, Shannon R.
Dugas, Kara E.
DuPont, Devan R.
Fraher, Suzanne R.
Gut, Casey.
Harrison, Drew J.
Hebert, Joseph.
Hickey, Kaylie J.
Lee, Sarah E.
Marsh, Brandon L.
Martin, Conner W.
Merrill, Emily R.
Theriacault, Cody S.
Pinckney, Abigail G.
St. Laurent, Bailey E.
Swett, Daniel A.
Sykes, Robby S.
Tumasz, Stephanie A.

Epsom

Apgar, Benjamin M.
Arsenault, Brittney L.
Arvanitis, Katherine D.
Baker, Dominique M.
Banks, Dylan M.
Belanger, Mallory Y.
Bilodeau, Sarah M.
Carignan, Rachael E.
Chulack, Carly S.
Courser, Brenna F.
Cyr, Phillip.
Dube, Gloria I.
Duclos, Alexis L.
Dustin, Dean T.
Evans, Jordan D.
Furey, Kevin R.
Gagnon, Elijah R.
Gelinias, Adam M.
Girard, Trevor J.
Gonzalez, Katlyn N.
Goulet, Andrew P.
Hewes, Cormick J.
Jacques, Wyatt A.
Johnson, Robert T.
Kelsea, Paige A.

Epsom Cont.

Kibbee, Marissa S.
Kroll, Allana P.
Levesque, Jonathan A.
Locke, Aaron H.
Magan, Lauren E.
Markham, Hannah J.
Miller, Brooke K.
Miller, Matthew R.
Miner, Edward T.
Morais, Evan L.
Moschen Juleah R.
Nepveu, Kristy L.
Osborne, Emma H.
Parker, Ashlyn.
Parker, Trenton T.
Payeur, Joshua A.
Pelletier, Matthew J.
Perry, Hannah V.
Pettigrew, Brendan E.
Reeves, Janessa B.
Roberts, Danielle M.
Simonds, Brandon C.
St. Onge, Devin A.
Stam, Connor E.
Stewart, Madeleine
Tetreault, Benjamin R.
Therrien, Jocelyn P.
Troian, Cammy M.
Underwood, Jake E.
Welch, Heather L.
Welch, Patrick
White, Colin D.
Yeaton, Samuel R.

Hooksett

Abbott, Keenan M.
Duhaime, Katie E.
Martinez, Michael
Miner, Alycia M.
Pearl, Nicole
Sartwell, Austin E.

Pembroke

Allen, Keerstyn A.
Anocibar, James M.

Asselin, Kenni M.
Bardier, Madbury L.
Bassett, Reed C.
Bennett, Kaylee A.
Berube, Nicholas D.
Bohaker, Jr., Benjamin M.
Boisvert, Bree Ann
Bonanno, Gabrielle E.
Brackett, Nancy M.
Brown, Kayla.
Caraway, Daniel R.
Cavanaugh, Brooke A.
Coleman, Kasey E.
Cotnoir, Chase C.
DeMers, Shannon P.
Denis, Michael S.
Dion, Alex S.
Doheny, Thomas
Edwards, Jacob M.
Ehler, Devon M.
Flowers, Sara
Foss, Elizabeth L.
Gage, Dylan M.
Gagne, Madison A.
Gangi, Gabrielle M.
Garside, Alexis N.
Gauss, Christopher G.
Glass Hunter M.
Gobin Stephen L.
Godbois, Payton S.
Goff, Alexander J.
Gove-Lewis, Hannah A.
Grandmaison, Clairemarie
Hall, Tara Q.
Harper, Kelsey R.
Harrison, Austin H.
Heath, Parker J.
Henshaw, Ashley M.
Hopps, Sean P.
Jones, Rebecca L.
Joy, Samantha J.
Junkins, Abigail
Kingston, Hannah M.
Krajcik, Matthew H.

Lacerte, Justin W.
Lacey, Vanessa J.
Lawrence, Matthew T.
Lynch, Dylan T.
Macdaid, Shawna J.
Malo, Dalton J.
Meacham, Kaylie M.
Mehegan, Emma L.
Mitchell, Mariah M.
Morency, Kaitlynn J.
Morrow, Falcon W.
Nash, Amanda K.
Nichols, Samuel J.
Norman, Kayla A.
Nowe, Spencer H.
Paulino, Brianna M.
Poole, Kenneth W.
Presutti, Adam F.
Rainville, Kyle J.
Rice, Amber L.
Richard, Nathan R.
Rosa, Amanda M.
Ryerson, Cameron T.
Sansoucie, Cole S.
Saucier, Alexis
Scanlon Kayla S.
Scerra, Hannah
Senechal, Corey J.
Sheuchenko, Jason P.
Sholl, Jeremy
Smith, Spencer R.
St. Germain, Justin C.
Townsend, Austin J.
Vezina, Daniel J.
Wiggin, Zaachary M.
Williams, Kafani J.
Wirtz, Kayla L.
Wysocki, Lucas M.
Young, Joshua A.
Young, Lindsay N.

Penacook
Smith, Elizabeth

THREE RIVERS SCHOOL 2014 GRADUATES

Andy Auger
Kasey August
Alexis Beall
Amanda Benedetti
Stephanie Berube
James Bonenfant
Emma Breton
Felicia Brooks
Haley Brown
Cassandra Busch
Patrick Chase
Carter Chenard
Ciera Clark
Joshua Crandall
Jack Culberson
Mario Dakalovic
Jordan Davis
Brandon Despres
Noah Dimitroff
Cameron Dion
Mathieu Dubois
Michaela Dupuis
Hasna Durakovic
Matthew Ferguson
Emily Forde
George Griffin III
Bethany Hebert
Ryan Hill

Brian Hollis
Jordan Holmes
Dakota Judge
Arpan Kakadia
Rachel Kline
Margaret Lamy
Meghan Lapointe
Jazmin Laverriere
Jonathan Lawrence
Emily Lemieux
Savannah Locke Kananen
Kaitlyn Long
Mckaylee Loomis
Victoria Mabie
Chantal Mainville
Dylan Makris
Blaine Malo
Tucker Mayville
Noah Miller
Matthew Mills
Taylor Monterio
Sean Moore
Joshua Morency
Andrew Nadeau
Michael Newton
Sarah Nicholson
Cody Nolin
Brendan Paquet

Helena Phillips
Margaret Phillips
Colin Plante
Benjamin Prescott
Jackson Putnam
Cole Quinn
Erik Rasmussen
Dominick Riccio
Matthew Richard
Illana Rodriguez
Ashley Rycroft
Nora Sansoucie
Jake Severance
Triniti Sheltra
James Smalley
Brian Smith
Damon Smith
Jonathan Smith
Curtis Sullivan
Dunkin Taylor
Kiernan Tirado
Theodore Trott
Kobie Valdes
Jonathan Villeneuve
Jacob Weisenborn
Sean Wood
Alec Yanulavich
Brooklyn Zanis

2015

**TOWN MEETING
WARRANT**

AND

**PROPOSED
TOWN BUDGET**

**2015 TOWN MEETING WARRANT
TOWN OF PEMBROKE, NH**

To the Inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in town affairs. Voters are hereby notified to meet at the Three Rivers School at 243 Academy Road in Pembroke, NH on Tuesday, March 10, 2015 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy at 209 Academy Road in Pembroke, NH on Saturday, March 14, 2015, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2015 budget and all other matters to come before the meeting.

**MARCH 10, 2015 - FIRST SESSION OF ANNUAL TOWN MEETING
(Official Ballot Voting)**

ARTICLE 1 - To choose all necessary officers for the ensuing year.

OFFICE	TERM
Town Clerk	1 year
Treasurer	1 year
Selectman	3 years
Sewer Commissioner	3 years
Water Commissioner	5 years
Library Trustee	3 years
Trust Fund Trustee	3 years
Checklist Supervisor	3 years

ARTICLE 2 – AMEND ZONING ORDINANCE

Old language is crossed out, proposed language is bold and underlined.

Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amendment #1

Article II, Section 143-8 Definitions.

BUILDABLE AREA- That area of a lot excluding all soils identified as poorly and very poorly drained, all wetlands, wetland buffers, floodplains, submerged areas, slopes 25% or greater, land set aside for open space or conservation purposes, ~~setbacks~~, and dedicated easements or rights-of-way. **[Added 3-12-2013 Town Meeting Amendment No. 2]**

Explanation-To allow the land area included in the setbacks to be used in calculating the buildable area requirements.

Amendment #2

Are you in favor of Amendment #2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To delete the current requirements for expiration of approvals:

Article VIX, Section 143-116 Expiration of approvals.

~~Variances and special exceptions shall expire one year from the date granted, unless there has been substantial construction pursuant to the approval or the incurrence of a substantial liability that is directly related to the project. The Board may, for good cause shown, extend such period by as much as one year, if requested and acted upon, prior to the original expiration date. [Amended 3-11-2008 Town Meeting by Amendment No. 6]~~

And replace with the following language:

Article VIX, Section 143-116 Expiration of approvals.

Variances and special exceptions shall expire in accordance with RSA 673:33.I-a. as amended.

Explanation- This is a housekeeping item to update the zoning ordinance to bring the Expiration of Approval requirements into compliance with the RSA's.

Amendment #3

Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Article V-Dimensional and Density Regulations, Section 143-20 Applicability of dimensional and density regulations.

The regulations for each district pertaining to minimum lot area, minimum lot frontage, minimum lot depth, minimum front yard depth, minimum side yard depth, minimum rear yard depth, maximum height of buildings, and percent minimum open-space pervious space shall be specified in this section and set forth in the Table of Dimensional and Density Regulations, and subject to the further provisions of this chapter.

Explanation- This is a housekeeping issue to have the same term "Percent pervious space" located in the ordinance and the reference headings from the Table of Dimensional and Density Regulations.

Amendment #4

Are you in favor of Amendment #4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To adopt the provisions of RSA 674:43.III to authorize the Planning Board to delegate its site plan review powers and duties in regard to minor site plans to the Town of Pembroke Technical Review Committee that will consist of personnel chosen by the Planning Board which may include the Department Heads within the Town of Pembroke, a Member of the Planning Board, the Town Planner, and other Town Officials as appropriate. This special site plan review committee, to be known as the Minor Site Plan Technical Review Committee, may have final authority to approve or disapprove site plans reviewed by it. Aggrieved parties may appeal the decisions of the technical review committee to the Planning Board so long as notice of appeal is filed within twenty (20) days of the technical review committee's decision. All provisions of RSA 676:4 shall apply to actions of the technical review committee, except that such a committee shall act to approve or disapprove within sixty (60) days after submissions of applications, subject to extension or waiver as provided in RSA 676:4.I (f). If this Article is adopted, the Planning Board shall be authorized to amend the Pembroke Site Plan Regulations specifying application, acceptance and approval procedures and defining what location, size and kind of site plans may be reviewed by the technical review committee prior to authorizing the committee.

Explanation- To allow the Technical Review Committee to have review and approval powers and duties to approve minor site plan applications.

Amendment #5

Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To Amend Section 143-8 Definitions-

MINOR SUBDIVISION – Any subdivision containing not more than three (3) lots fronting on an existing street, not involving any new street or road or the extension of municipal streets or utilities or the creation of any public improvements and not adversely affecting the remainder of the parcel ~~of~~ **or** adjoining property. **A lot line adjustment as defined herein shall not be considered a minor subdivision.**

Explanation- To clarify that a Lot Line Adjustment is not considered a Minor Subdivision.

Amendment #6

Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 143-68.H.

- H. Administration: The provisions of the Aquifer Conservation District shall be administered by the Planning Board and the Zoning Board of Adjustment. All development proposals, ~~excluding: one or two family residential construction,~~ shall be subject to subdivision and/or site plan review and approval, and shall require a Special Use Permit if located within the Aquifer Conservation District, in accordance with Planning Board rules and regulations. Such review and approval shall precede the issuance of any building permit by the Town.

Exclusions: one or two-family residential construction, **Lot Line Adjustment, and Minor Subdivision applications. If the Planner, upon review, feels that a Lot Line Adjustment application or Minor Subdivision application warrants Planning Board review than an SUP-AC application shall be required to be submitted by the applicant.**

Explanation- To clarify that Lot Line Adjustment and Minor Subdivision applications are able to be excluded from the Special Use Permit application process.

MARCH 14, 2015 – SECOND SESSION OF ANNUAL TOWN MEETING (Deliberative)

ARTICLE 3 - To see if the Town will vote to raise and appropriate the sum of \$4,000,000 for the purpose of financing the construction of continuing the Loop road (Cooperative Way) from the existing section to the intersection of RT. 3 and 106 inclusive of utilities, and to authorize the issuance of not more than \$4,000,000 of bonds or notes under and in accordance with the provisions of the Municipal Finance Act (RSA 33); and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to apply for, obtain and accept any federal, state, or other aid, grants or additional funding which may be available for said project to help offset the cost of the bond and to comply with all laws applicable to said project; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. Funding for this debt service will come from the TIF District Fund created in 2005. (2/3 ballot vote required) This article is contingent upon article #4 passing.

Recommended by Board of Selectmen
Recommended by the Budget Committee

ARTICLE 4 – To see if the Town will vote pursuant to RSA 162-K:9, IV to modify the Soucook River Tax Increment Financing District Plan approved at the 2005 Annual Town Meeting and amended at the 2006 Town Meeting, to increase the allocation of incremental tax valuation allocated for TIF purposes from 10% to 35% of incremental assessed valuation. The increased allocation shall remain in effect until further amendment by Town Meeting.

Text of Amendment to TIF Plan

Pursuant to Section XII, the Soucook River TIF District Plan is amended by inserting the following:

Commencing with the tax year beginning on April 1, 2015 and continuing until further amendment of the TIF plan by the Pembroke Town Meeting, the percentage of valuation designated as captured assessed value shall be increased from 10% of the increased valuation to 35%. The incremental revenues derived from such captured assessed value shall be used to defray the cost of improvements in the district.

Recommended by Board of Selectmen

ARTICLE 5 – To see if the Town will vote to raise and appropriate \$611,000 to be deposited into the Capital Reserve Funds previously established as indicated below.

Town Equipment Capital Reserve Fund	\$225,000
Police Cruiser Capital Reserve Fund	\$ 55,000
Police Small Equipment Capital Reserve Fund	\$ 13,500
Municipal Facilities Capital Reserve Fund	\$ 75,000
Fire Major Equipment Capital Reserve Fund	\$150,000
Fire Small Equipment Capital Reserve Fund	\$ 20,000
Revaluation Update Capital Reserve Fund	\$ 32,500
Recreation Capital Reserve Fund	\$ 15,000
Cemetery Capital Reserve Fund	\$ 25,000

	\$611,000

Recommended by Board of Selectmen
Recommended by the Budget Committee

ARTICLE 6 – To see if the Town will vote to raise and appropriate the sum not to exceed \$300,000 to purchase a new split body single stream recycling truck and to authorize the withdrawal of a sum not to exceed \$300,000 from the Town Equipment Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by the Budget Committee

ARTICLE 7 – To see if the Town will vote to raise and appropriate the sum not to exceed \$6,000 for the purchase of new rifles and shotguns and to authorize the withdrawal of a sum not to exceed \$6,000 from the Police Small Equipment Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by the Budget Committee

ARTICLE 8 – To see if the Town will vote to raise and appropriate the sum not to exceed \$20,000 for necessary repairs at the Evergreen Cemetery and to authorize the withdrawal of a sum not to exceed \$20,000 from the Cemetery Improvements Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by the Budget Committee

ARTICLE 9 - To see if the Town will vote to raise and appropriate the sum not to exceed \$13,465 for the renovations and repairs to the Town tennis courts and to authorize the withdrawal of a sum not to exceed \$13,465 from the Recreation Capital Reserve Fund.

Recommended by Board of Selectmen
Recommended by the Budget Committee

ARTICLE 10 - To see if the Town will vote, pursuant to RSA 31:19-a, to establish the Energy Efficiency, Conservation, and Improvement Trust Fund, to be used for the purpose of funding capital on non-capital endeavors intending to improve and conserve energy usage in town buildings, facilities, and equipment. The Selectmen are designated as agents to expend from this fund, but shall hold noticed, public hearing prior to making any expenditure. The Selectmen may accept donations or grants to be added to and use for the purposes of this fund but said donation or grant moneys shall be invested and accounted for separately from Town appropriated funds, as set forth in RSA 31:19-a, IV. And further to raise and appropriate the sum of \$30,000 for this Trust Fund.

Recommended by Board of Selectmen
Recommended by the Budget Committee

ARTICLE 11 – To see if the Town will vote to ratify RSA Chapter 154:1 (a) which states All town and city fire departments, and fire departments of village districts or precincts organized pursuant to RSA 52:1, I(a) shall be organized according to one of the following forms, chosen by vote of the legislative body: (a) A fire chief appointed by the local governing body, or by the town or city manager, if any, with firefighters appointed by the fire chief.

Recommended by Board of Selectmen

ARTICLE 12 – Resolved that the State of New Hampshire provide a comprehensive meaningful system of funding for State education needs. To see if the Town will vote to ask our Governor and our state legislators to reform funding for education with that reform to be directed to significant education reduction of property taxes. The record of the vote approving this article shall be transmitted by written notice from the Select board to the Governor and state legislators informing them of the instructions from their constituents within 30 days of the vote.

Recommended by Board of Selectmen

ARTICLE 13 – (Petition) "To see if the town will vote to adopt the provisions of RSA 72:61 through RSA 72:64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes."

ARTICLE 14 - To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$7,788,143 for the 2015 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by the Board of Selectmen
Recommended by the Budget Committee

ARTICLE 15 - To transact any other business that may legally come before said meeting.

Given under our hands and seal this 17th day of **February** 2015.

Justine M. Courtemanche, Chairman

Fred Kline, Vice Chairman

David A. Sheldon, Jr.,

Vincent E. Greco

Michael Crockwell

Board of Selectmen
Town of Pembroke, NH

TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE

Posting Certification

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Three Rivers School, and Pembroke Academy on the 18th day of February, 2015.

Justine M. Courtemanche, Chairman

Fred Kline, Vice Chairman

David A. Sheldon, Jr.

Vincent E. Greco

Michael Crockwell

Board of Selectmen
Town of Pembroke, NH



New Hampshire
Department of
Revenue Administration

2015
MS-737

Budget of the Town of Pembroke

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT
This form was posted with the warrant on: _____

For Assistance Please Contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Daniel Driscoll	<i>Daniel Driscoll</i>
Justine M. Courtemanche	<i>Justine M. Courtemanche</i>
Marie Chouinard	<i>Marie Chouinard</i>
Sandy Goulet	<i>Sandy Goulet</i>
Michael Connor	<i>Michael Connor</i>
Karen Dowling	<i>Karen Dowling</i>
DANIEL CROWN	<i>Daniel Crown</i>
BRAN SEAWORTH	<i>Bran Seaworth</i>
MARK LEPAGE	<i>Mark Lepage</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

SUPPLEMENTAL SIGNATURE SHEET

Town of Pembroke

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O.BOX 487, CONCORD, NH 03302-0487**

CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectman's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	14	\$326,254	\$318,913	\$327,814	\$0	\$327,814	\$0
4140-4149	Election, Registration, and Vital Statistics	14	\$129,731	\$121,628	\$130,702	\$0	\$130,702	\$0
4150-4151	Financial Administration	14	\$36,152	\$34,683	\$36,091	\$0	\$36,091	\$0
4152	Revaluation of Property	14	\$135,000	\$90,599	\$65,000	\$0	\$65,000	\$0
4153	Legal Expense	14	\$45,000	\$31,343	\$45,000	\$0	\$45,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	14	\$240,206	\$246,100	\$251,159	\$0	\$251,159	\$0
4194	General Government Buildings	14	\$133,128	\$118,657	\$139,273	\$0	\$139,273	\$0
4195	Cemeteries	14	\$18,230	\$18,049	\$19,200	\$0	\$19,200	\$0
4196	Insurance	14	\$165,064	\$105,166	\$122,716	\$0	\$122,716	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police	14	\$1,353,037	\$1,152,782	\$1,329,670	\$0	\$1,329,670	\$0
4215-4219	Ambulance	14	\$262,784	\$262,784	\$269,703	\$0	\$269,703	\$0
4220-4229	Fire	14	\$246,006	\$218,043	\$326,876	\$0	\$326,876	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	14	\$3,381	\$2,031	\$6,481	\$0	\$6,481	\$0
4299	Other (Including Communications)	14	\$27,456	\$27,456	\$27,456	\$0	\$27,456	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	14	\$1,014,154	\$967,938	\$1,085,851	\$0	\$1,085,851	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	14	\$42,356	\$40,942	\$45,000	\$0	\$45,000	\$0
4319	Other	14	\$5,000	\$0	\$11,000	\$0	\$11,000	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectman's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	14	\$296,300	\$229,668	\$278,800	\$0	\$278,800	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	14	\$2,842	\$2,716	\$2,842	\$0	\$2,842	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	14	\$19,882	\$19,882	\$19,882	\$0	\$19,882	\$0
Welfare								
4441-4442	Administration and Direct Assistance	14	\$85,791	\$42,779	\$86,846	\$0	\$86,846	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	14	\$27,212	\$26,740	\$30,247	\$0	\$30,247	\$0
4550-4559	Library	14	\$204,568	\$204,568	\$211,350	\$0	\$211,350	\$0
4583	Patriotic Purposes	14	\$200	\$200	\$200	\$0	\$200	\$0
4589	Other Culture and Recreation	14	\$7,053	\$4,873	\$7,053	\$0	\$7,053	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	14	\$1,250	\$420	\$3,275	\$0	\$3,275	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectman's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	14	\$355	\$0	\$355	\$0	\$355	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	14	\$385,000	\$385,000	\$100,000	\$0	\$100,000	\$0
4721	Long Term Bonds and Notes - Interest	14	\$54,750	\$54,750	\$66,696	\$0	\$66,696	\$0
4723	Tax Anticipation Notes - Interest	14	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$1,200,000	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$164,574	\$147,699	\$0	\$0	\$0	\$0
4903	Buildings	14	\$252,000	\$72,000	\$129,638	\$0	\$129,638	\$0
4909	Improvements Other than Buildings	14	\$308,600	\$244,378	\$592,654	\$0	\$592,654	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	14	\$992,515	\$992,515	\$1,087,197	\$0	\$1,087,197	\$0
4914W	To Proprietary Fund - Water	14	\$1,197,365	\$1,197,365	\$932,115	\$0	\$932,115	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$9,383,197	\$7,382,667	\$7,788,143	\$0	\$7,788,143	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectman's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4901	Land	03	\$0	\$0	\$4,000,000	\$0	\$4,000,000	\$0
	Purpose: Road Construction							
4902	Machinery, Vehicles, and Equipment	06	\$0	\$0	\$300,000	\$0	\$300,000	\$0
	Purpose: Capital Outlay Purchase/Withdrawal from Capital Re							
4902	Machinery, Vehicles, and Equipment	07	\$0	\$0	\$6,000	\$0	\$6,000	\$0
	Purpose: Capital Outlay Purchase/Withdrawal from Capital Re							
4909	Improvements Other than Buildings	08	\$0	\$0	\$20,000	\$0	\$20,000	\$0
	Purpose: Capital Outlay Repairs/Withdrawal from Capital Res							
4909	Improvements Other than Buildings	09	\$0	\$0	\$13,465	\$0	\$13,465	\$0
	Purpose: Capital Outlay Repairs/Withdrawal from Capital Res							
4909	Improvements Other than Buildings	10	\$0	\$0	\$30,000	\$0	\$30,000	\$0
	Purpose: Creation of Energy Efficiency Capital Reserve Fund							
4915	To Capital Reserve Fund	05	\$0	\$0	\$586,000	\$0	\$586,000	\$0
	Purpose: Deposit into Capital Reserve funds							
4916	To Expendable Trusts/Fiduciary Funds	05	\$0	\$0	\$25,000	\$0	\$25,000	\$0
	Purpose: Deposit into Capital Reserve funds							
Special Articles Recommended			\$0	\$0	\$4,980,465	\$0	\$4,980,465	\$0

Individual Warrant Articles

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0

MS-737: Pembroke 2015

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	14	\$4,697	\$1,000	\$1,000
3186	Payment in Lieu of Taxes	14	\$39,549	\$39,549	\$39,549
3187	Excavation Tax	14	\$2,800	\$1,500	\$1,500
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	14	\$125,078	\$83,000	\$83,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	14	\$0	\$1,000	\$1,000
3220	Motor Vehicle Permit Fees	14	\$1,293,912	\$1,150,000	\$1,150,000
3230	Building Permits	14	\$61,115	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	14	\$42,952	\$28,110	\$28,110
3311-3319	From Federal Government	14	\$0	\$168,000	\$168,000
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	14	\$342,104	\$342,104	\$342,104
3353	Highway Block Grant	14	\$143,141	\$141,444	\$141,444
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	14	\$336,790	\$116,800	\$116,800
3409	Other Charges	14	\$23,631	\$22,600	\$22,600
Miscellaneous Revenues					
3501	Sale of Municipal Property	14	\$19,023	\$2,000	\$2,000
3502	Interest on Investments	14	\$10,585	\$12,000	\$12,000
3503-3509	Other		\$0	\$0	\$0
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	14	\$992,515	\$1,087,197	\$1,087,197
3914W	From Enterprise Funds: Water (Offset)	14	\$1,197,365	\$932,115	\$932,115
3915	From Capital Reserve Funds	14, 09, 07, 06	\$356,400	\$449,103	\$449,103
3916	From Trust and Fiduciary Funds	14, 08	\$12,900	\$40,000	\$40,000
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$4,000,000	\$4,000,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	14	\$0	\$400,000	\$400,000
Total Estimated Revenues and Credits			\$5,004,557	\$9,037,522	\$9,037,522

Budget Summary

Item	Prior Year Adopted Budget	Selectman's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$7,669,894	\$7,788,143	\$7,788,143
Special Warrant Articles Recommended	\$2,300,999	\$4,980,465	\$4,980,465
Individual Warrant Articles Recommended	\$8,729	\$0	\$0
TOTAL Appropriations Recommended	\$9,979,622	\$12,768,608	\$12,768,608
Less: Amount of Estimated Revenues & Credits	\$6,247,146	\$9,037,522	\$9,037,522
Estimated Amount of Taxes to be Raised	\$3,732,476	\$3,731,086	\$3,731,086



MS-737 SUPPLEMENTAL SCHEDULE

ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality: PEMBROKE

County: MERRIMACK

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

1. Total recommended by Budget Committee (from MS-737):

\$12,768,608

Less Exclusions:

2. Principal: Long-Term Bonds & Notes:

\$100,000

3. Interest: Long-Term Bonds & Notes:

\$66,696

4. Capital outlays funded from Long-Term Bonds & Notes

5. Mandatory Assessments

6. Total Exclusions (Line 2 + Line 3 + Line 4 + Line 5)

\$166,696

7. Amount Recommended, Less Exclusions (Line 1 - Line 6)

\$12,601,912

8. 10% of Amount Recommended Less Exclusions (Line 7 x 10%)

\$1,260,191

Collective Bargaining Cost Items

9. Recommended Cost Items (Prior to Meeting)

10. Voted Cost Items (Voted at Meeting)

11. Amount voted over recommended amount (Difference of Lines 9 and 10)

Mandatory Water & Waste Treatment Facilities (RSA 32:21)

12. Amount Recommended (Prior to Meeting)

13. Amount Voted (Voted at Meeting)

14. Amount voted over recommended amount (Difference of Lines 12 and 13)

15. Bond Override (RSA 32:18-a), Amount Voted

Maximum Allowable Appropriations Voted At Meeting
(Line 1 + Line 8 + Line 11 + Line 14 + Line 15)

\$14,028,799

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

2015

**SCHOOL DISTRICT
WARRANT**

AND

**PROPOSED
SCHOOL BUDGET**

THE STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE, QUALIFIED TO VOTE
IN DISTRICT AFFAIRS:**

You are hereby notified to meet at the Pembroke Three Rivers School in said District on the 10th day of March, 2015 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one (1) member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Pembroke this day of February, 2015.

Thomas Serafin, Chair
Patricia Nardone-Boucher
Janna Culberson
Daniel Driscoll
David Doherty
PEMBROKE SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 7th day of March, 2015 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the Pembroke School District will accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the School Board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year.

3. To see if the Pembroke School District will vote to establish a Site-improvement Expendable Trust Fund under the provisions of RSA 198:20-c for the purpose of Site-improvement and all related costs at all property owned by the District, and further, to raise and appropriate the sum of up to one-hundred thousand dollars (\$100,000) to be placed in this fund, this sum to come from June 30, 2015 fund balance available for transfer on July 1, 2015. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Does Not Recommend Approval [2-8]*

4. To see if the Pembroke School District will vote to raise and appropriate the sum of ninety thousand dollars (\$90,000) for the purpose of paving Belanger Drive, and authorize the withdrawal of ninety thousand dollars (\$90,000) from the Site-improvement Expendable Trust Fund for these purposes.

*School Board Recommends Approval [5-0]
Budget Committee Does Not Recommend Approval [2-8]*

5. To see if the Pembroke School District will vote to raise and appropriate the sum of one hundred eighteen thousand, five hundred dollars (\$118,500) for the purpose of replacing flooring, windowsills, bathroom renovation, and office space and authorize the withdrawal of one hundred eighteen thousand, five hundred dollars (\$118,500) from the School Building Capital Reserve Fund for these purposes.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [9-1]*

6. To see if the Pembroke School District will vote to raise and appropriate the sum of up to fifty thousand dollars (\$50,000) to be added to the School Building Capital Reserve Fund previously established, with such amount to be funded from the June 30, 2015 unreserved fund balance available for transfer on July 1, 2015. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [7-3]*

7. To see if the Pembroke School District will vote to raise and appropriate the sum of up to twenty-five thousand dollars (\$25,000) to be added to the Equipment Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2015 unreserved fund balance available for transfer on July 1, 2015. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [8-2]*

8. To see if the Pembroke School District will vote to raise and appropriate the sum of up to twenty-five thousand dollars (\$25,000) to be added to the Instructional Materials Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2015 unreserved fund balance available for transfer on July 1, 2015. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Does Not Recommend Approval [3-7]*

9. To see if the Pembroke School District will vote to raise and appropriate the sum of up to ten thousand dollars (\$10,000) to be added to the Technology Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2015 unreserved fund balance available for transfer on July 1, 2015. No amount to be raised from taxation.

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [6-4]*

10. To see if the Pembroke School District will vote to raise and appropriate the budget committee's recommended amount of \$25,074,192 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

*[School Board Recommends Approval of \$25,074,192 [5-0]
Budget Committee Recommends Approval of \$25,074,192 [8-2]*

11. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

12. To transact other business that may legally come before said meeting.

Given under our hands and seal this ____ day of February, 2015.

Thomas Serafin, Chair

Patricia Nardone-Boucher

Janna Culberson

Daniel Driscoll

David Doherty
PEMBROKE SCHOOL BOARD

A True Copy of Warrant - Attest

Thomas Serafin, Chair

Patricia Nardone-Boucher

Janna Culberson

Daniel Driscoll

David Doherty
PEMBROKE SCHOOL BOARD



New Hampshire
Department of
Revenue Administration

2015
MS-27

School Budget Form: Pembroke Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from **July 1, 2015 to June 30, 2016**

Form Due Date: **20 days after the meeting**

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: _____

For Assistance Please Contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISON
P.O.BOX 487, CONCORD, NH 03302-0487



New Hampshire
Department of
Revenue Administration

2015
MS-27

School Budget Form: Pembroke Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Fiscal Year from **July 1, 2015 to June 30, 2016**

Form Due Date: **20 days after the meeting**

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: _____

For Assistance Please Contact the NH DRA Municipal and Property Division

P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O.BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	10	\$6,614,706	\$6,684,512	\$6,771,156	\$0	\$6,771,156	\$0
1200-1299	Special Programs	10	\$3,457,310	\$3,314,075	\$3,291,717	\$0	\$3,291,717	\$0
1300-1399	Vocational Programs	10	\$638,751	\$711,313	\$660,798	\$0	\$660,798	\$0
1400-1499	Other Programs	10	\$457,990	\$449,630	\$459,582	\$0	\$459,582	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	10	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	10	\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	10	\$1,203,575	\$1,188,710	\$1,274,222	\$0	\$1,274,222	\$0
2200-2299	Instructional Staff Services	10	\$373,086	\$392,351	\$399,692	\$0	\$399,692	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	10	\$70,978	\$45,928	\$47,776	\$0	\$47,776	\$0
Executive Administration								
2320 (310)	SAU Management Services	10	\$540,838	\$597,383	\$618,206	\$0	\$618,206	\$0
2320-2399	All Other Administration		\$4,836	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	10	\$1,289,483	\$1,306,798	\$1,313,819	\$0	\$1,313,819	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	10	\$1,493,609	\$1,299,102	\$1,362,639	\$0	\$1,362,639	\$0
2700-2799	Student Transportation	10	\$656,760	\$614,347	\$696,553	\$0	\$696,553	\$0
2800-2999	Support Service, Central and Other	10	\$5,874,586	\$6,589,994	\$6,877,215	\$0	\$6,877,215	\$0
Non-Instructional Services								
3100	Food Service Operations	10	\$632,027	\$698,477	\$675,032	\$0	\$675,032	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensnung FY (Recommended)	School Board's Appropriations Ensnung FY (Not Recommended)	Budget Committee's Appropriations Ensnung FY (Recommended)	Budget Committee's Appropriations Ensnung FY (Not Recommended)
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$46,413	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	10	\$551,339	\$547,378	\$543,418	\$0	\$543,418	\$0
Other Outlays								
5110	Debt Service - Principal	10	\$625,000	\$445,000	\$50,000	\$0	\$50,000	\$0
5120	Debt Service - Interest	10	\$58,219	\$35,607	\$13,700	\$0	\$13,700	\$0
Fund Transfers								
5220-5221	To Food Service	10	\$2,286	\$1	\$1	\$0	\$1	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	10	\$53,012	\$75,656	\$18,666	\$0	\$18,666	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$24,644,804	\$24,996,262	\$25,074,192	\$0	\$25,074,192	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	4	\$0	\$0	\$90,000	\$0	\$0	\$90,000
	Purpose: Withdraw from Site-Improvement Expendable Trust							
4600	Building Improvement Services	5	\$87,130	\$113,400	\$118,500	\$0	\$118,500	\$0
	Purpose: Appropriate from Building Capital Reserve							
5251	To Capital Reserve Fund	6	\$75,000	\$100,000	\$50,000	\$0	\$50,000	\$0
	Purpose: Transfer to Building Capital Reserve from surplus							
5252	To Expendable Trusts/Fiduciary Funds	3	\$0	\$0	\$100,000	\$0	\$0	\$100,000
	Purpose: Establish Site-Improvement Expendable Trust							
5252	To Expendable Trusts/Fiduciary Funds	7	\$0	\$0	\$25,000	\$0	\$25,000	\$0
	Purpose: Transfer to Equipment Expendable Trust from surplus							
5252	To Expendable Trusts/Fiduciary Funds	8	\$25,000	\$10,000	\$25,000	\$0	\$0	\$25,000
	Purpose: Transfer to Instruction Materials Expendable Trust							
5252	To Expendable Trusts/Fiduciary Funds	9	\$0	\$10,000	\$10,000	\$0	\$10,000	\$0
	Purpose: Transfer to Technology Expendable Trust from surplus							
Special Articles Recommended			\$187,130	\$233,400	\$418,500	\$0	\$203,500	\$215,000

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Individual Articles Recommended								

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	10	\$5,507,158	\$5,895,294	\$5,895,294
1400-1449	Tranportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$0	\$0	\$0
1600-1699	Food Service Sales	10	\$468,943	\$399,330	\$399,330
1700-1799	Student Activities	10	\$5,100	\$5,100	\$5,100
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	10	\$49,316	\$33,202	\$33,202
State Sources					
3210	School Building Aid	10	\$393,386	\$207,423	\$207,423
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	10	\$175,000	\$97,285	\$97,285
3240-3249	Vocational Aid	10	\$4,000	\$4,000	\$4,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	10	\$6,700	\$6,700	\$6,700
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	10	\$368,000	\$290,000	\$290,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	10	\$216,000	\$269,000	\$269,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	10	\$130,000	\$130,000	\$130,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds	5	\$113,400	\$118,500	\$118,500
5252	Transfer from Expendable Trust Funds	4	\$50,000	\$90,000	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	7, 8, 6, 3, 9	\$120,000	\$210,000	\$85,000
9999	Fund Balance to Reduce Taxes		\$256,750	\$0	\$0
Total Estimated Revenues and Credits			\$7,863,753	\$7,755,834	\$7,540,834

Budget Summary

Item	Current Year	School Board Ensuig Year	Budget Committee Ensuig Year
Operating Budget Appropriations Recommended	\$24,996,262	\$25,074,192	\$25,074,192
Special Warrant Articles Recommended	\$283,400	\$418,500	\$203,500
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$25,279,662	\$25,492,692	\$25,277,692
Less: Amount of Estimated Revenues & Credits	\$7,863,753	\$7,755,834	\$7,540,834
Estimated Amount of State Education Tax/Grant		\$7,084,679	\$7,084,679
Estimated Amount of Taxes to be Raised for Education		\$10,652,179	\$10,652,179



MS-27 SUPPLEMENTAL SCHEDULE

SCHOOL DISTRICT INFORMATION ?

School District:

Pembroke

3615

Municipalities Served:

Pembroke

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

1. Total recommended by Budget Committee (from MS-27):

\$25,277,692

Less Exclusions:

2. Principal Long-Term Bonds & Notes:

\$50,000

3. Interest Long-Term Bonds & Notes:

\$13,700

4. Capital outlays funded from Long-Term Bonds & Notes:

5. Mandatory Assessments:

6. Total Exclusions (Line 2 + Line 3 + Line 4 + Line 5):

\$63,700

7. Amount Recommended Less Exclusions (Line 1 - Line 6):

\$25,213,992

8. 10% of Amount Recommended Less Exclusions (Line 7 x 10%):

\$2,521,399

Collective Bargaining Cost Items

9. Recommended Cost Items (Prior to Meeting):

10. Voted Cost Items (Voted at Meeting):

11. Amount voted over recommended amount (Difference of Lines 9 and 10):

12. Bond Override (RSA 32:18-a), Amount Voted:

Maximum Allowable Appropriations Voted At Meeting

\$27,799,091

(Line 1 + Line 8 + Line 11 + Line 12)

For Assistance Please Contact:

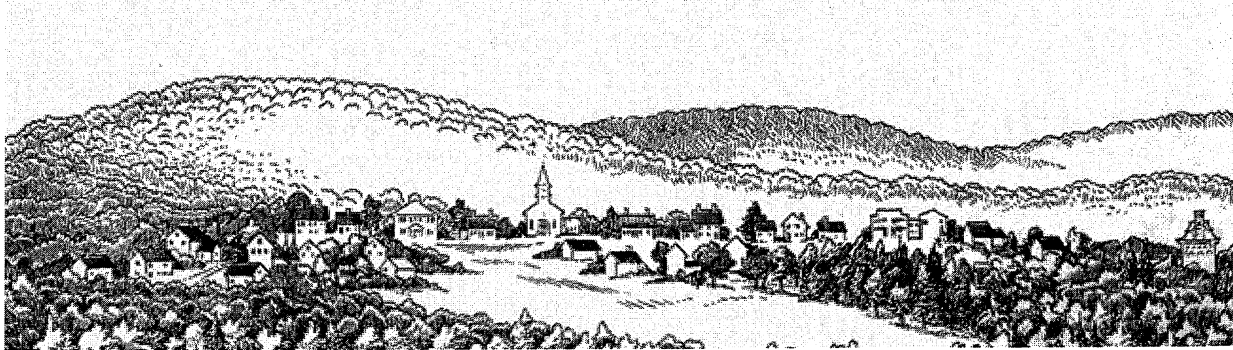
NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

PEMBROKE INFORMATION



WWW.PEMBROKE-NH.COM

For current Pembroke information
check on the Town Website

Settled: 1728

Incorporated: 1759

Population: 7,096 2014 estimate Per NH Office of Energy and Planning

Area: 14,493 acres or 22.64 square miles

Road Mileage: 77.50 miles of road

Annual Town and School Elections: Held second Tuesday in March

Annual School District Meeting: Held in March at a date and time chosen by the School Board

State Senator, 17th Senatorial District: John Reagan

Representative to the NH General Court, District 20: Dianne E. Schuett; David Doherty; Brian Seaworth.

United States Senators: Jeanne Shaheen ; Kelly Ayotte

United States Representative: Ann McLane Kuster

FIRE PERMITS REQUIRED BY LAW

In New Hampshire RSA 227-L:17 requires that: a fire permit be obtained by the person conducting and responsible for the open burning whenever the ground is not covered with snow within a 100 foot radius of the burn site. For additional information and a brochure on open burning laws and applicable administrative rules, please visit <http://www.nhdf.org> or contact your local Forest Fire Warden or Fire Department. Please be advised that some communities may also have additional restrictions regarding open burning and specific local permitting requirements.

Options for obtaining a required State of NH Fire Permit:

- ☐ Contact your local Forest Fire Warden, Deputy Warden or a fire department official to obtain a written fire permit.
- ☐ Utilize the convenience of the Online Fire Permit System in participating communities. Follow the link:
<https://nhdfweb.sovsportsnet.net>
- ☐ Simply scan the QR code below to visit the Online Permit website.

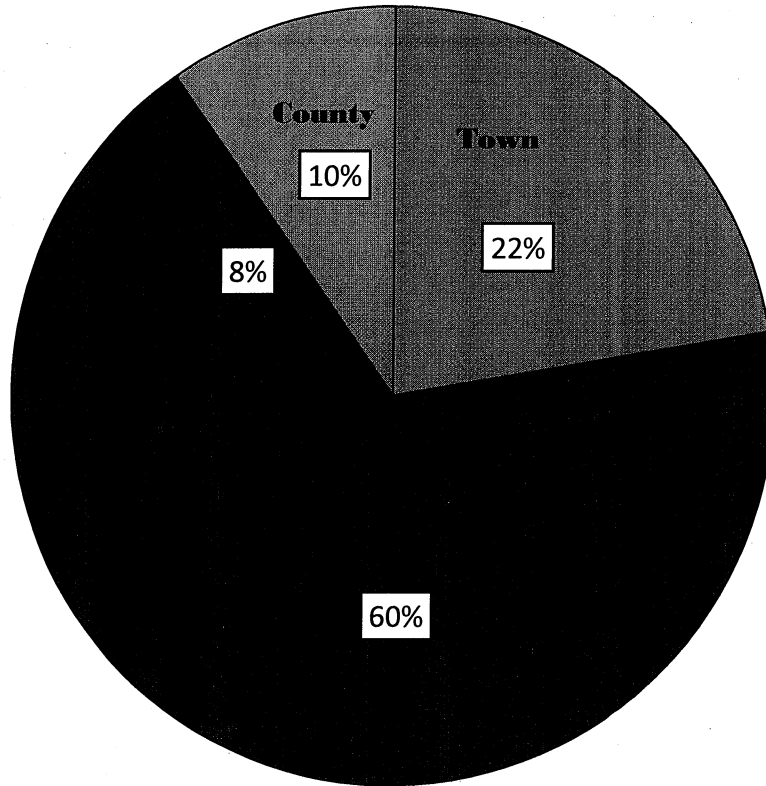


Help Prevent Wildfires!



NH Division of Forests and Lands
Forest Protection Bureau
PO Box 1856
Concord, NH 03302-1856
603-271-2214
www.nhdf.org

TOWN OF PEMBROKE 2014 TAX RATE \$29.70



■ Town Rate \$6.64

■ Local School Rate \$17.68

■ State School Rate \$2.49

■ County Rate \$2.89

TAX RATE HISTORY COMPARISON

